

# **NOTICE TO ADJACENT PROPERTY OWNERS**

## ***Application for Subdivision of Land***

*Via First Class Mail (Certified List)*

Date: \_\_\_\_\_

### **Old Saybrook Subdivision Regulations** **Section 3.6.4 Notification of Adjacent Property Owners**

This correspondence serves to notify you that your property abuts land that is the subject of an *Application for Subdivision of Land*.

- Resubdivisions/Subdivisions of 10 lots or greater.** The Planning Commission will hold a public hearing on any application involving 10 lots or more or on a Resubdivision of Land. The Commission will advertise a legal notice in the Shoreline section of The Hartford Courant not more than two weeks in advance of the opening of the public hearing, as required by law. At the public hearing, the Commission will open the floor to public comment.

Please be advised of the two (2) methods available to voice your concerns:

1. Attend the meeting of the Old Saybrook Planning Commission on \_\_\_\_\_ at 8:00 P.M. at the Town Hall, 302 Main Street, Old Saybrook, Connecticut. At this meeting, the Commission will receive the Application, the Applicant will present the proposal in detail, and the Commission will allow attendants from the public to appear and to voice concerns.
2. If you are unable to attend, you are welcome to send a letter to the Old Saybrook Planning Commission, c/o Old Saybrook Land Use Department, 302 Main Street, Old Saybrook, Connecticut, 06475, no later than the meeting date listed above. [Please note that the Land Use Department will include any correspondence it receives one (1) week before the Public Hearing date in informational packets to the Planning Commission to read in preparation for the meeting; anything received after then will be distributed at the meeting.]

- Subdivisions of fewer than 10 lots.** It is at the discretion of the Planning Commission to schedule a public hearing for Subdivisions of fewer than ten (10) lots; as of this date, the Commission will not open a public hearing. However, if any aspect of this application warrants your interest, then the Commission welcomes your comments during its review process beginning at its meeting on \_\_\_\_\_ at 7:30 P.M. at the Town Hall, 302 Main Street, Old Saybrook, Connecticut.

The complete Application is available in the Old Saybrook Land Use Department, 302 Main Street, Old Saybrook, Connecticut 06475 for your review. Office hours are Monday through Friday from 8:30 A.M. to 4:30 P.M. Telephone: (860) 395-3131.

**Attachment:** Application for Subdivision of Land  
Reduced copy of proposed plan