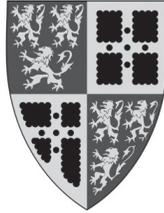


Annual Report Town of Old Saybrook, Connecticut

MIDDLESEX COUNTY
Second Congressional District
Twentieth Senatorial District
Thirty-Third Senatorial District
Twenty-Third Assembly District



The seal of Old Saybrook was adopted from the College Arms of Saybrook College of Yale University. The seal is heraldically described as follows:

“Quarterly I and IV azure,
three lions rampant, or: II and
III sable, engrailed cross
within a border engrailed,
both or, five roundels
sable on the cross.”

The significance of the seal and its relation to the Town of Old Saybrook is as follows:

Quarters I and IV are for Fiennes, the family of the Lord Saye and Sele; II and III are for Greville, the family of Lord Brooke. These ancient coats recall two of the seventeenth-century English Proprietors of land at the mouth of the Connecticut River.

Old Saybrook was the site of the Collegiate School of Connecticut, which was relocated to New Haven in 1716 and became Yale University.

Year Ending June 30th,

2017

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OLD SAYBROOK

“Where the Connecticut River meets Long Island Sound”

Old Saybrook dates back to 1635 when a company of English Puritans headed by Viscount Saye and Sele and Lord Brooke, and led by one John Winthrop, Jr., erected a fort to guard the river entrance...which in turn was guarded by a sandy shoal bar that called for precise piloting to enter. The residents blessed this shoal for it was a natural barrier against over-industrialization and helped to preserve the integrity of the environment with all of its natural beauty. When a deep channel was dredged and breakwaters erected, ships no longer had to off-load at Saybrook Point. Thus, the channel up river was opened for expansion of trade, commercial fishing and shipbuilding, traditional occupations that have carried on over the years.

SECTION I

TOWN OF OLD SAYBROOK — PROFILE

LOCATION:

Middlesex County
 West Side of the Mouth of the Connecticut River
 45 miles from Hartford
 101 miles from New York
 105 miles from Boston
 Latitude 41° 17' N. Longitude 72° 25' W.
 Town Area – 15.3 square miles
 Total Town Roads - 72 miles

TOWN INCORPORATION:

July 8, 1854

FORM OF GOVERNMENT:

Town Meeting /Board of Selectmen/Board of Finance
 Net Grand List of October 1, 2015 – \$2,211,564,332
 Tax Rate: 19.26 Mills
 Assessment Ratio: 70%
 Grand Levy: October 1, 2015, \$42,498,137
 Two Voting Districts

POPULATION:

U.S. Census Bureau Estimate: 10,093
 School Enrollment: 1,318

PROPERTY:

Residential Dwellings: 5,732
 Commercial/Industrial Dwellings: 466
 Motor Vehicles: 12,613
 Business Personal Property Accounts: 1,055

REPRESENTATIVES:

State Representative

Devin Carney [R], 23rd Assembly District

State Senators

Paul M. Formica [R], 20th Senatorial District Voting District 1

Art Linares [R], 33rd Senatorial District Voting District 2

Congressman

Joseph Courtney [D], 2nd Congressional District

United States Senators

Richard Blumenthal [D]

Christopher Murphy [D]

TOWN WEBSITE: www.oldsaybrookct.org

IN MEMORIAM

This year we lost several former town employees who dedicated a significant number of years in service to the Town, many as volunteers as well as employees. This page honors those contributions and the legacy to the Town that will live on because of their efforts and vision.

Ronald R. Baldi (1938-2017)

Ron, a lifelong resident of Old Saybrook, began his long service to the Town as a union mason before becoming the Town's highway supervisor, later known as the director of public works, retiring as director in 1998. Ron was also active in the Old Saybrook Fire Department, joining in 1960, and working his way through the ranks until he was elected fire chief in 1973. He served as chief for ten years, during which time the age to join the fire department was lowered from 21 to 18 and membership was opened to women. In 2002, he was elected president of the fire company, a position he held until his death. Ron also took a special interest in the maintenance and upkeep of the fire department–owned property on Elm Street known as “Fireman’s Field,” and the banquet hall there was named in his honor. In 2010, he was honored for his 50 years’ of service to the fire department and the Town. Most mornings you could find past-chief Baldi in front of the firehouse occupying the bench with his friends, affectionately known as the “Day Shift,” laughing and discussing the world’s problems. Former first selectman, Barbara Maynard, noted that Ron “knew everyone and every road, every hydrant, [and] every pothole [in town].”

Janet M. Hess (McDonald) “Jan” Crozier (1944-2017)

Jan was an employee at the Acton Public Library for more than 34 years beginning as its children’s librarian, progressing to assistant director, and finally ascending to the position of director, where she led the library from 1992-2010. As director, she served on the building committee that in 2003 renovated the library from a 7,800 square foot facility into the beautiful 21,415 square foot facility that now serves our community. She was also instrumental in the creation of the young adult division of the Connecticut Library Association. In addition to her service to the library, Jan was an active member of many town organizations including Youth and Family Services, Old Saybrook Women’s Club, Old Saybrook Chamber of Commerce, American Legion Post 113, the Town of Old Saybrook Safety Committee, and the Friends of the Acton Public Library. Walter S. Hirsch, Acton’s library board member emeritus, said of her, “Jan Crozier was an outstanding library director and she loved what she did. The expansion and renovation of the library, as it is today, was her dream come true. I hope that when the people of Old Saybrook walk into their library and look at that beautiful mural on the wall, they will say a silent prayer of thanks to Jan Crozier.”

Carol Ann Suits (1935-2017)

Carol moved to town in 1963. She became a centerpiece of the Town Hall where she worked for more than thirty years and was well known to town employees and civic leaders across multiple generations. Her smile and signature Irish laugh were infectious to all around her. Current employees reminiscing about her noted that, “Carol’s institutional knowledge and love for her community made her the matriarch of the Town Hall. All levels of town government respected her honest, blunt, and to-the-point opinion no matter what the topic.”

Eileen Ann Zitnik (1933-2017)

A resident since 1958, Eileen served the Town first in the public school system as an assistant librarian beginning in 1976 and then as secretary to Chief Mosca of the Old Saybrook Police Department from 1979 until her retirement in 1997. Eileen also delivered Meals on Wheels to the elderly in our community. Former-chief Mosca noted, “She was a very special person and really loved the Town. She was an asset to the police department.”

OLD SAYBROOK EMPLOYEES AND MEMBERS OF BOARDS AND COMMISSIONS

(letter) denotes party affiliation and [number] denotes term expiration year

ACCOUNTING DEPARTMENT

| | |
|----------------------------|-------------------|
| Supervisor (July-December) | Sharon Migliaccio |
| Accountant (as of January) | Julie Mardjekaj |
| Bookkeeper | Lucia Parashin |
| Bookkeeper | Janet Vinciguerra |

ACTON PUBLIC LIBRARY

| | |
|--|--------------------|
| Director | Michele Van Epps |
| Assistant Director, Children's Librarian | Karen Giugno |
| Head of Circulation | Virginia Clarke |
| Reference/Young Adult Librarian | Mike Sweeney |
| Cataloger | Norma Wright |
| Administrative Assistant | Pamela J. Antolino |
| Library Assistant | Frances Anderson |
| Library Assistant | Donna Bookman |
| Technical Services | Dibirna Burnham |
| Library Assistant | Joan Chasse |
| Library Assistant | Maribel Girnius |
| Library Clerk | Kathy Freese |
| Custodian | Kathy Kelley |
| Library Clerk | Timothy Kellogg |
| Library Assistant | Ellen O'Herlihy |
| Library Assistant | Rogina O'Brien |
| Library Assistant | Gwen Pond |
| Library Assistant | Roxanne Quinn |
| Library Assistant | Fiona Saunders |
| Building Maintainer | Wayne Wysocki |
| Webmaster | Robbie Marshall |

ACTON PUBLIC LIBRARY BOARD

| | | |
|-----------------|----------------------|----------|
| Chairman | Nathan Wise | (D) [17] |
| | Alan L. Schwarz | (R) [17] |
| | Janet Hodge-Burke | (R) [17] |
| | Mike Urban | (U) [19] |
| | Kathleen Kohne Smith | (D) [19] |
| | Paula J. Gibble | (R) [19] |
| | Patricia O'Brien | (D) [21] |
| | W. Michael Cameron | (R) [21] |
| | Nancy Walsh | (D) [21] |
| Recording Clerk | Robbie Marshall | |

AQUIFER PROTECTION AGENCY

| | | |
|---------------------------------|----------------------------|------------------|
| Chairman | Joseph Colin Heffernan | (D) Zoning |
| | Brendan McKeown | (R) [17] |
| | Paul Carver | (R) [17] |
| Alternate | Elizabeth Steffen | (D) [17] |
| Alternate | Charles Wehrly III | (R) [17] |
| Participating Commission Member | Janis L. Esty | (D) Planning |
| Participating Commission Member | Richard Esty | (D) Conservation |
| Participating Commission Member | vacant | EDC |
| Recording Clerk | Meryl Moskokowitz | |
| Enforcement Officer | Michael P. Prisløe (Sandy) | |

ARCHITECTURAL REVIEW BOARD

| | | |
|-----------------|-----------------------|----------|
| Chairman | Susan Missel | (R) [17] |
| | Anthony M. Brodeur | (D) [18] |
| | Barbara D'Agostino | (U) [18] |
| | Theodore G. Pendleton | (D) [18] |
| | Donna P. Leake | (U) [19] |
| Alternate | Emily Grochowski | (D) [19] |
| Alternate | Jennifer M. Hoben | (U) [17] |
| Recording Clerk | Stella Beaudoin | |

ASSESSMENT APPEALS BOARD

| | | |
|----------|------------------------|----------|
| Chairman | Ruth FitzGerald | (R) [17] |
| | Peter T. Gallagher | (R) [17] |
| | Cornelius B. McCrudden | (D) [17] |

ASSESSOR

| | |
|-----------------------------|-------------------------|
| Assessor | Norman B. Wood, CCMA II |
| Assistant Assessor | Rick Pine |
| Personal Property Appraiser | Luke Parker |

BUILDING DEPARTMENT

| | |
|--------------------------|--------------------------|
| Building Official | Donald Lucas, P.E., R.S. |
| Administrative Secretary | Kathleen Marshall |
| Administrative Clerk | Jennifer Donahue |

CABLE TV ADVISORY COUNCIL

| | |
|-----------------------------------|-----------------|
| Board of Selectmen Representative | Vacant |
| Board of Education Representative | Michael Gardner |

CONNECTICUT RIVER AREA HEALTH DISTRICT (CRAHD)

| | | |
|-----------------------------------|----------------------------|----------|
| Board of Selectmen Representative | Michael Dunne, M.D. | (R) [19] |
| Board of Selectmen Representative | Jeffrey S. Goldblatt, M.D. | (R) [17] |

CONNECTICUT RIVER GATEWAY COMMISSION

| | |
|----------------|----------|
| Madeleine Fish | (R) [18] |
| Belinda Ahern | (U) [18] |

CONSERVATION COMMISSION

| | | |
|----------|---------------------|----------|
| Chairman | Richard J. Esty | (D) [17] |
| | Nina Garrett | (D) [17] |
| | Katharine Constable | (D) [17] |
| | Robert Fish | (R) [16] |
| | Donna P. Leake | (U) [18] |
| | Emily M. Grochowski | (D) [17] |
| | Jerry Brophy | (U) [17] |
| Clerk | Meryl Moskowitz | |

ECONOMIC DEVELOPMENT COMMISSION

| | | |
|--------------------|-------------------|----------|
| Executive Director | Susan Beckman | |
| Chairman | Carol Conklin | (D) [20] |
| | Elizabeth Swenson | (D) [22] |
| | David Cole | (R) [18] |
| | John DeCristoforo | (D) [18] |
| | James Keating | (D) [20] |
| | Matthew Pugliese | (D) [19] |
| | Joseph Arcari | (R) [19] |

| | | |
|-----------|------------------|----------|
| Alternate | Sandra Roberts | (R) [17] |
| Alternate | Bruce Greenfield | (R) [18] |

EDUCATION, BOARD OF

| | |
|---------------------------|----------|
| Eileen Baker | (D) [17] |
| Holly King | (R) [17] |
| Alan R. Hyla | (R) [19] |
| Karen E. Brodeur | (D) [17] |
| George Chang | (D) [19] |
| James Henderson | (R) [19] |
| Joanne Sullivan | (R) [17] |
| Kelly Kennedy | (R) [19] |
| Phillip H. Boradhurst III | (R) [17] |

ELDERLY BENEFIT COMMITTEE

| | |
|---------------------|-----|
| David LaMay | (R) |
| Sharon G. Craft | (D) |
| Cornelius McCrudden | (D) |
| Sharon Tiezzi | (R) |

EMERGENCY MANAGEMENT

| | | |
|-----------------|--------------------|------|
| Director | Michael A. Spera | [17] |
| Deputy Director | Michael A. Gardner | [17] |

ESTUARY TRANSIT DISTRICT

| | | |
|----------------|-----------------|----------|
| Representative | Roland W. Laine | (R) [20] |
|----------------|-----------------|----------|

ETHICS COMMISSION

| | | |
|----------|-----------------------|----------|
| Chairman | Edward Cassella | (D) [18] |
| | Marion J. Lewandowski | (U) [20] |
| | Paula Ladd | (D) [18] |
| | Kerry Knobelsdorff | (R) [19] |
| | Donald E. Hunt | (R) [17] |

FINANCE BOARD

| | | |
|----------|----------------------------|----------|
| Chairman | David F. Lamay | (R) [17] |
| | Thomas D. Stevenson | (R) [19] |
| | Brad Thorpe | (R) [17] |
| | Barry O'Neill | (D) [17] |
| | Breckenridge Smith Lindley | (R) [17] |
| | Thomas Stevenson | (R) [19] |
| | John O'Brien | (D) [19] |
| | Carol Rzasa | (R) [19] |

FINANCE DIRECTOR

Lee Ann Palladino, CFA

FIRE DEPARTMENT

| | |
|------------------------|----------------|
| Chief | Jay Rankin |
| Deputy Chief | Joseph Johnson |
| First Assistant Chief | Tom Listorti |
| Second Assistant Chief | Steve Lesko |

FIRE MARSHAL OFFICE

| | |
|--|--|
| Interim Fire Marshal & Open Burning Official | Peter R. Terenzi, III |
| Deputy Fire Marshals | Eugene Hayes William Robbins Vernon Skau Christopher Taylor |
| Administrative Clerk | Kathy King |

HARBOR MANAGEMENT COMMISSION

| | | |
|-------------|----------------------|----------|
| Chairman | Raymond Collins, Jr. | (R) [17] |
| | Robert Murphy | (U) [19] |
| | Paul M. Connolly | (D) [19] |
| | Richard Goduti | (U) [19] |
| | David Cole | (R) [17] |
| Clerk | Geraldine Lewis | |
| Dock Master | Scott Mitchell | |

HISTORIC DISTRICT COMMISSION

| | | |
|-----------------|----------------------|----------|
| Chairman | William A. Childress | (U) [20] |
| | Jan Furman | (R) [19] |
| | Laura Gray | (R) [20] |
| | Mary E. Kennedy | (D) [17] |
| | William Childress | (U) [20] |
| | Diane Aldi DePaola | (D) [21] |
| Alternate | Richard Peters | (R) [17] |
| | Eugene Creighton | (R) [21] |
| | Jeffrey P. Meotti | (R) [20] |
| Recording Clerk | Kathy King | |

REGIONAL BUILDING CODE BOARD OF APPEALS

| | |
|----------------|----------|
| Robert Wendler | (R) [20] |
|----------------|----------|

INFORMATION TECHNOLOGY

| |
|--------------|
| Larry Hayden |
|--------------|

INLAND WETLANDS COMMISSION

| | | |
|---------------------------------|----------------------------|------------------|
| Chairman | Joseph Colin Heffernan | (D) Zoning |
| | Brendan McKeown | (R) [17] |
| | Paul Carver | (R) [17] |
| Alternate | Elizabeth Steffen | (D) [17] |
| Alternate | Charles Wehrly III | (R) [17] |
| Participating Commission Member | Janis L. Esty | (D) Planning |
| Participating Commission Member | Richard Esty | (D) Conservation |
| Participating Commission Member | vacant | EDC |
| Recording Clerk | Meryl Moskokowitz | |
| Enforcement Officer | Michael P. Prisloe (Sandy) | |

JUSTICES OF THE PEACE

| | | |
|-----------------------|-------------------------|----------------------|
| Joyce L. Cappiello | Edward Cassella | Carol Conklin |
| Susan M. DeBlasiis | John DeCristoforo | Allan Fogg |
| Carl P. Fortuna, Jr. | Robert Hansen | Donald Hunt |
| Mary E. Kennedy | Kathleen Foley Marshall | Barbara J. Maynard |
| William Millsbaugh | Janet Murray | Barry S. O'Neill |
| Joseph Onofrio II | Arthur K. Pope | Emilio J. Scamporino |
| Michael Spera | Elizabeth D. Steffen | Joan Strickland |
| John J. Torrenti, Jr. | | |

LAND USE DEPARTMENT

| | |
|--------------------------|-------------------|
| Town Planner | Christine Nelson |
| Enforcement Officer | Christina Costa |
| Environmental Planner | Sandy Prisloe |
| Administrative Secretary | Sarah Lyons |
| Recording Clerks | Kim Barrows |
| | Stella Beaudoin |
| | Sharon Migliaccio |
| | Meryl Moskowitz |

LONG ISLAND SOUND COUNCILS & ASSEMBLY

| | |
|-----------------------------|-----------------|
| Old Saybrook Representative | Grant Westerson |
|-----------------------------|-----------------|

**LOWER CONNECTICUT RIVER VALLEY REGIONAL
AGRICULTURE COUNCIL**

| | |
|-----------------------------|--------|
| Old Saybrook Representative | vacant |
|-----------------------------|--------|

MUNICIPAL CEMETERY COMMITTEE

| | |
|----------------------|----------|
| Nancy Sullivan | (R) [21] |
| David A. Tiezzi | (R) [21] |
| Kelly Renshaw | (U) [21] |
| Marston "Marty" Ladd | (D) [23] |
| Dana Cosgrove | (U) [23] |
| Evaughn L. Fontes | (R) [19] |
| Scott Carson | (R) [19] |

MUNICIPAL HISTORIAN

Elaine Staplins

OVERSIGHT COMMITTEE

| | | |
|-----------------------------------|-------------------|------|
| Board of Selectmen Representative | Carol Conklin | [19] |
| Police Commission Representative | Christina Burnham | [16] |
| Police Union | Brian Ziolkovski | [16] |

PARKS AND RECREATION COMMISSION

| | | |
|----------|-------------------|----------|
| Chairman | Susan E. Esty | (D) [19] |
| | Kevin S. Lane | (R) [19] |
| | Thomas E. Boland | (R) [19] |
| | Robert C. Burke | (D) [17] |
| | Star A. Rueckert | (R) [19] |
| | James Henderson | (R) [17] |
| | Dennis Interlandi | (D) [17] |

PARKS AND RECREATION DEPARTMENT

| | |
|--------------------------|-------------------|
| Director | Ray Allen |
| Assistant Director | Jonathan Paradis |
| Facility/Program Manager | Taryn Erb |
| Office Manager | Judy Sherman |
| P/T Secretary | Deborah Stevenson |
| Building Maintainer | Jim Price |

PENSION & EMPLOYEE BENEFITS BOARD

| | | |
|-----------|----------------------|------------|
| Chairman | Suzanne S. Taylor | (R) [17] |
| | Paul Tracey | (U) [21] |
| | Raymond J. Muratori | (R) [19] |
| | Lynn M. Dallas | (D) [20] |
| | Rowena Moffett | (R) [18] |
| Selectman | Carol Voigt | (R) [21] |
| | Carl P. Fortuna, Jr. | Ex Officio |

PLANNING COMMISSION

| | | |
|------------------|-------------------|----------|
| Chairman | Janis Esty | (D) [17] |
| | Michael Urban | (U) [19] |
| | Robert Missel | (R) [19] |
| | Kenneth Soudan | (D) [19] |
| | Daniel J. Walden | (R) [17] |
| Alternates | Kathleen Sugland | (D) [17] |
| | Douglas McCracken | (U) [17] |
| Clerk | Meryl Moskowitz | |
| Representatives: | | |
| Inland Wetlands | Janis Esty | |
| RIVER COG | Cathryn Flanagan | |

POLICE COMMISSION

| | | |
|----------|-------------------|----------|
| Chairman | Adam Stuart | (D) [17] |
| | Donald Cooper | (D) [19] |
| | Brian Coppes | (R) [17] |
| | Dan Moran | (D) [19] |
| | Carl S. VonDassel | (R) [19] |
| | Christina Burnham | (R) [17] |
| | Joseph Maselli | (D) [17] |

POLICE SERVICES

| | |
|---------------------------------------|-----------------------|
| Chief of Police | Michael A. Spera |
| Lieutenant/Public Information Officer | Kevin R. Roche |
| Executive Secretary | Jennifer Damato |
| Master Sergeants | Robbert van der Horst |
| | Jay Rankin |
| Sergeants | Jeffrey DePerry |
| | Christopher DeMarco |
| | William Bergantino |
| | Ryan Walsh |
| | Stephen Hackett |
| | Philip Ciccone |

PATROLMEN

| | | |
|------------------------------|----------------|------------------|
| Samuel Barnes | Andrew Brooks | Solomon Hardy |
| Stephanie Milardo | Shannon Miller | William O'Connor |
| Brianna Santello | Tyler Schulz | Michael Small |
| Allyson Tanner | Eric Williams | |
| James Forte (per Diem) | | |
| James Kiako (per Diem) | | |
| Michael Mulvihill (per Diem) | | |

Police K-9

Kendo

INFORMATION TECHNOLOGY

Michael Gardner (stipend)

ANIMAL CONTROL

Katherine Cryder (per Diem)
 Patrick Hanley (per Diem)
 Jennifer Franklin (per Diem)
 Dawn Caffery (per Diem)
 Katherine Demur (per Diem)
 Kaitlyn Muckle (per Diem)

CRIMINAL INVESTIGATIONS DIVISION

Detective

David Perrotti

YOUTH SERVICES DIVISION

School Resource Officers:

Timothy McDonald (per Diem)
 Steve Crowley (per Diem)
 Lawrence Rooney (per Diem)

Police Explorers:

| | | |
|-------------------|---------------------|-----------------|
| Peter McNeil | Patrick Sirisoukh | Michaela Burke |
| Kate Beaudry | Ryan Dubord | Matt Barnes |
| Chase Hackett | Steven Anuszkiewicz | Dominic Banning |
| Margaret Collison | Paul Listorti | Shannon Smirnow |
| Cooper Graves | Robert Barrett | |

EMERGENCY MEDICAL SERVICES

Phil Coco, Director (stipend)

MARINE PATROL

Grant Westerson (per Diem)
 Tom Brown (per Diem)
 Tom Pitasi (per Diem)

EMERGENCY COMMUNICATIONS DIVISION

Public Safety Dispatchers:

| | | |
|--------------------------------|-----------------|--------------------|
| James Shake | Daniel Adams | Jennifer Franklin |
| Andrea Gosselin | Michael Paradis | Joshua Stankiewicz |
| William McGregor (per Diem) | | |
| Nicholas DuBord (per Diem) | | |
| Kevin Lyon (per Diem) | | |
| Robert Barrett (per Diem) | | |
| Steven Anuszkiewicz (per Diem) | | |

RECORDS DIVISION

Records Specialists

Michelle Berner (per Diem)
 Sonal Sharma (per Diem)
 Marylou Sunday (per Diem)

COMMUNITY SERVICE OFFICERS

Patrick Hanley (per Diem)
 Thomas Newton (per Diem)
 James Schneider (per Diem)
 PJ DiMaggio (per Diem)

BUILDING MAINTENANCE

Patrick Hanley
 James Schneider

PROBATE COURT

Judge of Probate
 Clerks

Terrance Lomme
 Sharon Tiezzi
 Valerie Shickel
 Gloria Amatrudo
 Stella Beaudoin
 Marge Callharp
 Jacqueline Craco
 Margaret Schroeder
 Helene Yates

PUBLIC HEALTH NURSING BOARD

Chairman

Diane Aldi DePaola (D) [18]
 Sharon G. Craft (D) [19]
 Mary E. Kennedy (D) [18]
 Donald Mill (U) [18]
 Elizabeth Owen (D) [17]
 Joseph Termine (U) [17]
 Priscilla Funck (R) [19]
 MaryAnn E. Ladarola (D) [20]

Alternate

PRESERVE ADHOC COMMITTEE

Parks & Recreation
 Conservation Commission
 Inland Wetland Commission
 Economic Development Commission
 Old Saybrook Land Trust
 Westbrook Land Trust
 Susan Esty
 Chris Cryder
 Kathy Connolly
 Michael "Sandy" Prisløe
 Carl P. Fortuna, Jr.

Ray Allen
 Walter K. Smith
 Judith Preston
 Elizabeth Swenson
 Joe Nochera
 Tom O'Dell

PUBLIC WORKS DEPARTMENT & TRANSFER STATION

Director
 Maintenance Crew

Lawrence Bonin
 Matt Hoadley William Claffey
 Peter Labriola Adam Laverty
 Michael Pace, Jr. John Porter
 Pat Regan Todd Way

Transfer Station

Richard Champlin
 Anthony Hunter
 Peter Slattery
 Jim Therrien
 William Rascoe

REGIONAL BUILDING CODE OF APPEALS

| | | |
|-----------------|----------------|------|
| Representatives | Ken Gibble | [19] |
| | Robert Wendler | [20] |

REGIONAL MENTAL HEALTH BOARD

| | | |
|----------------|--------------|----------|
| Representative | Marston Ladd | (D) [19] |
|----------------|--------------|----------|

REGISTRAR OF VOTERS

| | |
|-----------------|----------|
| Joan Broadhurst | (R) [21] |
| Joan Strickland | (D) [21] |

SELECTMEN

| | | |
|--------------------------|----------------------|----------|
| First Selectman | Carl P. Fortuna, Jr. | (R) [17] |
| Selectman | Scott Giegerich | (R) [17] |
| Selectman | Carol Conklin | (D) [17] |
| Administrative Secretary | Georgiann Neri | |
| Administrative Clerk | Elaine Seaforth | |

SHELLFISH COMMISSION

| | | |
|-----------|-------------------|----------|
| Chairman | Lawrence Bonin | (R) [18] |
| Secretary | Earl Endrich, Sr. | (R) [18] |
| Treasurer | vacant | (D) [18] |
| | Paul Labriola | (R) [17] |
| | James Mitchell | (R) [17] |

TAX COLLECTOR

| | | |
|-------------------------|------------------|----------|
| Tax Collector | Barry E. Maynard | (R) [17] |
| Assistant Tax Collector | Wendy Morison | |
| Seasonal Clerk | Judith Linscott | |

TOWN CLERK

| | | |
|----------------------|--------------------|----------|
| Town Clerk | Sarah V. Becker | (R) [18] |
| Assistant Town Clerk | Christina Antolino | |
| Assistant Town Clerk | Cindy Kane | |

TOWN COUNSEL

Michael Cronin, Jr.

TOWN HALL

| | |
|---------------------|------------|
| Building Maintainer | Paul Baldi |
| Facilities Manager | Dan Moran |

TREASURER

| | |
|-------------|----------|
| Robert Fish | (R) [17] |
|-------------|----------|

TREE COMMITTEE

| | |
|--------------------|----------|
| Deborah Ferrer | (R) [16] |
| Barbara J. Maynard | (R) [17] |

TREE WARDEN

| | |
|-----------|------|
| Jim Kiely | [17] |
|-----------|------|

WATER POLLUTION CONTROL AUTHORITY

| | | |
|---------------|-----------------------|----------|
| Chairman | Elsa Payne | (D) [19] |
| Vice Chairman | Ian Featherstone | (R) [19] |
| | Jason Becker | (U) [17] |
| | George Gwizd | (R) [17] |
| | Peter Stump | (R) [19] |
| | Charles A. Wehrly III | (R) [18] |
| | Robert J. Senger | (U) [18] |
| Alternates | John Giannini | (U) [18] |
| | Jay Kulowiec | (U) [18] |
| Board Clerk | Robbie Marshall | |

WATER POLLUTION CONTROL STAFF

| | |
|--------------------------|---------------------|
| WWMD Program Manager | Stephen Mongillo |
| Site Manager | James Vanoli |
| Inspectors | Scott Brainard |
| | Cameron Evangelisti |
| | Matthew Pytlik |
| | Steven Pytlik |
| Financial Manager | Gratia Lewis |
| Coordinator | Robbie Marshall |
| Administrative Assistant | Melissa Lewis |

YOUTH AND FAMILY SERVICES COMMISSION

| | | |
|---------------------------|------------------------------|----------|
| Chairman/OSPD Rep | Samuel B. Barnes | |
| Board of Selectmen Rep | Jennifer Welsh | (U) [20] |
| | Christi Staples | (D) [20] |
| | Sharon Tiezzi | (R) [20] |
| | Peggy Viggiano | |
| Park & Rec Rep | Jonathan Paradis | |
| Public Health Nursing Rep | Mary Kennedy | |
| School System Rep | Lisa Castro / Catherine Kane | |
| Student Representatives | Sophie Alden | |
| | Sarah Anderson | |
| | Kiwon-Paul Dionne-Jee | |
| | Phillp Max Ledwith | |

YOUTH AND FAMILY SERVICES STAFF

| | |
|--|--|
| Director/Agent for Veterans | Heather McNeil, LMFT, LADC |
| Administrative Assistant | Linda McCall |
| Clinical Consultant | Kathleen Laundry, Psy.D |
| Counselor | Jackie Boudinot, MS, LMFT |
| Counselor | Salvatore Bruzzese, MS, LPC, CAGS |
| Counselor | Chelsea Graham, LCSW |
| Counselor | Samantha Steinmacher, MFT |
| Counselor/Wilderness Coordinator | Brenda Partyka, MSW |
| Group Facilitator | Joanne Deal, LPC |
| Program Coordinators | Jodi Kelly |
| | Wendy Mill |
| Social Services Coordinator/ Municipal Agent for Elderly Assistant to SS Coordinator | Susan Consoli, MA, LPC Kelsey Christenson |

ZONING BOARD OF APPEALS

| | | |
|-----------------|------------------------|----------|
| Chairman | Rexford H. McCall | (R) [17] |
| | Dorothy Alexander | (R) [17] |
| | Philip Broadhurst | (R) [19] |
| | Robert McIntyre | (R) [17] |
| | Alan Spargo | (D) [19] |
| Alternates: | Kenneth Mikulski | (D) [17] |
| | Carl S. Von Dassel, Jr | (R) [17] |
| | Adam T. Boyd | (D) [17] |
| Recording Clerk | Kim Barrows | |

ZONING COMMISSION

| | | |
|-----------------|----------------------|----------|
| Chairman | Robert Friedmann | (R) [17] |
| Vice Chairman | Madeleine B. Fish | (R) [19] |
| | Mark Caldarella | (R) [19] |
| | Geraldine M. Lewis | (R) [17] |
| | J. Colin Heffernan | (D) [19] |
| Alternates: | Michael Cianfaglione | (R) [17] |
| | vacancy | |
| | Joanne Rynecki Gadon | (R) [17] |
| Recording Clerk | Stella Beaudoin | |

SECTION II

ACTON PUBLIC LIBRARY

Our mission is to serve the community as an information resource center providing education, cultural, and civic programs and materials through diverse media.

The Acton Public Library serves the residents of Old Saybrook through traditional library functions such as providing materials for informational and educational needs as well as by providing opportunities for recreation. In addition to the traditional library functions, the library also sponsored concerts and performances for entertainment, author and book talks, lectures, films, and craft programs.

Library Director Emeritus Janet Crozier passed away this year, and will be profoundly remembered and honored for having devoted most of her professional career to heading the Acton Public Library during its important years of expansion and development. After retiring as library director, Mrs. Crozier became active in the Friends of the Acton Library organization. Her contribution to the community is immeasurable and lasting.

The Acton Library is a member of the LION (Libraries Online, Inc.) consortium. There are 29 libraries in LION, mostly public, as well as one college. The catalog contains the full collections of the member libraries which can be searched simultaneously or by library. From the catalog, a patron can request any title, and, subject to the policies, an available item will be retrieved and sent to the patron's library via DeliverIt (the Connecticut State Library delivery system). The combined catalog of LION includes over 800,000 unique titles, and more than 2.5 million items in the local collections. Old Saybrook patrons have access to the combined catalog and, this past year, over 6,000 items were borrowed from member libraries for Old Saybrook residents' use. Library users can access the catalog through the Internet, renew and reserve items, check the status of their accounts, and maintain their borrowing history. LION also offers audio and e-books through the OverDrive interface, and digital magazines through the Zinio interface. Our library users have enjoyed direct access to many more resources because of the shared collections. LION also provides behind-the-scenes support for our library. Our computer maintenance is handled by LION in a very cost-efficient manner. Printing and mailing of notices is also included in the many services that LION provides, freeing staff for more direct patron interaction.

The Acton Public Library collection currently consists of over 74,000 items. Circulation for the past year was 122,191 items. In addition, there were 4,089 e-books borrowed and 1,711 downloadable audio books borrowed through OverDrive. A total of 3,752 magazines were downloaded through Zinio. New to the library this year are two online subscription services, SCOLA, a Social Science and Language resource, and Freegal, a free streaming and downloadable music and video service.

In addition, 810 items were borrowed from other libraries through interlibrary loan, and we lent 679 items to other libraries. The library subscribes to 11 online databases that enhance the reference collection. Most of the online resources are accessible remotely so patrons can use them from home 24/7. There were 3,829

reference questions answered by the library staff. The Acton Public Library provides computers for public use, and 17,370 people used the computers this past year. In addition, people can use wireless Internet connections throughout the building. A total of 105,319 people came through the doors this past year to take advantage of all we have to offer.

Acton Public Library offers space for meetings and for educational, recreational, civic, cultural, and entertaining programming. Meeting rooms are for use by the Old Saybrook community and are reserved on a first-come-first-served basis. The Grady-Thomas Room has a seating capacity of 75 maximum for the full room and 35 each if the space is divided, while The Friends Conference Room, a small conference room, has a capacity of 12 to 15.

The library featured monthly art exhibits and a summer sculpture show. Two display cases housed collections of various resident items and historical displays from the Old Saybrook Historical Society.

Adult Services

The library offers a wide variety of programs for patrons of all ages. Currently, two book discussion groups meet monthly. In addition, author presentations and speakers on a wide variety of subjects are regularly scheduled. A film series has also presented many interesting films for adult audiences. The library hosted a fall and spring concert series that brought many talented musicians featuring a variety of musical styles to our community. Additionally, Old Saybrook Historical Society's Chapman Lecture series was co-sponsored by the library again this year. The library also hosts monthly meetings of the Shoreline Civil War Roundtable, a discussion group. In total, the library held 87 adult programs, attended by 665 people, in the past year.

The 40th annual Volunteer Appreciation Breakfast was held during National Library Week. Over 100 volunteers were invited, including many who have been active at the library for decades.

Another National Library Week event was Poetry Night, a reception where winners of our annual poetry contest read their poems. This year marked the 23rd anniversary of the competition. Eighty-seven entries across the age categories were considered. The prizes (gift cards to RJ Julia) were underwritten by the Friends of the Acton Library.

In 2017, the reference area was rearranged to consolidate reference materials and create additional table space and seating for the library. A "lifelong learning" section was established that includes materials on educational testing, college and career, English literacy, and citizenship.

Summer Reading Programs

Summertime at the library is always busy. This year, the library participated in the statewide summer reading collaborative program "Build a Better World." Over 230 child and teen participants registered online through a software program called Evanced Summer Reader which coordinates with the Governor's Summer Reading Challenge. Children earned "Acton Bucks," which they could "spend" on various small reading incentive items. The library also participated in the "Read to Feed" program, whereby participants could chose to spend their "Acton Bucks" on pet food. Over 400 cans of pet food were "purchased" by children and teens this summer and donated to the VSAWL (Valley Shore Animal Welfare League.)

The teen readers were rewarded with drawings for gift certificates to local businesses. All of the prizes and summer programs were generously funded by the Friends of the Acton Public Library.

Young Adult Services and Programs

Young adults (YA) are library patrons between the ages of twelve and eighteen. Acton serves young adults with a dedicated space for YA resources that includes books, audio books, magazines, and other age-appropriate materials. A total of 3,246 items were borrowed from the YA collection this past year. YA programs were offered in the areas of art, craft, magic, science, nature, and exploration as well as civic engagement and government, with an attendance of 132. YA and reference librarian, Mike Sweeney, promoted SCOLA, a new social science and language resource, to teachers and students at OSHS and OSMS. Free streaming and downloadable music and video was also added and promoted to teens with the addition of the library's Freegal subscription.

Children's Services and Programs

Various programs were held during the year. Story times are scheduled weekly for infants through 5 years of age, along with a "Stay and Play" session following baby story time where parents and caregivers can mingle while babies can enjoy social play with toys provided by the library. *Music with Miss Martha*, a monthly music program, was offered throughout the year, and *ABC Amigos*, bilingual preschool story times, were also offered monthly during the winter and weekly during the summer. A very popular *Family Night* program, offered every Thursday night in July as part of the Summer Reading Program, attracted crowds each week and featured a nature program, a musical program, magic, drumming, and even a llama from Country Quilt Llamas, who came to visit the children in the library. Also offered in July was *It's Theater Time! With Judy Potter*, a popular drama workshop for young children. These programs were made possible through the support of the Friends of the Acton Library.

A total of 2,816 people attended a total of 175 children's programs this year. Classes from Sherwood School and kindergarten classes from Goodwin School visit the library on a regular basis. The children's librarian also visits local nursery schools and day care facilities for outreach programs. The library participated in the statewide *Take Your Child to the Library Day*, with an *Owl Prowl* nature program from the Denison Pequotsepos Nature Center, and a *Jamilah Henna* henna program for the teens and tweens. Both programs were enthusiastically attended. Again, these programs were made possible through the support of the Friends of the Acton Library.

The Friends of Acton Library

The Friends of the Acton Library enhances the library's programs and facility in ways that augment the town's budget. This year, the Friends helped to purchase the large screen that is in the Grady Thomas program room which is used for many events and our regular film series. In addition, the Friends helped to furnish a new poetry corner and also purchased discounted museum passes that are made available to the public free with a valid library card.

Each season has special programs that are funded by the Friends. All of this is made possible through membership donations, book sales, and other fundraisers.

The board meets regularly to plan the fundraisers and to consider requests for library needs. New members are always welcome. For more information, contact Sheila McPharlin 860-395-5554.

The Acton Public Library Board of Directors is extremely grateful for the work and commitment of the Friends of the Acton Public Library, a support group which assists in providing enhanced library programming for all of the library's patrons.

Nathan Wise, Chairman, *Acton Public Library Board*

Michele Van Epps, *Library Director*

AMBULANCE ASSOCIATION

This past year the Old Saybrook Ambulance Association responded to over 1,500 calls for assistance. The calls consisted of medical emergencies, traffic accidents, structure fires, boating incidents as well as mutual aid responses to neighboring towns.

Advanced life support is provided to the town through a program with the Middlesex Hospital Paramedics. When the 911 system is activated the first responders from the Old Saybrook Police Department, the Old Saybrook Ambulance Association staff and the Middlesex Hospital Paramedics respond and provide the citizens of Old Saybrook with a highly trained team of medical professionals.

The Old Saybrook Ambulance Association is a private ambulance association with a dedicated group of volunteers staffing two Horton Ambulances. A 2009 and 2015 ambulance are used to perform emergency transports to the local hospital emergency rooms and trauma centers. The ambulance association is always looking for volunteers to join the ranks of its dedicated staff in serving the citizens of Old Saybrook. Training is provided in medical certification and vehicle operations.

We would like to thank the Police and Fire Departments for their cooperation and assistance during the year.

Frank Beth, *President*

Board of Directors

| | |
|-----------------------|-------------------|
| <i>President</i> | Frank Beth |
| <i>Vice President</i> | Bill Lasky |
| <i>Secretary</i> | Shirley Colquhoun |
| <i>Treasurer</i> | Martin Drobiarz |

| | | |
|-----------------|---------------|---------------|
| William Rochett | Joseph Castro | Charles Norz |
| Alfred Tiezzi | James Walton | Chris Cestaro |
| Chris Loader | Ryan Walsh | Kathy Fowler |

Working Members

| | | |
|---------------|--------------|---------------|
| Chris Cestaro | Keanna Chang | Jennie Greene |
|---------------|--------------|---------------|

| | | |
|--------------------|--------------------|-----------------|
| Josh Stankiewicz | Chris Denison | Virginia Denvir |
| George Washburn | Tony Durbin | Frank Glowski |
| Patrick Hanley | Janet Wysocki | Greg Heins |
| Tommy Heinssen | Dianne Jepson | Steve Lesko |
| Paul Listorti | Fran Lambert | Chris Loader |
| Liam Lynders | Chris Ramas | Donna Rochette |
| William Rochette | Katheryne Rochette | Tom Rochette |
| Shannon Smirnow | Sheri Smith | Amber Scherber |
| Mary-Kate Morrison | Jeffery Colvin | |

AQUIFER PROTECTION AGENCY

The Connecticut General Statutes empower the Aquifer Protection Agency to regulate land uses within designated aquifer protection areas to protect public drinking water. In Old Saybrook this includes the aquifer protection area surrounding the Saybrook Well as well as a portion of the aquifer protection area surrounding the Holbrook Well in Westbrook.

The Board of Selectmen appoints three at-large members and three alternate members for a two-year term; participating commissions select representative members for a two-year term each. The membership of the agency is the same as those appointed to serve the Inland Wetlands & Watercourses Commission.

During the 2016-2017 fiscal year, the agency held four meetings at which it received no applications to permit non-residential activities nor any applications to register new facilities. The agency acted to transfer one previously issued registration to the new owner of an existing facility.

The commission meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Meryl Tsagronis of the Land Use Department supports the commission as administrative clerk.

Colin Heffernan, *Chairman*

ARCHITECTURAL REVIEW BOARD

The Town Code charges the Architectural Review Board to preserve the heritage and integrity of Old Saybrook's built environment by evaluating applications for development or redevelopment from an aesthetic perspective. The board works with owners, builders, and developers to avoid both excessive uniformity and excessive variety in each element of the design. In Old Saybrook, the board promotes harmony between each aspect of an improvement—building, site, and neighborhood.

The Board of Selectmen appoints five members and two alternates for a term of three years each.

During the 2016-2017 fiscal year, the board held 21 meetings at which it reviewed 14 proposals for new or redevelopment and 35 proposals for new signs at existing developments.

The board works closely with other land use groups. Presently, Emily Grochowski is the commission's representative to the Mariner's Way Advisory

Committee. Donna Leake happens to be a member of the Conservation Commission as well. The commission thanks both for their dedication to these additional organizations and the ongoing cross-communication this provides. This year, the entire board spent quite a bit of time participating in the Board of Selectmen's drafting of a provision in the Town Code for a delay in demolition of any part of a historic building. The board also met with a task force of the Chamber of Commerce to consider how to treat temporary signs throughout town.

The Architectural Review Board meets on the second and fourth Mondays of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Stella Beaudoin of the Land Use Department supports us as our administrative clerk. Susan Beckman, Economic Development Director, often attends the Architectural Review Board in her role of shepherding new and improving businesses. Chris Costa, Zoning Enforcement Officer, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

Susan Hitchcock Missel, *Chairman*

ASSESSMENT APPEALS BOARD

The Board of Assessment Appeals serves as an appeal board for taxpayers who want to challenge the Town's assessment of their real estate, motor vehicles, and personal property.

As required by statute, the board meets to hear taxpayers' real estate and personal property appeals in March. The board also meets in September to hear motor vehicle appeals.

For real estate or personal property appeals, the taxpayer must file an application with the board by February 20. The board notifies the taxpayer by mail of the time and date for the March hearing. For motor vehicle appeals, the taxpayer must appear with any documentation on the September hearing date. The board publishes the September hearing date in the *Harbor News*. The board carefully reviews each appeal and notifies the property owner of its decision.

The current members of the Board of Assessment Appeals are: Cornelius B. McCrudden, Peter Gallagher, and Ruth M. FitzGerald. The board gratefully acknowledges the cooperation of the Assessor, Norman Wood, and his staff.

Ruth FitzGerald, *Chairman*

ASSESSOR

On July 1, 2016 we began working on the October 1, 2016 Grand List. During the summer months we acquire copies of all the building permits that must be keyed into our Vision Appraisal system. We are required to follow up on all of those properties which have "pulled" permits for new construction, remodeling etc. Any work that has been completed by October 1, 2016 will be assessed and added to those assessments and will be part of the July 1, 2017 tax bill. Any work that has been started but not yet completed by October 1, 2016 is assessed based on the percentage of completion. At a later date when a certificate of occupancy

(C.O.) is issued we will add the remaining percentage completed in the form of a partial bill.

By the first of December all of the building permits have been checked in the field and anything that has added value to the property in question has been picked up.

During September we send out Business Personal Property Declarations to every business in town. State statute requires that the declarations be completed and returned to the Assessor's Office by November 1 in order to avoid the 25% assessment penalty for late filing.

As usual the declaration requires the year of acquisition and the cost of acquisition. This information allows the Assessor to properly depreciate the property in question. For example, we use the following codes:

- #9 – Unregistered Motor Vehicles
- #10 – Manufacturing Machinery (not eligible for exemption)
- #12 – Commercial Fishing Equipment
- #13 – Manufacturing Machinery & Equipment
- #14 – Mobile Manufactured Homes (not assessed as real estate)
- #16 – Furniture, Fixtures, and Equipment
- #17 – Farm Machinery
- #18 – Farm Tools
- #19 – Mechanics Tools
- #20 – Electronic Data Processing Equipment
- #21a – Telecommunication Equipment Not Technical
- #21b – Telecommunication Company Equipment Technology
- #22 – Cables, Conduits, Pipes, etc.
- #23 – Expensed Supplies
- #24a – Other Goods including Leasehold Improvements
- #24b – Rental Equipment

All equipment is depreciated based on its cost and date of acquisition and business owners are also required to list any and all leased equipment. All PPD's must include the owner's name, agent, name of business, and signature to avoid any penalty. Any declaration that is not returned by November 1 must have, by state statute, a 25% penalty added to that assessment. This year, more than 200 were not returned.

By the end of November our Supplemental Motor Vehicle List arrived from the Department of Motor Vehicles (DMV) and all unpriced motor vehicles had to be priced and keyed into our administrative assessment system.

By mid-December we received the regular Motor Vehicle List from the DMV. As usual, about 25% of that list also has to be priced and keyed into the administrative system.

By the end of December all assessments—real and personal property as well as motor vehicles—were totaled and ready to send to Quality Data for final printing. Quality Data will print and send increase notices for those properties where there has been an increase in the assessment.

If any property owners have questions concerning the increase in their assessments, the Board of Assessment Appeals has annual meetings during late

February and early March. For those who wished to meet with the Board of Assessment Appeals concerning their assessments, applications to the board were available at the Assessor's Office after January 1, 2016. These BAA forms had to be filled out and returned to the Assessor's Office by February 20, 2017.

Norman B. Wood, CCMA II, Assessor

BUILDING DEPARTMENT

Fiscal year 2016-2017 represented a return to “normal” with regard to activities within the Building Department. The department issued 1,161 permits, generating \$212,610 in fees—very much in line with the overall average for the department from the recent past. This year represented a “close-out year”, that is, the work associated with the Post and Main 186-unit apartment complex on North Main Street was completed as was the Connecticut Cancer Foundation, also on North Main Street.

Our tradition of demolition and reconstruction of beach area residences slowed down this year with only five such instances occurring. Previously, the Town was experiencing almost an average of one per month for several years. This may reflect a change in attitude regarding renovation vs. demolition/reconstruction or it may be an indication of a generational outlook towards home ownership. Perhaps time will tell.

The department remains active with the our normal “bread and butter” type permits—roof replacements, window replacements, electrical upgrades, new heating systems, decks, renovations, etc. Additionally, a total of nine new home building permits were issued as were two new commercial structures. These all contribute to the demands on the time of the office and the office continues to meet and satisfy them.

Several colloquialisms come to mind as I draft this report. “All good things must come to an end;” “All’s well that ends well;” and “Thanks for the memories.” This is my last annual report as I now ride off into my retirement. Regarding “all good things coming to an end”, I hope that my time serving you, the citizens of Old Saybrook, provided you with what you consider to be good service.

“All’s well that ends well”—the end of my tenure is ending well—several large projects have been completed in the recent past—Max’s Place, Post and Main Apartments, additional units at Saybrook Point Inn, and the Elderly Housing Complex—all of which enhanced the Town and were completed without major issues. In addition, together we all weathered (pun intended) some blizzards and droughts as well as Irene and SuperStorm Sandy.

“Thanks for the memories” —of the 6,600 lots in Town, I have probably been on site on at least 5,000 of them and each one had its own, oftentimes, unique aspects. I have tried to treat the property owners and contractors that I have dealt with over the years with respect and have received the same in most cases (there’s always that certain percentage that didn’t reciprocate). During my tenure here in Town Hall, I have served as your Building Official for over 23 years, your Sanitarian for five years, and your Inland Wetlands Enforcement Officer for five years as well as advising many building committees and study groups. Truly a day never went by when I did not learn something new.

I have a saying on my wall in the office that reads “Every half hour is a new adventure” —this is based on the fact that I schedule appointments at half-hour blocks and each appointment can take me from an electrical trench to a house footing to gas service on the roof of the shopping center to the crawl space under a beach cottage—my day basically flipped every half hour and, definitely, no two days were EVER the same.

Thank you for allowing me to be of service to you. I do consider it an honor to have borne the title of “Building Official” for the Town of Old Saybrook and to have had your trust placed in me.

Now it is time to turn over the mantel of the office to Mr. Tom Makowicki who comes to us from the private sector with significant experience as a general contractor and site superintendent. Tom is a local fellow (Deep River) who has worked on and completed many residential and commercial projects in the area. I am sure he will continue the tradition of helping both the property owners and contractors complete their projects safely and in compliance with the applicable codes.

Thanks to all my coworkers, past and present, in Town Hall; thanks to the property owners for their cooperation; and thanks to all the contractors for working with me and not against me to build code-compliant structures in our safe and beautiful community.

Don Lucas, *Building Official*

CONNECTICUT RIVER AREA HEALTH DISTRICT

(This report covers the period from July 1, 2016 through June 30, 2017.)

The Connecticut River Area Health District (CRAHD) is now a four-town local health district. The town of Haddam joined CRAHD as a member town effective July 1, 2016. The addition of Haddam to the health district proceeded seamlessly and CRAHD staff maintains a presence in the Haddam town hall land use office. CRAHD continues to provide core public health services to the towns of Clinton, Old Saybrook, Deep River and Haddam. The district is responsible for implementing programs and supporting policies that improve the health of its residents. The district provides a strong environmental health and code compliance program, targeted public health nursing services, health education and promotion activities, disease tracking and prevention, and public health preparedness planning. Currently, the district employs five full-time professional staff as well as four part-time contractual program professionals. The district is dedicated to carrying out its mission to maximize the highest quality local public health services possible given its current resource level.

Environmental Health

This fiscal year proved to be another busy one for the environmental health section. Our chief sanitarian, two full-time licensed sanitarians, and two part-time licensed sanitarians performed a variety of environmental health functions and conducted a wide variety of inspections. In addition, Sanitarians offered advice to residents and the business community, and educated the public and

targeted audiences on a variety of environmental health issues, code enforcement, and code guidance. Inspection programs include state-mandated inspections for compliance with the Connecticut Public Health Code and local ordinances.

Inspections, permitting/licensing activities, and targeted education are conducted in the following areas:

On-site sewage disposal: soil site evaluations; installer and engineered plan reviews; permitting for new, upgraded, altered, and repaired systems; installation inspections; as-built drawing review; issuance of permits to discharge;

Food service establishments: restaurants, caterers, food stores, school cafeterias, nursing homes, churches, vendors, temporary events, and farmer's markets;

Body care establishments: cosmetology shops, nail and beauty salons, barber shops, and tanning salons;

Child day care centers and group day care homes;

Overnight-stay facilities such as hotels, motels, inns, bed & breakfasts;

Public swimming pools, including spas and condominium pools;

Public bathing areas including freshwater bathing and marine water beaches;

General Nuisance/Other Complaints: CRAHD sanitarians respond to a variety of citizens' complaints such as housing, rodent infestation, garbage and odors, septic overflows, general nuisance, well and water supply issues, poor sanitary conditions, etc.;

Private water supplies: permitting, location approvals, testing, lab report reviews, advice on treatment and maintenance;

Tattoo establishments: annual inspections and permitting;

Campgrounds: inspections to ensure minimum sanitary standards are met;

Childhood Lead Poisoning Prevention: lead paint hazard reduction; abatement orders; education to homeowners, tenants, and landlords; RRP awareness and case follow-up of childhood elevated blood lead levels;

Housing: landlord-tenant issues related to minimum housing standards.

Inspection activity during the 2016-2017 fiscal year (July 1 to June 30) included:

- 223 Properties tested for suitability for a septic system
- 240 Permits issued to repair existing septic systems
 - 35 Permits issued for new septic systems
- 46 Engineer-designed septic system plans reviewed and approved
- 316 Applications reviewed for health code compliance for proposed building activities including building expansions, additions to homes, in-ground and above-ground pools, accessory apartments, garages, decks, etc. (commonly referred to as B100a reviews)
- 472 Food establishment inspections
 - 72 Body care/cosmetology inspections
 - 5 Childhood day care inspections

- 30 Overnight-stay facility inspections
- 20 Public pool inspections
- 145 Beach/bathing water samples taken and tested
- 65 Complaints including general nuisances, animals, housing, sewage, etc.
- 61 New well permits issued
 - 1 Tattoo establishment inspection
 - 1 Family campground inspection

Number of septic system repairs by town:

| | |
|--------------|-----|
| Old Saybrook | 150 |
| Clinton | 54 |
| Deep River | 3 |
| Haddam | 33 |

Public Health Nursing

The public health nurse (PHN) works closely with all four school districts conducting surveillance for flu-like illness, to assist in control of illness in the schools, and to support health education and promotion activities.

The public health nurse is the lead staff person in the planning and execution of public health preparedness, and the PHN serves the district in the capacity of public health preparedness coordinator.

The PHN is responsible for tuberculosis case management, surveillance for reportable diseases, and follow-up of all reportable communicable diseases within the district towns.

The PHN manages the district's efforts to control childhood lead poisoning, both for prevention and in response to elevated blood lead levels. The PHN also acted as coordinator for CRAHD's lead prevention grant with the CT Department of Public Health (DPH). During the 2016-17 fiscal year, CRAHD distributed lead safe RRP information to all multi-family dwelling owners within the district and coordinated childhood blood lead reductions strategies with local physicians.

Health Education and Promotion

This fiscal year, the district hired its first dedicated health educator (HE), a part-time contractual position dedicated to develop, coordinate, conduct and oversee all health education activities of the district.

Our HE developed a Facebook page to engage and interact with the community regarding topics of public health concern.

Presentations were conducted at various venues on shingles, food safety, gluten intolerance, flu prevention, heart health, handwashing, nutrition, childhood lead poisoning prevention, and public health preparedness.

Written educational pamphlets were developed and distributed on topics such as CRAHD services and Lyme disease.

Our HE also contributes articles on public health topics to local newspapers and the local EVENTS publications—many of the articles recognizing observances of days/months with public health importance.

Our HE and PHN have both recently become certified as educators in chronic disease self-management. Chronic disease management sessions are planned for next fiscal year.

Our HE has reached out to community groups such as the Clinton Bike and Pedestrian Alliance, the Clinton Bare Necessities organization, and the Community Health Center to collaborate.

Through its Preventative Health Block Grant, CRAHD continues to offer educational programs focused on the prevention of skin cancer. Presentations were conducted for municipal and park and recreation staff, the elderly, and middle school students on the dangers of sun exposure, including tanning beds. The program uses elements of the EPA's *SunWise* curriculum guide. These education sessions are available to small community groups at no cost.

Sanitarians also provided food safety workshops for food service workers in the local school district(s).

Public Health Preparedness

CRAHD is the lead health department in Mass Dispensing Area #39, which includes the three health district towns as well as Westbrook, Chester, Essex, and Killingworth. CRAHD has worked this year to add the town of Haddam into its dispensing plans as well as a second Open Point of Dispensing (POD) clinic. This work is near completion and will continue. We are in the process of updating and better operationalizing our mass dispensing plan, pandemic influenza plan, and PH preparedness plan.

CRAHD continues to meet with its Emergency Support Function (ESF) 8 and medical and public health partners in DEMHS Region 2 and statewide to enhance regional capacity and to develop regional health care coalitions. PHN conducts an annual review of our capabilities and develops an improvement plan. CRAHD conducts local communications exercises on a quarterly basis and participates in regional and statewide drills and exercises.

CRAHD continued its efforts in volunteer management and closed points of dispensing (PODs) efforts. CRAHD developed and held a preparedness information meeting in Haddam.

CRAHD continues to improve its Health Alert Network (HAN) capacity and usefulness.

CRAHD's PHN has been part of a planning team to create and implement a regional family assistance center (FAC) to assist families in their time of need in the case of an event resulting in mass fatalities.

Waste Water Management Activities

CRAHD is an integral part of its constituent towns' Water Pollution Control Agency planning and/or plan implementation.

In Old Saybrook, CRAHD plays a vital role in the Town's Waste Water Management District (WWMD) program. The health district staff works closely with the Water Pollution Control Authority (WPCA) to ensure implementation of its upgrade ordinance. CRAHD is responsible for ensuring that all on-site conventional sewage disposal system upgrades that are installed meet the requirements of the CT Public Health Code and the program upgrade standards through site evaluations, lot designations, plan reviews, installation permitting and inspections, and discharge permitting. Approximately 700+ out of 1,900 on-site septic systems have been upgraded under the program.

In addition, the health district has been assisting the Clinton Water Pollution Control Commission (WPCC) in its planning for its respective and pending waste water management plan.

Disease Tracking and Prevention

CRAHD conducted community- and school-based flu vaccination clinics for the second year, and more than doubled its number of flu vaccinations. Clinics were held at public locations including libraries, town halls, schools, and the district office.

Our PHN, under the guidance of the director of health, conducts active surveillance of all laboratory- and physician-reported diseases identified by the CT DPH. She also conducts follow-up investigations of selected illnesses reported to control the spread of these diseases in the community.

Outreach and education is continuously provided for diseases of importance such as hepatitis A, B, and C; elevated childhood lead levels; Lyme disease; West Nile virus; Zika; and other vector-borne diseases. The district monitors for mosquito-borne diseases and also manages the mosquito control activities in the towns that participate in control.

Chronic disease control and prevention such as skin cancer prevention education and radon and lung cancer information is provided by the district.

CRAHD Staff List and Board of Directors 2016-2017

| Staff Position | Name |
|--------------------------------|-----------------------------------|
| <i>Director of Health</i> | Jim Monopoli |
| <i>Chief Sanitarian</i> | Scott Martinson |
| <i>Registered Sanitarian</i> | Steve Yenco |
| <i>Registered Sanitarian</i> | Ryan Grenon |
| <i>Contractual Sanitarians</i> | Rebecca Drew and Mindy Chambrelli |
| <i>Office Manager</i> | Chris Collier |
| <i>Public Health Nurse</i> | Sherry Carlson |
| <i>Health Educator</i> | Daisy Hernandez |

| Board Position | Director | Town |
|-----------------------|-------------------------|--------------|
| <i>Chairman</i> | Peter Neff | Clinton |
| <i>Vice-Chairman</i> | Michael Dunne, M.D. | Old Saybrook |
| <i>Director</i> | Jeffrey Goldblatt, M.D. | Old Saybrook |
| <i>Director</i> | Willie Fritz | Clinton |
| <i>Director</i> | Peter Lewis | Deep River |
| <i>Director</i> | Lizz Milardo | Haddam |

CONNECTICUT RIVER GATEWAY COMMISSION

The Lower Connecticut River Valley was recognized by the Connecticut General Assembly in 1973 as one of the State's most important natural, recreational and scenic areas. In 1974, the commission was established and became operational with membership from eight towns, two regional agencies and the Connecticut Department of Environmental Protection.

The Gateway Conservation Zone is 30 miles long and includes portions of its eight member towns (Chester, Deep River, East Haddam, Essex, Haddam, Lyme, Old Lyme, and Old Saybrook, including the Borough of Fenwick) within view of the river. The Nature Conservancy has designated the lower Connecticut River as one of its “Last Great Places;” the river’s tidelands were recognized as an “internationally significant” habitat for waterfowl under the terms of the international Ramsar Convention; the Secretary of the U.S. Department of Interior has recognized the Lower Connecticut River Valley as “one of the most important ecological landscapes” in the United States; and in 1999, the river was designated as one of 14 American Heritage Rivers by the President of the United States.

The Gateway Commission concentrates most of its attention on the protection of the valley’s scenic qualities. Since its inception, the commission has worked with others to acquire over 1,100 acres of land through purchase or donation of scenic easements, development rights, and fee simple titles. The commission continues to work on preserving land through acquisition with partners and is currently working on such preservation in the Haddam Neck area of the Gateway Conservation Zone. One such acquisition has resulted in the establishment of the 50-acre Brainerd Quarry Preserve in Haddam Neck which was purchased in partnership with the Middlesex County Land Trust.

The commission is also empowered to adopt common zoning standards for height, setback, and lot coverage, which member towns adopt and enforce within the Gateway Conservation Zone. An updated set of standards is set for adoption by the end of 2017. The commission reviews and acts on zone changes, regulations changes and variance applications affecting land within the Conservation Zone referred to it by local boards and commissions. No zone change or change in regulations affecting land within the Conservation Zone can become effective without the commission’s approval.

Members as of June 30, 2016 include: Margaret Wilson and Erroll Horner of Chester; Nancy Fischbach and Kate Cotton of Deep River; Harvey Thomas and Crary Brownell of East Haddam; Claire Matthews and Jerri MacMillian of Essex; Susan R. Bement of Haddam; J. Melvin Woody and Wendy Hill of Lyme; Peter Cable and Suzanne Thompson of Old Lyme; Madeline Fish and Belinda Ahern of Old Saybrook; Raul de Brigard of RiverCOG; and David Blatt of the Connecticut DEEP (Commissioner’s Representative). Fenwick Borough has been designated an ad hoc member and is represented by Borough Warden Fran Adams.

For more information, contact River COG Senior Planner and Gateway staff J. H. Torrance Downes at 860-581-8554 or at tdownes@rivercog.org . Contact information can also be found on the Web at www.ctrivergateway.org.

CONSERVATION COMMISSION

The Connecticut General Statutes establish the purpose of any Conservation Commission as “...the development, conservation, supervision and regulation of natural resources...”

The Board of Selectmen appoints seven members for a term of two years each.

During the 2016-2017 fiscal year, the commission held nine meetings at which it continued its outreach and education efforts with its publication of the

Conservation Circular newsletter—this year’s (Volume 4/Spring 2017) was “What Does Conservation Mean To Us Here and Now?” The commission partnered with the Acton Public Library to update its collection of books about the natural environment. The commission maintains an up-to-date webpage on the Town’s website and a separate Facebook profile for its own audiences. We also worked with the Old Saybrook Garden Club at its annual plant sale by providing our native plants brochure about the benefits of using native plants and which ones are appropriate for Connecticut.

The commission conducts periodic inspection of other Town-owned conservation land and easements over private land to monitor their functions and improvements (such as fish passages). The commission continues to look for further opportunities to conserve natural resources of the land between already-protected open spaces in Old Saybrook.

The commission works closely with other land use groups. Presently, the chairman represents the commission on the Inland Wetlands & Watercourses Commission and the Aquifer Protection Agency, each of which regulate development of land that may have a negative effect on the quality of water for humans or for habitat, respectively, in identified locations. The commission is represented on an ad hoc advisory committee to the Town and State DEEP under its Cooperative Management Agreement for The Preserve open space in the northwest corner of Old Saybrook. Emily Grochowski and Donna Leake serve on the Architectural Review Board. The commission thanks all for their dedication to these additional organizations.

The commission meets on the second Tuesday of each month at 7:00 p.m. in the Town Hall, second-floor conference room. This year, the commission thanks Sandy Prислоe, the Town’s Environmental Planner since 2010. Christine Nelson, Town Planner, is available by appointment in the Land Use Department of the Town Hall to answer questions concerning conservation of land and natural resources in Old Saybrook.

Richard Esty, *Chairman*

CYPRESS CEMETERY ASSOCIATION, INC.

Cypress Cemetery at Saybrook Point is one of the oldest, continuously operating cemeteries in Connecticut and the nation. The “old burial ground” with burials dating to the early to middle 1600s was established by Engineer Lion Gardiner when he laid out the town at Saybrook Point for the “men of quality” who were to arrive from England during the “Great Migration.” The oldest marked burial site dates from 1685, although other burials no doubt occurred prior to that. It is thought that some of the very earliest graves might actually lie beneath the paved portion of College Street along the front of the cemetery property, including that of original Saybrook Point landowner Mathew Griswold after whom Griswold Point in Old Lyme is named. Early graves were likely identified with wooden markers which have since disintegrated or disappeared.

Historically, the cemetery contains the remains of at least two Native Americans, located in unmarked graves, African slaves owned by early residents, and one of America’s first almanac makers. Most of Old Saybrook Congregational

Church's early ministers rest in Cypress, four of whose pastorates cover a period of 170 years. In addition to 13 Revolutionary War veterans buried in the cemetery, the final resting place of Lady Alice Fenwick, wife of Saybrook Colony's first governor (her grave is a popular tourist attraction), is also located in Cypress. Lady Fenwick's grave was moved in 1870 to this location from her original "Tomb Hill" burial site located closer to the Connecticut River in the vicinity of the Vicky Duffy Pavilion so as to make way for the Valley Railroad's riverfront facilities, since abandoned.

The annual meeting of the Cypress Cemetery Association was held on Saturday, October 15, 2016. During the meeting, the board discussed ongoing upkeep of the cemetery, the status of association funds and investments, and other various issues concerning plot sales and plot management. Association financial matters, including summary of investments, were discussed by Treasurer Nancy Gilbert. Director Connelly advised the members regarding anticipated investment strategies for the upcoming fiscal year. The discussion again included recommendations regarding the most strategic balance of cash to equities/mutual funds. Votes regarding board term expirations and the annual appointment of officers were made.

As of June 30, 2016, the Cypress Cemetery Board of Directors includes James W. Cahill, President; Nancy Gilbert, Treasurer; Paul Connolly, Assistant Treasurer; Elaine Staplins, Secretary; James Mitchell; J.H. Torrance Downes, Susan Sangster, and Adriann Lloyd Downes.

Inquiries can be sent to the Cypress Cemetery Association at P.O. Box 40, Old Saybrook, CT 06475 or to James Cahill at 860-304-4683. The Cypress Cemetery website can be found at www.cypresscemeteryosct.org.

James W. Cahill, *President*

ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission (EDC) promotes and supports existing businesses and commercial development to diversify the tax base and complement Old Saybrook's community character. In the past year, the EDC focused on developing a marketing plan with two goals:

- to fill empty office and light industrial space; and
- to increase tourism, especially during the off-season to help support existing businesses year-round.

2016-2017 Year in Review

Marketing Plan

The Town provided \$10,000 in marketing funds to the EDC to increase business recruitment and off-season tourism. Three companies submitted bids to provide professional guidance and develop a marketing plan. Scierka Lang Marketing Solutions was selected. Work began by developing a social media presence and using targeted social media advertising to drive potential businesses and visitors to the website for more information about Old Saybrook. *Wednesdays in Old Saybrook* began in summer 2016 and continued in summer 2017 to promote the events and programs offered mid-week in Old Saybrook during the summer.

CT Visit Familiarization Tour

The Connecticut Department of Tourism was invited to visit Old Saybrook in June 2017. The EDC and the Chamber of Commerce hosted five Department of Tourism staff members on a day-long tour of Old Saybrook. Department of Tourism staff then provided an information program with businesses about CTVisit.com which allows tourism-related businesses to post information for free.

Business Recognition

Four Old Saybrook businesses were recognized in November 2016 for their longevity and contributions to the local economy:

- Walt's Market
- The Paint Shop
- McDonald Sharp Associates
- Luigi's Restaurant

Mariner's Way Development

Brownfield Assessment, funded by a \$155,000 grant from the Department of Economic and Community Development (DECD), continued on the former Custom Marine and adjacent properties along Boston Post Road in the area now called Mariner's Way. Tighe & Bond, the environmental consulting firm conducting the assessment, completed Phases II and III during the year. An Executive Summary of the results and full reports on the existence and levels of contamination will be provided to the Town along with opinions of remedial costs by the fall of 2017. These reports will help potential developers estimate cleanup costs and make redevelopment more likely.

A **Brownfield Area-Wide Revitalization (BAR) Planning Grant** of \$200,000 received in January, 2016 from DECD with a match of \$20,000 from the Town, enabled the Town to hire CivicMoxie to help refine many of the concepts in the 2014 Mariner's Way Plan. The study began in the fall of 2016 with branding. This resulted in the logo for Mariner's Way that has been used to make meeting and communications notices recognizable.

Once branding was determined, multiple meetings were held with stakeholders and the public to gather ideas and feedback on redevelopment options. A final report with the results of economic analysis and public input on site reuse and streetscape design will be provided in the fall of 2017. Marketing packages will be created to assist in attracting potential developers.

Main Street Park & Parking Lot Project

Phase 1 of the Main Street Park & Parking Lot Project was delayed because bids originally received in 2014 were higher than expected. The Town engineer scaled the project down by creating a Phase IA and Phase IB to be completed in stages. Several bids for Phase IA came in within the \$500,000 STEAP Grant budget. The bid was awarded to Schumack Engineered Construction. The project will be completed by fall 2017.

Take a Seat! The Bench Replacement Program

Over the last few years, benches on Main Street and other areas of town had to be removed due to their deteriorating conditions. The EDC began the Bench Replacement Program in 2016 to replace the benches which create a "neighborhood" atmosphere and respite for people strolling, biking, and shopping. Five

benches were contributed by individuals and businesses in early 2017. Four more donated benches and eight purchased by the Town will be added in the fall of 2017. Thank you to all who have contributed to this community project.

Community Piano – Play Me, I’m Yours

The Old Saybrook Community Piano came to town in the fall of 2016. The purpose: to enhance the community with public art. The EDC hopes this is the first of many Public Art Projects to enhance public spaces in Town. The Community Piano is begging to be played! Anyone is invited to sit down and share some music. Thanks go to the Fred Astaire Dance Studio/Bloom Ballroom for hosting the piano and North Cove Construction for repairing a leg of the piano.

Goals for 2017-2018

- Provide our local business community with resources and support to grow and succeed.
- Increase tourism in the off-season.
- Increase business recruitment to fill available office and light industrial space.
- Implement the Mariner’s Way Redevelopment Plan.

The Commissioners

The Board of Selectmen appoints seven volunteers members to the EDC for five-year terms and two alternate volunteer members for two-year terms. The EDC works with a part-time staff member.

The EDC wants to know what our business community needs to succeed. To discuss your business needs, concerns, and ideas, contact Susie Beckman, Economic Development Director, at 860-395-3139 or susan.beckman@oldsaybrookct.gov.

Check out Old Saybrook’s Economic Development Facebook Page! Use “@saybrookbiz” to find us.

Carol Conklin, *Chairman*

Susie Beckman, *Economic Development Director*

EDUCATION, BOARD OF

(In compliance with Section 10-224 Connecticut Statutes)

| | Term Expires | Years of Service | Served Since |
|---|--------------|------------------|----------------|
| Kelley Kennedy (R), <i>Chairman</i> | 2019 | 6 | September 2010 |
| Joanne Sullivan (R), <i>Vice Chairman</i> | 2017 | 7 | November 2009 |
| Karen Brodeur (D), <i>Secretary</i> | 2017 | 23 | October 1993 |
| Eileen D. Baker (D) | 2017 | 27 | November 1989 |
| Dr. George Chang (D) | 2019 | 9 | November 2007 |
| Phil Broadhurst (R) | 2017 | 3 | November 2013 |
| James Henderson (R) | 2019 | 1 | November 2015 |
| Alan Hyla (R) | 2019 | 1 | May 2016 |
| Holly King (R) | 2017 | 7 | November 2009 |

OLD SAYBROOK PUBLIC SCHOOLS STRATEGIC PLAN 2016–2021

OUR MISSION

The mission of the Old Saybrook Public Schools is to educate and prepare students to achieve their highest aspirations, care for others and the environment, and contribute to a global society by working in partnership with families and the community, and by engaging each learner in a personalized, meaningful, and rigorous educational program.

2016-2021 STRATEGIC PLAN GOALS

- Consistent implementation of a well-developed, state-of-the-art and fully articulated series of standards and outcomes for learning.
- Innovative and highly focused instructional design and practices that maximize student engagement while streamlining student work to that which is meaningful and essential.
- Proactive and flexible plans that respond to changing demographics including:
 - Declining enrollment
 - Increasing numbers of students who speak English as a second language
 - Increasing social and emotional needs of students
 - Increasing expense of education in a setting where the number of households with school-age children is declining

STRATEGIC PLAN PROGRESS DURING THE 2016-2017 SCHOOL YEAR

- 21st Century Skills rubric created to measure the desired attributes of an OSHS graduate
- New graduation criteria established with 25 credits which can be earned through a combination of classroom and authentic learning experiences
- Priority standards have been identified and mapped
- Opportunity for teacher voice and leadership created through the Instructional Leadership Team
- Math program piloted and selected for grades Kindergarten through 8
- EdCamp regional professional development hosted at Old Saybrook Public Schools – personalized professional development
- Created shared staff positions with neighboring community
- Goodwin named a School of Distinction in Connecticut

ACCOMPLISHMENTS DURING THE 2016-2017 SCHOOL YEAR

- Superintendent served as Co-Chair of the Connecticut Association of Public School Superintendents' Legislative Committee
- Director of Operations, Facilities and Finance was recognized by the Connecticut Association of School Business Officials as the Celebrated School Business Official for 2017

Old Saybrook High School

- Advanced Placement Statistics from 2017: 84% scored a 3 or higher in a total of 140 exams taken; 59% scored 4 and above
- We offer 10 Advanced Placement Courses in English, Mathematics, Social Studies, Science and World Languages open to grades 10, 11 and 12, as well as 5 Early College Experience Courses
- 1 Student selected to play French horn in both the National Association for Music Educators (NAfME) Eastern Division Honors Orchestra and the National Ensemble
- 3 New England Music Festival Winners, 2 of whom scored as the top bassoonist and top French horn player in the state
- Internships – 48 juniors and seniors placed in internships through local businesses in 2016-17
- Submarine Team won 2nd Place in the high school division 1-person propeller division in the International Submarine Races in Maryland
- 15 Students and 2 teachers went on a 2-week scuba diving expedition in Honduras to research coral reefs
- 2 National Merit Finalists from the Class of 2017
- 1 National Merit Commended Scholar from the Class of 2017
- 1 National Merit Commended Hispanic Scholar from the Class of 2017
- Athletics–
 - Boys’ Soccer- Shoreline Conference Champions and State Championship Runners-Up,
 - Girls’ Soccer- State Championship Runners-Up,
 - Boys’ and Girls’ Indoor Track- Shoreline Conference Champions,
 - All spring athletics teams and multiple fall and winter teams made post-season tournament
- 3 coaches selected by their peers as conference Coach of the Year, 1 of whom was recognized at the state level
- Rapidly growing and successful Crew and Unified Sports Programs
- Multiple All-State Athletes and Dramatic Arts Awards
- Spanish 5 Honors class developed and presented Immigration Unit in a school-wide assembly and other local forums
- School-wide assemblies to warn of the dangers of distracted and impaired driving
- The Old Saybrook Community supported more than \$170,000 in scholarships to graduating seniors (Class of 2017)

Old Saybrook Middle School

- 87% of grades 6-8 students participated in extracurricular activities
- New England League of Middle Schools spotlight school
- Three student safe boating ambassadors for Department of Energy & Environmental Protection (DEEP)
- Over 60 students achieved the DEEP safe boating license
- Indoor and outdoor inaugural seasons this year included over 90 students— supports the goal of 100% participation
- New culinary specials will be added next year to support personalization of learning for students and student choice

- Planning for transition to standards-based reporting has begun
- Extended homerooms with small adult/student ratio 1:12, to supplement the advisory program and support students' organizational and goal-setting skills
- Integrated units of study were implemented to include specific literacy instruction in social studies and science, grades 6-8
- Students set goals in all academic classes for every unit of student and reflected on their personal growth toward those goals
- Retakes and relearning plans were implemented in all academic classrooms to ensure student mastery of standards
- Students and staff presented standards-based instruction at the New England League of Middle School Annual Conference
- Continued progress in designing instructional environments to support student learning, including the redesigns of the SS and integration classrooms
- Children's author, Chris Grabenstein, presented to the student body

Kathleen E. Goodwin School

- PTA provided funds to purchase reading journals for all students and funds to support the purchase of an iPad cart.
- Summer 2017 building renovations included new sidewalks and paving of driveway and parking lots.
- Goodwin School offers a K-3 World Language Program and 4 special subject areas. Technology instruction has been increased.
- Goodwin will offer all students a new math program called Bridges
- The Goodwin School schedule has been altered to begin at 8:50 and provide longer instructional blocks with less interruptions to instruction.
- Summer Reading Program broke participation records.
- A new shared leadership model format has been put into place

Jan Perruccio, Superintendent of Schools

ENROLLMENT FIGURES

Official Reporting Date October 1, 2016

KATHLEEN E. GOODWIN SCHOOL

| | |
|------------------------------|-----|
| Early Childhood Program..... | 51 |
| Kindergarten..... | 70 |
| Grade 1..... | 69 |
| Grade 2..... | 102 |
| Grade 3..... | 71 |
| TOTAL..... | 363 |

OLD SAYBROOK MIDDLE SCHOOL

| | |
|---------------|-----|
| Grade 4 | 88 |
| Grade 5..... | 101 |
| Grade 6 | 92 |
| Grade 7 | 107 |
| Grade 8 | 111 |
| TOTAL..... | 499 |

OLD SAYBROOK HIGH SCHOOL

| | |
|----------------|-----|
| Grade 9 | 126 |
| Grade 10 | 111 |
| Grade 11 | 114 |
| Grade 12 | 105 |
| TOTAL | 456 |

TOTAL DISTRICT ENROLLMENT 1,318

2016–2017 SCHOOL CALENDAR

| Month | Number of Student Days | Days When School Is Not In Session and/or Early Dismissal Days |
|--------------|-------------------------------|--|
| AUGUST | 1 | Convocation: August 26, 2016 Professional Development Days: August 26, 29 & 30, 2016 First Day of School for Students: August 31, 2016 |
| SEPTEMBER | 21 | Labor Day: September 5, 2016 |
| OCTOBER | 20 | Early Dismissal/PD Half Day: October 7, 2016 Columbus Day: October 10, 2016 Early Dismissal/PD Half Day: October 28, 2016 |
| NOVEMBER | 17 | Professional Development Days: November 7-8, 2016 Veterans Day: November 11, 2016 Thanksgiving Break: November 23-25, 2016 |
| DECEMBER | 17 | Early Dismissal/PD Half Day: December 2, 2016 Half Day: December 23, 2016 Holiday Break: December 26, 2016-January 2, 2017 |
| JANUARY | 20 | New Year's Day: January 1, 2017 Early Dismissal/PD Half Day: January 6, 2017 Martin Luther King Day: January 16, 2017 |
| FEBRUARY | 17 | Early Dismissal/PD Half Day: February 3, 2017 Winter Recess: February 20-21, 2017 |
| MARCH | 21 | Professional Development: March 10, 2017 |
| APRIL | 15 | Early Dismissal/PD Half Day: April 7, 2017 Spring Recess: April 10-14, 2017 |
| MAY | 21 | Early Dismissal/Half PD Day: May 5, 2017 Memorial Day: May 29, 2017 |
| JUNE | 10 | Last Day of School: June 14, 2017 |

TOTAL STUDENT SCHOOL DAYS: 180

Graduation for Old Saybrook High School and the last day for all students was on the 180th school day – June 14, 2017. (There were two (2) inclement-weather days during the 2016-2017 school year. Three snow days were built into the school calendar and two days of those days were used during the academic calendar year.)

**Old Saybrook High School
Graduating Class – June 2017**

| Name | College |
|------------------------|---------------------------------------|
| Aimone, Samantha Kate | Fordham University |
| Brodeur, Victoria | Marist College |
| Carlin, Shannon | Bentley University |
| Cecunjanin, Sabahudin | University of Connecticut |
| Chang, Joshua | Stanford University |
| Comey, NingHui | University of New Hampshire at Durham |
| Coppes, Holly | Northeastern University |
| Coppes, Macneil | Northeastern University |
| Diaz, Alyssa | The Catholic University of America |
| Dionne-Jee, Kiwon-Paul | University of Connecticut |
| Dunne, Rory | Boston University |
| Efinger, Aubrey | Curry College |
| Ellinas, Christos | Eastern Connecticut State University |
| Florian, Janessa | Salve Regina University |
| Fogg, Cameron | Southern Maine Community College |
| Frysinger, Erik | Belmont University |
| Givehand, Jael | Temple University |
| Gosselin, Camron | University of Connecticut |
| Greene, Andrew | University of New Haven |
| Guarnaccia, John | University of New Haven |
| Hallowell, Delilah | Temple University |
| Henderson, Connel | Manhattanville College |
| Heonis, Arianna | Sacred Heart University |
| Hills, Olivia | University of Connecticut |
| Hirst, Jillian K | Wheaton College MA |
| Howley, Melissa | Southern Connecticut State University |
| Jones, Anthony Jamison | University of Connecticut |
| Joseph, Anna | Southern Connecticut State University |
| Karalexis, Adam | University of Hartford |
| Kiako, Tiffany | Quinnipiac University |
| Kidd, Erika | Coastal Carolina University |
| King, Devyn | Sacred Heart University |
| King, Kirsten | American University |
| Kuskoski, Bailey | Western New England University |
| Lafreniere, Samuel | Merrimack College |
| Ledwith, Philip | Curry College |
| LeMire, Hannah | Southern Connecticut State University |
| Luciani, Isabella | Emmanuel College |
| Marinelli, Lucy | University of Connecticut |
| Marshall, MaryKate | Bryant University |
| Millspaugh, Kendra | St. John's University – Queens Campus |

| | |
|-------------------------------|---------------------------------------|
| Molesky, Benjamin | Nichols College |
| Moura, Karina | Middlesex Community College |
| Mulvihill, Kimberly | Sacred Heart University |
| Newell, Marissa | Assumption College |
| Noack, Bailey | Northeastern University |
| Norton, Tessa | Fashion Institute of Technology |
| Olivieri, Jack | Massachusetts Maritime Academy |
| Olsen, Erik | Pacific Lutheran University |
| Parker, Alexis | Howard University |
| Rabjam, Tenzin | American University |
| Reed, Mia | Central Connecticut State University |
| Reid, Aidan | Virginia Tech |
| Reina, Ashton | Southern Connecticut State University |
| Reina, Isabelle | Southern Connecticut State University |
| Reynolds, Austin | Plymouth State University |
| Roarick, Riley | United States Military Academy – Army |
| Rothman, Sarah | University of Southern California |
| Ruth, Alexander | The Catholic University of America |
| Schulmeister, Megan | Central Connecticut State University |
| Schuster, Bryan | University of Rhode Island |
| Sheehan, Nicholas | Boston University |
| Smith, Margaret | The University of Tampa |
| Smolenski, Zachary | University of Connecticut |
| Stangel, Erin | Salve Regina University |
| Staples, Natalie | Berklee College of Music |
| Sylvester, David | Rochester Institute of Technology |
| Tiden, Shadra | Central Connecticut State University |
| True, Sloan | University of Vermont |
| Ucich, Michaela Grace | Southern Connecticut State University |
| Uphold, Heather | Southern Connecticut State University |
| VanVliet, Benjamin | University of Maine |
| Velez Gonzalez, Brando Stalin | Gateway Community College |
| Wilson, Hayley Oceana | Eastern Connecticut State University |
| Ziegler, Johnathan | University of Connecticut |

OLD SAYBOOK BOARD OF EDUCATION OFFICE
50 Sheffield Street, Old Saybrook, CT 06475

2016-2017 STAFF

| | 2016–2017 Base Salary | | Number of Years Employed in Old Saybrook Public Schools as of June 2017 |
|----------------|----------------------------------|---|--|
| Perruccio, J. | \$175,608 | Superintendent of Schools | 4 years |
| Bai, K. | \$150,693 | Director of Pupil Services | 20 years |
| Pendleton, J. | \$136,872 | Director of Operations, Facilities, Finance | 14 years |
| Goss, A. | \$142,388 | Director Curric. Instruc. Assess. | 2 years |
| Buxton, T. | \$65,915 | Computer Information Systems Manager | 2 years |
| Cunningham, M. | \$50,035 | Athletic Director | 1 year |

| | | | | |
|-----------------|----------|--|----|-------|
| Gardner, M. | \$62,814 | Chief Technology Officer (part-time) | 2 | years |
| Gerbers, T. | \$76,327 | Superintendent's Executive Assistant | 2 | years |
| Johnson, S. | \$48,221 | Payroll/Human Resource Assistant | 1 | year |
| Kirla, C. | \$13,215 | Student Activities Bookkeeper (part-time) | 2 | years |
| LaDone, B. | \$46,596 | Instructional Data Specialist | 5 | years |
| Listorti, P. | \$82,028 | Business Assistant | 21 | years |
| Malinovsky, A. | \$46,119 | Help Desk Mgr/Website Coordinator | 7 | years |
| Rios, D. | \$6,402 | Help Desk Assistant | 1 | year |
| Sechen, M. | \$77,569 | Math Interventionist | 1 | year |
| So, E. | \$6,039 | Payroll/Human Resource Assistant (1 month) | 0 | year |
| Sternhardt, M. | \$56,616 | Accounts Payable Bookkeeper | 18 | years |
| Using, C. | \$61,834 | School to Career Coordinator | 11 | years |
| Walencewicz, N. | \$56,321 | Student Support Services Admin. Assistant | 6 | years |
| Warchol, L. | \$57,953 | Administrative Assistant | 29 | years |
| Zajac, C. | \$65,839 | Special Education Professional Services Coor | 14 | years |

KATHLEEN E. GOODWIN SCHOOL
80 Old Boston Post Road

2016-2017 STAFF

| | 2016-2017 Base Salary | | Number of Years Employed in Old Saybrook Public Schools as of June 2017 |
|----------------|----------------------------------|--|--|
| Sutman, H. | \$147,177 | Principal | 13 |
| Bergeron, K. | \$17,613 | Library Assistant (5 hrs./day, 180 days) | 6 |
| Meuselbach, L. | \$49,568 | Secretary | 23 |
| Stack, L. | \$44,756 | Secretary | 2 |

CERTIFIED TEACHING STAFF:

| | | | | |
|---------------|----------|--|----|-------|
| Anderson, S. | \$68,103 | Grade 3 | 17 | years |
| Annino, M. | \$65,839 | Grade 3 | 14 | years |
| Ayer, J. | \$61,346 | Special Education | 11 | years |
| Ayers, J. | \$77,569 | Remedial Reading/Consumer & Family Science | 21 | years |
| Barnes, A. | \$62,445 | Grade 2 | 8 | years |
| Brodeur, J. | \$61,346 | Grade 2 | 7 | years |
| Brown, C. | \$63,592 | Grade 3 | 13 | years |
| Canavan, E. | \$63,592 | Grade 1 | 13 | years |
| Cole, J. | \$83,181 | General Music (part-time 30%) | 19 | years |
| Collier, M. | \$89,441 | Pre-school Special Education | 29 | years |
| Colquhoun, P. | \$72,900 | World Languages | 17 | years |
| Coogan, J. | \$67,409 | Speech and Language Pathologist | 10 | years |
| Costanzo, A. | \$89,441 | Psychologist | 31 | years |
| Dodds, J. | \$68,103 | Grade 1 | 17 | years |
| Durie, K. | \$57,481 | Grade 2 | 7 | years |
| Eley, J. | \$83,181 | Pre-school Special Education | 19 | years |
| Espinosa, M. | \$68,103 | Computer Literacy (part-time 60%) | 16 | years |
| Freeman, G. | \$83,181 | Library Media Specialist | 1 | year |
| Fudge, S. | \$61,346 | Grade 3 Special Education | 7 | years |
| Gage, H. | \$65,839 | Grade 1 | 14 | years |
| Geer, L. | \$83,181 | Music | 25 | years |
| Goldstein, M. | \$70,368 | Kindergarten | 18 | years |
| Goodhue, C. | \$83,181 | Kindergarten | 18 | years |
| Holecz, J. | \$65,839 | Grade 2 Special Education | 16 | years |

| | | | |
|-----------------|----------|--------------------------------------|------------|
| Honer, C. | \$67,409 | Special Education | 13.5 years |
| Iannini, L. | \$63,567 | Remedial Reading Teacher | 4 years |
| Johnson, J. | \$70,368 | Grade 1 | 18 years |
| Kaliszewski, B. | \$72,900 | Kindergarten | 18 years |
| Kelley, C. | \$80,305 | Physical Education | 19 years |
| King, D. | \$72,900 | Speech and Language Pathologist | 4 years |
| Lamarche, L. | \$65,839 | Math Interventionist | 1 year |
| Lemieux, K. | \$68,103 | Grade 3 | 14 years |
| Marble-King, C. | \$75,432 | Kindergarten Spec Ed | 17 years |
| McElhone, S. | \$89,441 | Grade 1 | 17 years |
| Meade, J. | \$83,181 | Kindergarten | 27 years |
| Meder, D. | \$67,409 | Remedial Reading Teacher | 4 years |
| Muratori, L. | \$68,103 | Grade 3 (part-time 50%) | 9 years |
| Namin, P. | \$70,368 | World Languages | 13 years |
| Polito, L. | \$89,441 | Grade 2 | 32 years |
| Ramm, E. | \$75,592 | Pre-School | 10 years |
| Roberts, J. | \$75,432 | Grade 1 Special Education | 15 years |
| Rosenthal, M. | \$83,181 | Kindergarten | 32 years |
| Sawaryn, K. | \$64,927 | Pre-School Special Education | 11 years |
| Taylor, E. | \$89,441 | Grade 2 | 35 years |
| Tedesco, D. | \$65,839 | Guidance Counselor | 6 years |
| Trudeau, K. | \$50,834 | Grade 2/Title I Math (part-time 60%) | 10 years |
| Webb, R. | \$61,346 | Grade 3 (part-time 50%) | 5 years |

OLD SAYBROOK MIDDLE SCHOOL
60 Sheffield Street
2016-2017 STAFF

| | 2016-2017 Base Salary | | Number of Years Employed in Old Saybrook Public Schools as of June 2017 |
|---------------|----------------------------------|--|--|
| Ryan, M. | \$150,693 | Principal | 8 years |
| Walton, M. | \$133,716 | Associate Principal | 15 years |
| Cromeenes, B. | \$40,055 | Secretary | 1 year |
| Davis, B. | \$26,873 | Clerical/Library Media (7.75 hrs./day, 180 days) | 8 years |
| Doherty, T. | \$9,666 | Secretary | 32 years |
| Noack, S. | \$360 | Clerical Assistant (2 hrs./day, 180 days) | 1 year |
| Smith, P. | \$51,049 | Secretary | 10 years |

CERTIFIED TEACHING STAFF:

| | | | |
|----------------|----------|------------------------------------|----------|
| Brockway, S. | \$83,181 | Grade 8 Mathematics | 23 years |
| Buck, J. | \$44,506 | Technology Education | 1 years |
| Carroll, M. | \$75, 32 | Grade 8 Language Arts | 24 years |
| Caruthers, L. | \$54,607 | Music | 3 years |
| Castro, L. | \$64,927 | Guidance Counselor (part-time 70%) | 6 years |
| Conti, H. | \$65,839 | Grade 4 | 8 years |
| Conti, T. | \$72,900 | Music | 14 years |
| DeAngelo, K. | \$61,346 | Special Education | 7 years |
| Di Filippo, N. | \$64,927 | Computer Literacy | 4 years |
| Diaz, S. | \$89,441 | Psychologist | 7 years |
| Driscoll, D. | \$54,607 | Grade 6 Science | 7 years |
| Evans, K. | \$80,305 | Grade 4 | 22 years |
| Fillion, M. | \$83,181 | Grade 5 | 23 years |
| Flanagan, K. | \$45,770 | Physical Education | 4 years |

| | | | |
|-----------------|----------|---------------------------------|------------|
| Gallerani, C. | \$68,103 | Grade 6 Mathematic | 16 years |
| Giegerich, J. | \$77,569 | SRBI- Literacy | 17 years |
| Goodale, C. | \$61,346 | Grade 6 Language Arts | 5 years |
| Grass, S. | \$54,999 | Special Education | 4 years |
| Hakim, J. | \$70,368 | World Languages | 18 years |
| Hanover, J. | \$65,839 | Special Education | 13 years |
| Hanratty, K. | \$69,892 | SRBI-Literacy | 10 years |
| Hespeler, J. | \$54,607 | Physical Education | 3 years |
| Hunnewell, L. | \$70,368 | Grade 4 | 14 years |
| Hurdis, H. | \$65,839 | Special Education | 8 years |
| Hutter, G. | \$63,592 | Special Education | 1 year |
| Jenkins, K. | \$75,432 | World Languages | 14 years |
| Jutkiewicz, P. | \$75,432 | Music | 17 years |
| Kane, C. | \$80,305 | Special Education | 22 years |
| Kiefer, P. | \$83,181 | Special Education | 7 years |
| Kiessling, L. | \$59,099 | Grade 4 | 9 years |
| Labriola, R. | \$79,060 | Grade 8 Social Studies | 23 years |
| Laskowski, K. | \$61,346 | Grade 5 | 5 years |
| Looney, M. | \$77,569 | Grade 7 Science | 19 years |
| MacDonald, K. | \$68,103 | SRBI-Numeracy | 12 years |
| Marshall, P. | \$65,839 | Grade 6 Language Arts | 13 years |
| McLaughlin, E. | \$89,441 | World Languages | 37 years |
| Mokoid, A. | \$89,441 | Visual Arts | 33.4 years |
| Newton, H. | \$43,240 | Visual Arts | 1 year |
| O'Connor, J. | \$83,181 | Speech and Language Pathologist | 16 years |
| Pegnataro, D. | \$89,441 | Library Media Specialist | 29 years |
| Pesce, J. | \$59,963 | Grade 7 Language Arts | 8 years |
| Plotkin, D. | \$64,927 | Grade 8 Science | 6 years |
| Riley, M. | \$80,305 | Grade 5 | 19 years |
| Romanchok, L. | \$54,607 | Guidance | 3 years |
| Saunders, B. | \$65,839 | Health and Physical Education | 14 years |
| Smith, P. | \$54,607 | Grade 7 Language Arts | 6 years |
| Snyder, J. | \$72,900 | Grade 8 Language Arts | 21 years |
| St. Germain, D. | \$70,368 | Grade 5 | 15 years |
| Stanley, K. | \$64,927 | Grade 7 Mathematics | 10 years |
| Stover, N. | \$50,035 | World Languages | 1 year |
| Sullivan, E. | \$54,607 | Grade 6 Social Studies | 6 years |
| Sumby, E. | \$80,305 | Grade 4 | 19 years |
| Taylor, J. | \$69,892 | Guidance | 14 years |
| Wood, T. | \$72,900 | Grade 7 Social Studies | 22 years |
| Yale, E. | \$77,569 | Grade 4 | 16 years |

OLD SAYBROOK HIGH SCHOOL
1111 Boston Post Road
2016-2017 STAFF

| | 2016-2017 Base Salary | | Number of Years Employed in Old Saybrook Public Schools as of June 2017 |
|---------------|----------------------------------|--------------------------------------|--|
| Riffle, S. | \$155,317 | Principal | 4 years |
| Anastasio, J. | \$131,205 | Associate Principal | 3 years |
| Audette, J. | \$39,812 | Secretary | 1 year |
| Bonin, K. | \$18,066 | Library Media (5 hrs./day, 180 days) | 17 years |

| | | | |
|----------------|----------|--------------------------|----------|
| Dwyer, D. | \$45,270 | Administrative Assistant | 30 years |
| Flammang, M. | \$9,176 | Secretary | 11 years |
| Morin, S. | \$49,254 | Secretary | 15 years |
| Vanderveen, K. | \$40,273 | Administrative Assistant | 1 year |

CERTIFIED TEACHING STAFF:

| | | | |
|-------------------|----------|----------------------------------|----------|
| Arsenault, T. | \$75,432 | Social Studies | 21 years |
| Bairos, C. | \$74,833 | Library Media Specialist | 18 years |
| Bell, K. | \$74,833 | Computer Literacy | 18 years |
| Bushnell, G. | \$75,432 | Language Arts | 20 years |
| Capezzone, P. | \$89,441 | Special Education | 25 years |
| Carlone, G. | \$72,900 | Technology Education | 5 years |
| Carlone, K. | \$70,368 | Science | 10 years |
| Cafferty, B. | \$58,378 | Consumer and Family Science | 1 year |
| Claffey, A. | \$59,099 | World Languages | 9 years |
| Colella, K. | \$72,900 | Special Education Transition | 11 years |
| Crehan, C. | \$44,506 | Health and Physical Education | 1 year |
| Dimberg, B. | \$89,441 | Mathematics | 13 years |
| Donahue, B. | \$67,409 | Physical Education | 9 years |
| Donnelly, K. | \$50,114 | Language Arts (part-time 40%) | 1 year |
| Emery, J. | \$54,607 | Mathematics | 2 years |
| Fawcett, S. | \$0 | Language Arts (Leave of Absence) | 10 years |
| Gerrish, K. | \$45,770 | Special Education | 4 years |
| Glover, J. | \$69,892 | Social Studies | 15 years |
| Gowdy III, J. | \$50,114 | Language Arts | 1 year |
| Gullette, C. | \$52,361 | Mathematics | 4 years |
| Healy, M. | \$83,181 | Guidance | 20 years |
| Holthausen, G. | \$64,927 | Psychologist | 10 years |
| Howe, M. | \$83,181 | Science | 30 years |
| Hunter, K. | \$64,927 | Literacy Interventionist | 5 years |
| Linn, T. | \$68,103 | Business Education | 17 years |
| Marena, M. | \$59,963 | Special Education | 4 years |
| McCarthy, M. | \$57,481 | Psychologist | 4 years |
| Menga, S. | \$65,839 | Visual Arts | 13 years |
| Milton, J. | \$62,445 | Music | 5 years |
| Payne, M. | \$59,099 | Social Studies | 9 years |
| Pacekonis, T. | \$43,240 | World Languages | 1 year |
| Roarick, M. | \$75,432 | Social Studies | 22 years |
| Rowe, C. | \$64,927 | Guidance | 10 years |
| Santopietro, K. | \$43,240 | Special Education | 1 year |
| Scherber, A. | \$72,900 | Science | 13 years |
| Shearin, J. | \$50,114 | Science | 3 years |
| Sousa, K. | \$83,181 | Mathematics | 21 years |
| St. Germain, G. | \$89,441 | Social Studies | 21 years |
| Sutliff-Brady, K. | \$68,103 | Science | 6 years |
| Taylor, J. | \$65,839 | Music | 15 years |
| Valletta, G. | \$63,592 | Mathematics | 13 years |
| Vautrain, E. | \$77,569 | Language Arts | 8 years |
| Westner, L. | \$65,839 | Physical Education | 16 years |
| Woods, S. | \$83,181 | Special Education | 20 years |
| Zimberlin, M. | \$50,114 | Science | 1 year |
| Zukowski, E. | \$48,303 | Technology Education | 3 years |
| Zumbaum, M. | \$59,963 | World Language | 8 years |

Please note: for the purpose of this report, where applicable, the years of service have been rounded off. The base salaries of the certified teaching staff vary according to educational degrees as well as years of service, as stated in the Professional Agreement between the Old Saybrook Board of Education and the Old Saybrook Education Association for the period of September 1, 2014 through August 31, 2017. Unless noted otherwise, non-certified administrative and school support staff members are employed for twelve months a year at 40 hours per week.

OLD SAYBROOK PUBLIC SCHOOLS MEDICAL SERVICES

Dr. Nicholas Condulis, School Medical Advisor

| | 2016–2017 Base Salary <small>(35 hrs. wk./10 months)</small> | | Number of Years Employed in Old Saybrook Public Schools as of June 2017 |
|----------------------|--|--|--|
| Nursing Staff | | | |
| Baldwin, R. | \$38,162 | Kathleen Goodwin School | 2 years |
| D'Amato, S. | \$46,475 | Old Saybrook High School | 6 years |
| Day, S. | \$10,641 | Kathleen Goodwin School/Middle School | 1 year |
| MacLeod, N. | \$40,963 | St. John School/Children's Tree School (85%) | 16 years |
| Potts, K. | \$19,790 | Old Saybrook Middle School (50%) | 6 years |
| VanDerHorst, K. | \$40,273 | OS Middle School & Nurse Coordinator (50%) | 12 years |

OLD SAYBROOK PUBLIC SCHOOLS MAINTENANCE AND CUSTODIAL STAFF

| | 2016–2017 Base Salary <small>(40 hrs. wk./12 months)</small> | | Number of Years Employed in Old Saybrook Public Schools as of June 2017 |
|---|--|---|--|
| Kathleen Goodwin School | | | |
| Stone, C. | \$60,164 | Head Custodian | 23 years |
| Farrel, K. | \$51,732 | Custodian | 5 years |
| Stopa, T. | \$53,768 | Custodian | 9 years |
| Tsering, D. | \$12,945 | Custodian (part-time 50%) | 13 years |
| Old Saybrook Middle School | | | |
| Faulkingham, M. | \$71,095 | Head Custodian & District Custodial Coordinator | 23 years |
| Girardi, A. | \$55,967 | Custodian | 13 years |
| Longley, W. | \$52,612 | Custodian | 10 years |
| Tasillio, T. | \$52,425 | Custodian | 4 years |
| Tasillio, J. | \$28,114 | Custodian (part-time 50%) | 1 year |
| Old Saybrook High School | | | |
| Mitchell, D. | \$66,700 | Head Custodian | 21 years |
| Brigante, D. | \$55,614 | Custodian | 8 years |
| Diaz, J. | \$56,848 | Custodian | 20 years |
| Franklin, M. | \$56,023 | Custodian | 12 years |
| Stenz, T. | \$4,119 | Custodian (part-time 50%) | 6 years |
| Grounds Maintenance – All Schools | | | |
| Peterson, B. | \$58,906 | Grounds and Maintenance Custodian | 17 years |
| District Maintenance – All Schools | | | |
| Faulkingham, A. | \$71,162 | Maintenance | 13 years |

**OLD SAYBROOK PUBLIC SCHOOLS
FOOD SERVICES STAFF**

School Food Service is a self-funded activity.

| | 2016–2017 Base Salary | | Number of Years Employed in Old Saybrook Public Schools as of June 2017 |
|-----------------------------------|----------------------------------|-------------------------------------|--|
| Nuzzo, M. | \$89,624 | Food Service Director (12 months) | 8 years |
| Nuzzo, M. | \$47,542 | Catering Director | |
| Kirla, C. | \$2,825 | Food Service Bookkeeper | 2 years |
| St. Johns School | | | |
| Yacono, E. | \$14,866 | Chef/Manager | 1 year |
| Kathleen Goodwin School | | | |
| Falcone, J. | \$19,267 | Chef/Manager | 3 years |
| Erekson, L. | \$3,398 | Food Service Helper | 1 year |
| Karstensen, J.J. | \$380 | Food Service Helper (1 month) | 0 years |
| Knobelsdorff, K. | \$10,526 | Food Service Helper | 1 year |
| Stenz, T. | \$5,426 | Food Service Helper (part-time 50%) | 6 years |
| Old Saybrook Middle School | | | |
| Donohue, D. | \$26,231 | Chef/Manager (7 months) | 1 year |
| Bragg, L. | \$1,099 | Food Service Helper (2 months) | 0 year |
| Kanizaj, B. | \$16,870 | Food Service Helper | 14 years |
| Nichols, J. | \$6,816 | Food Service Helper | 1 year |
| Lama, T | \$1,901 | Food Service Helper (6 months) | 0 year |
| Wang, X | \$3,686 | Food Service Helper (3 months) | 0 year |
| Old Saybrook High School | | | |
| More, L. | \$20,155 | Chef/Manager/Caterer | 2 years |
| Ai, J. | \$22,264 | Assistant Manager | 14 years |
| Britt, M | \$1,575 | Food Service Helper (part-time 50%) | 0 year |
| Brown, A. | \$16,304 | Food Service Helper | 8 years |
| Cairns, M. | \$7,838 | Food Service Helper (4 months) | 0 year |

EMERGENCY MANAGEMENT

The Old Saybrook Office of Emergency Management continues to be home to one of the most proactive municipal emergency management programs in the State of Connecticut. Our emergency planning team is comprised of public safety professionals that possess a diverse knowledge base of emergency planning and crisis management experience. This office is responsible for Homeland Security and emergency/crisis planning for the Town of Old Saybrook. Its staff continues to seek out opportunities to make Old Saybrook a disaster-resistant community. These efforts benefit the residents, visitors, and business owners of our special community.

The office maintains, within budgetary and storage space constraints, emergency response equipment that can be deployed at a moment's notice to assist our community in times of crisis. These supplies include bottled water, sheltering supplies, showering supplies, traffic direction equipment, public health emergency response equipment, and signage to assist with communications during an emergency.

Personnel from the Office of Emergency Management have responded to many emergencies this past year, assisting members of the Department of Police Services, the Old Saybrook Fire Department, and the Old Saybrook Ambulance Association. At each emergency scene, Old Saybrook Emergency Management Personnel serve as members of the unified command team tasked with mitigating an emergency/crisis. Additionally, emergency management personnel are responsible for coordinating regional, state, federal, and private resources that are vital to the mitigation and recovery effort of any emergency.

The Deputy Director of Emergency Operations continues to improve the Town's Emergency Operations Center (EOC) that serves as the command and control center for the Office of the First Selectman and the Town's Public Safety Leadership Team during a disaster. The EOC is essential during major emergency response.

The Old Saybrook Office of Emergency Management receives tremendous support from and enjoys positive working relationships with the Board of Selectmen, Old Saybrook Department of Police Services, Old Saybrook Fire Department, Old Saybrook Ambulance Association, Old Saybrook Board of Education, Public Works, and the Regional Public Health Authority. We thank the members of these associations and departments for their dedication and willingness to serve the citizens and visitors of the Town of Old Saybrook.

Michael A. Spera, *Director*

ESTUARY COUNCIL OF SENIORS, INC

The Estuary Council of Seniors, Inc. (ECSI) is a nonprofit regional senior center located at 220 Main Street in Old Saybrook with congregate café sites in Killingworth, Lyme/Old Lyme, and Old Saybrook. Since 1974, the ECSI's mission has been to promote quality of life, community involvement, and independent living for people aged 50 and over. Last year the ECSI provided over 71,000 nutritious meals, including over 51,000 home delivered Meals on Wheels and over 21,000 congregate meals as well as 385 rides to medical outpatient appointments outside the nine-town Estuary Region. Also, 1,701 individuals received free preventative health screenings and participated in social and exercise programs.

In addition to our essential senior services, ECSI is a fun place for mature residents to exercise, dance, play cards, go on trips together, get a massage or facial, hear an interesting lecture, attend an art exhibit, get a haircut, take a painting class, join a book club or writers group, volunteer, shop at the Thrift Shop, use our fitness center, or just sit and enjoy our beautiful view. ECSI has a lovely, large facility that welcomes senior residents of the Estuary. All in all we had over 104,229 visits to our center in the reported timeframe for meals, activities, support and fun.

During the reporting period for the Town of Old Saybrook, the Estuary served 70 residents a total of 8,798 home-delivered meals and an additional 315 residents joined us for 6,093 congregate meals. Our Emergency Medical Outpatient Transportation provided 25 individuals with 102 rides to medical appointments. We had over 31k visits by a total of 3,100 people overall to the center from residents of the Town of Old Saybrook

ECSI is funded in part by contributions from the generosity of the nine towns in the Estuary Region, Senior Resources Agency on Aging with Title III funds made available under the Older Americans Act, grants, donations, and fund-raising efforts. I would like to thank the Town of Old Saybrook for its continued support of our programs. For information and schedules of our services and programs, please call 860-388-1611 weekdays from 8:00 a.m.–4:00 p.m. and Saturday 9:00 a.m.–12:00 p.m. or visit our website at www.ecsenior.org. If you do not already receive our monthly newsletter, please call us and we'll be happy to add you to our mailing list or send it electronically. The newsletter is also downloadable from our website. We are pleased to continue to serve the residents of the Town of Old Saybrook and to be an integral part of services for seniors in the Estuary Region.

Stan Mingione, *Executive Director*

ESTUARY TRANSIT DISTRICT

The Estuary Transit District (ETD) was formed in 1981 by the nine towns of the Connecticut River Estuary region. The nine towns include Clinton, Chester, Deep River, Essex, Killingworth, Lyme, Old Lyme, Old Saybrook, and Westbrook. ETD's mission is to provide local, coordinated public transportation for all residents of the area. To meet this goal, ETD operates public transit under the name 9 Town Transit (9TT).

The Estuary Transit District is governed by a board of directors. Each member town appoints one representative who serves in a voluntary capacity to adopt policy, set budgets and conduct long-term planning for the district. Regular board meetings are held on the third Friday of every other month at 9:30 a.m. at the Estuary Transit District. All meetings are open to the public.

9TT's four deviated fixed routes serve the main corridors of the region and provide connections to public transit providers serving the surrounding regions. In addition, 9TT provides door-to-door service throughout all nine towns of the Estuary region as well as the towns of Durham, East Haddam, and Haddam through its Dial-A-Ride service. All 9TT services are open to all persons with no age or disability restrictions.

9TT's services are subsidized by federal, state, and local funding. This allows for inexpensive fares of \$1.75 for deviated fixed routes and \$3.50 for Dial-A-Ride. 9TT also receives a Title III grant through the Area Agency on Aging that allows area senior citizens to ride any ETD service on a donation basis in lieu of the fare. We provided more than 100,000 passenger trips during the fiscal year, more than doubling the annual trips provided just seven years ago. Though 9TT has continued to grow senior ridership, 80% of all trips are made by persons below 60 years of age, and over half of all trips are employment related.

9TT saw a decrease in funding from the state of 2% in the fiscal year. This reduction will impact levels of service provided. 9TT was also notified that it was successful in obtaining funding for new fixed-route service between Madison and Middletown. The service will begin in the 2017-2018 fiscal year.

The district was able to conduct a needs assessment and site selection for a new operating and maintenance facility for the district. This is the first step in obtaining a permanent facility after over 35 years of service to the shoreline community.

9TT has successfully transitioned from rural to urban funding from the Federal Transit Administration. This has resulted in significantly more administrative responsibilities along with the largest one year capital allocation in the district's history. This new funding source will provide continued access to capital projects that were not previously possible.

Board of Directors

| Name | Town |
|--------------------------------------|--------------|
| Noel Bishop | Westbrook |
| Joan Gay | Killingworth |
| Susan Tyler | Lyme |
| John Forbis, <i>Treasurer</i> | Old Lyme |
| Roland Laine | Old Saybrook |
| Peter Bierrrie, <i>Vice-Chairman</i> | Essex |
| Angus McDonald | Deep River |
| Leslie Strauss, <i>Chairman</i> | Chester |
| Virginia Zawoy, <i>Secretary</i> | Clinton |

Administrative Staff

| Name | Position |
|---------------------|--------------------|
| Joseph Comerford | Executive Director |
| Jamie Bohli-Cormier | Operations Manager |
| Halyna Famiglietti | Finance Manager |

FINANCE DIRECTOR

During the past fiscal year many important milestones were met and the financial condition of the Town remains strong. Expenses were carefully managed and the overall budget for Fiscal Year (FY) 17 ended well within its limits; the Town reduced its debt service for fiscal years 2017 and beyond through the refunding of a portion of its outstanding debt; its strong AA2 credit rating was reaffirmed by Moody's and work continued toward bringing the financial oversight of the Town's finances to the next level through reevaluation of its work processes and financial systems.

The final budget for FY17-18 was approved by town referendum in May. The total budget for FY17-18 represented an increase of 1.86% over FY17 budget, with the General Government component up 2.61% and the Board of Education increase of 1.31%. The approved budget was designed to keep expenses in check while providing the Town with crucial services, to support several key financial strategies aimed at minimizing long-term liabilities, and to continue to dedicate funds to capital programs.

During FY17, the Finance Department met and participated in several important financial milestones. First, the Town went live with its new accounting system in May 2017, on time for its scheduled general ledger conversion on July 1st and six months earlier than planned for bringing payroll in-house. The migration to the new system not only saved money, but has, and will continue to contribute to the ability to automate, re-evaluate existing workflow process, and strengthen the controls over the Town's finances.

Debt service was decreased by nearly \$200 thousand during FY17 due to a major refunding of \$10 million in debt. This refunding of debt is a major contributor toward the Town's FY17 surplus and will continue to result in savings over the life of the debt issue of nearly \$1 million savings of debt service over the life of the bond.

Financial work was performed on the research and ultimate implementation of a Defined Contribution (DC) plan that came about as a result of the pension study commission by the Pension Board in 2016. Over the long term, the addition of the DC plan to the suite of retirement programs will help to minimize long-term financial liabilities borne by the Town while at the same time providing eligible employees a robust vehicle to save for retirement.

Finally, during the past fiscal year, longtime accounting supervisor, Sharon Migliaccio retired. The Town is grateful for all the contributions Sharon has made to the Town and her dedication toward keeping the financial records of the Town in order. We wish her well in retirement. We also welcomed a new colleague, Julie Mardjekaj, to the Accounting Department team. Julie brings a wealth of accounting experience to this position which is backed by her master's degree in accounting. The Town's financial team is solid and experienced, and will continue to improve upon many other financial processes over the next fiscal year.

Lee Ann Palladino, *Finance Director*

FIRE DEPARTMENT

The Old Saybrook Fire Department is composed of a completely volunteer force of 89 members. We responded to 474 incidents for the fiscal year of July 1, 2016 through June 30, 2017. The majority of the members are firefighters and the remaining are support members and juniors. Many man hours go into maintaining proficiency and state certifications. The majority of training is performed at the Fireman's Field training facility located on Elm Street. This training facility is supported totally by private donations.

Each day our members assist citizens and visitors to Old Saybrook and many of the incidents are uneventful. The Old Saybrook Fire Department also responds to neighboring towns to assist with rescues and structure fires. Due to our 12 miles of coastline, the Old Saybrook fire boat also responds to numerous marine calls and rescues in the Connecticut River and the Long Island Sound.

Members of the Old Saybrook Fire Department are listed below.

Line Officers

Jay C. Rankin, *Chief of Department*

Joseph Johnson, *Deputy Chief*

Tom Listorti, *Assistant Chief of Apparatus*

Steve Lesko, *Assistant Chief of Training*

Ben Bagnati, *Captain of Apparatus*

William Heiney, *Training Lieutenant*

Greg Pereira, *Engine Lieutenant*

James Dion, *Engine Lieutenant*

Todd Steward, *Rescue Lieutenant*

Michael O'Neil, *Ladder Lieutenant*

Thomas H. Heinssen, Jr., *Marine Lieutenant*

Past Chiefs Still Serving

Ronald Baldi, *Past Chief 1973-1983*
 Wayne Wysocki, *Past Chief 1983-1985*
 Jeff True, *Past Chief 2003-2007*
 Clark Maxson, *Past Chief 2007-2010*
 John T. Dunn, *Past Chief 2010-2015*

Administrative Officers

Ronald Baldi, *President*
 Anthony Cronin, *Secretary*
 Edmund Yeager, *Treasurer*

Firefighters

| | | |
|----------------|----------------------|---------------------|
| Davis Boyd | Calin Calabrese | Christopher Cestaro |
| Matt Colwell | William DeCapua | Eric Duncan |
| Liam Duncan | David Faulkner | Mike Franklin |
| John Gamble | Jackie Gearity | Jerry Gil |
| Andy Greene | Pat Hanley | Robert Harris |
| Erik Heiney | Thomas C. Heinssen | Eric Jorgensen |
| Jonathan Kehew | David LaMay | Tom Lemire |
| Chris Loader | Edwin Loiselle | Don Lucas |
| Charlie Maxson | Eric Messner | David MacNeill |
| Nate Minegar | Richard M. Mulvihill | Geoff Nosal |
| Todd Pompea | William Rochette | Katie Rochette |
| Tom Rochette | Mario Lou Rolon | Kelsey Root |
| Anthony Ruitto | Kyle Schlosser | Robert Schuster |
| Ron Selines | Tim Sheehan | Kevin Slisz |
| Jake Smith | Sheri Smith | Mike Spera |
| Bill True | Bruce Watford | Brian Wysocki |
| Ed Yeager | | |

Probationary Firefighters

| | | |
|-----------------|------------------|----------------------|
| Liam Finnegan | James Millspuagh | Tenzin Rabjam |
| John Guarnaccia | Blain Moran | Richard Scierka, Jr. |
| Paul Listorti | Grant Patterson | Sloan True |

Junior Firefighters

Charlie Carlo
 Anthony DiPasquale, *Secretary/ Treasurer*
 Conor Duncan, *Captain*
 Jack Dunn
 Nolan Heiden, *Lieutenant*
 Jayson Rankin
 Peter Sullivan

Support Members

| | | |
|---|--------------|----------------------|
| Steve Goodstine | Max Sabrin | Richard C. Mulvihill |
| Bill Schneider | Bob Peterson | Oscar Shippee |
| Rev. Craig Whitcher, <i>Fire Dept. Chaplain</i> | | |

A breakdown of responses for the fiscal year are shown below.

| | |
|---|--------------------|
| Misc. Fires | 1 |
| Building Fires | 12 |
| Cooking Fires | 30 |
| Furnace Fires | 2 |
| Chimney Fire | 6 |
| Car Fires | 7 |
| Boat Fire | 1 |
| Brush Fires | 14 |
| Outside Rubbish Fires | 7 |
| Rescue | 4 |
| Medical Assists | 23 |
| Motor Vehicle Accidents with Injuries | 59 |
| Motor Vehicle vs. Pedestrian Accidents | 5 |
| Motor Vehicle Accident with Extrication | 2 |
| Motor Vehicle Accidents without Injuries | 30 |
| Rescue Person in the Water/Ice | 3 |
| Watercraft Boat Rescue | 7 |
| Hazardous Condition | 5 |
| Gas or Liquid Spill | 22 |
| Carbon Monoxide Incident | 9 |
| Electrical or Wiring Problems in a Building | 14 |
| Power Line Down/Arcing | 8 |
| Building/Structure Weakened or Collapsed | 1 |
| Water Emergency in a Building | 4 |
| Smoke in a Residence or Building | 11 |
| Assist Police Dept. | 1 |
| Public Service | 1 |
| Mutual Aid to Cover Other Towns | 9 |
| Good Intent Call & False Alarm | 134 |
| Smoke Detector Sounding | 30 |
| CO Detector Sounding | 13 |
| Total Responses | 474 |
| Estimated damage from fire | \$1,200,000 |

Mutual Aid Received from Other Towns

| | |
|-----------|---|
| Essex | 3 |
| Clinton | 2 |
| Westbrook | 3 |
| Old Lyme | 1 |

Mutual Aid Provided to Other Towns

| | | | |
|-----------|---|------------|---|
| Essex | 3 | Old Lyme | 2 |
| Clinton | 4 | Deep River | 1 |
| Lyme | 2 | East Lyme | 3 |
| Westbrook | 7 | | |

Statistics of incidents unfortunately don't paint the true picture of the property and people assisted throughout the year by the Town's firefighters. Each day our members assist citizens and visitors to Old Saybrook and many of the incidents are

uneventful. Some make their way into the paper. Here are some that were newsworthy during the period.

This past year was an uneventful year for our department. On November 20, 2016, the Old Saybrook Fire Department responded to a structure fire at the end of Denmore Lane. When fire and police units arrived, the left portion of the residence was fully involved in fire. Police officers were able to wake the occupants of the house and get them out safely. The Westbrook Fire Department was called to the scene to assist with combating the fire. The house ended up being a total loss.

The Old Saybrook Fire Department did suffer a great loss with the passing of President and past Chief Ronald Baldi. Ron Baldi passed away in June of 2016 after a short illness. At the time of his death, Ron Baldi was the President of the Old Saybrook Fire Company #1. He had served as the president for the past 15 years. Ron also served as the Chief of the department for 10 years. Ron Baldi was also one of the founders and contractors who helped build the Fireman's Field complex. Altogether, Ronald Baldi served the Town of Old Saybrook as a firefighter for 57 years. He will be missed by us all.

Jay C. Rankin, *Chief of Department*

FIRE MARSHAL

There were a number of new construction and existing commercial inspections as required by the State Fire Code on an annual basis. These inspections included hotels, motels, mercantile, restaurants, and all apartments. New building construction/renovation plan reviews and inspections increased from the previous year. This office continued to oversee of all the sprinkler, fire alarm, and fire extinguishment systems within the Town. This office also oversees and manages some of the town's energy infrastructure.

Please remember to have your fuel systems serviced & checked by a licensed professional either prior to the heating season or during. It is imperative to have your chimneys cleaned and alternative heating sources checked over prior to using them for the heating season. If you are looking to enhance or change your heating system, please contact this office at 860-395-3133 or the Building Department 860-395-3130 prior to doing so.

**MAKE SURE ALL SMOKE DETECTORS & CARBON MONOXIDE
DETECTORS HAVE FRESH BATTERIES BEFORE WINTER.**

**REMEMBER TO CHANGE YOUR BATTERIES WHEN YOU CHANGE YOUR
CLOCKS!!!! THIS YEAR WE RETURN TO STANDARD TIME WHEN WE
"FALL BACK" ON SUNDAY, NOVEMBER 5th.**

Please follow the guidelines for the House Numbering Ordinance, and be sure the numbers on your building are at least 3 inches in height, are a contrasting color to the house or building, are numeric figures and that the number of a home or business that is far off the street have a supplemental number on a post or mailbox or fence that makes it more visible to emergency responders.

For more information regarding this office, please visit us on the Web at www.oldsaybrookct.gov. Click on fire marshal.

Pete Terenzi, *Interim Fire Marshal*

HARBOR MANAGEMENT COMMISSION

The Town of Old Saybrook has the longest coastline of any community in Connecticut, and its Harbor Management Commission (HMC) works to address issues affecting management of all Old Saybrook harbors and waterfronts. The HMC's responsibilities include the town's harbor management jurisdictions on the Connecticut River, North Cove, South Cove, near-shore Long Island Sound, and other navigable waters seaward of the mean high-water line identified in the Harbor Management Plan approved by the State and adopted by the Town in 2003.

HMC duties and responsibilities include all matters relating to the development, improvement, expansion, and management of public and private waterfront areas in Old Saybrook. The commission works closely with the State's Harbor Master in the course of carrying out its responsibilities, including activities for overseeing the allocation and use of mooring locations; the use and condition of town waterfront facilities, including the Town dock and ramp as well as landings at North Cove and the Ferry Dock facility; and the management of the Town's Harbor Management Fund established under the Harbor Management Plan. The HMC does not have a full-time office in the Town Hall but provides assistance via telephone or email contact with either commission clerk, Gerri Lewis, or dock master, Scott Mitchell.

Through state bonding, the Army Corps of Engineers has received the necessary funding to dredge the federal Harbor of Refuge located in North Cove. The dredging project is expected to start in the fall of 2017 and be completed in the spring of 2018. Dredging is critical to maintain the viability of this important waterside resource, which is the only designated Harbor of Refuge on Long Island Sound between New London and New Haven. After the dredging is completed, the depth of the channel entering North Cove and the Eastern portion of the cove are expected to be 11 feet and the depths in the balance of the cove are expected to be six feet. To facilitate the dredging operation, mooring holders have been notified to remove boats from the cove by mid-September.

Consistent with its five-year capital plan, the HMC is also planning for the replacement and expansion of the town marine facilities located at Ferry Road and Sheffield Street. Required DEEP permits and necessary town approvals have been requested. The only outstanding permit or approval to be secured is the DEEP permit for the expansion of the Ferry Road facility. The HMC is planning to proceed with the replacement and expansion of the Ferry Road facility in the first quarter of 2018 and completion is expected in the second quarter of 2018. The replacement and expansion of the Sheffield Street facility is expected to proceed in the fourth quarter of 2018 and completion is expected in the second quarter of 2019, although certain land-based work may proceed earlier than the fourth quarter of 2018.

The commission currently consists of members Raymond Collins, Chairman; Robert Murphy, Secretary; Paul Connolly, Richard Goduti; and David Cole. Scott Mitchell serves as both Dock Master for the town and state Harbor Master appointed by the Governor. As Harbor Master, Scott sits as a nonvoting ex-officio member of the commission. Gerri Lewis serves as commission clerk and provides clerical support for the commission. The HMC generally meets at the lower level of Town Hall on the second Monday of each month, with specific meeting dates and times posted on the town website.

The Old Saybrook Harbor Management Commission is dedicated to its charge to achieve a safe and balanced use of the harbor area and protection of environmental quality in its areas of jurisdiction.

Raymond Collins, *Chairman*

HISTORIC DISTRICT COMMISSION

The U.S. Department of Interior's National Park Service and the Connecticut General Assembly empower the Historic District Commission to promote the educational, cultural, economic, and general welfare of the Town through the preservation and protection of buildings, places, and districts of historic interest. The Old Saybrook Town Code authorizes the commission to review designs for the erection or alteration of buildings and structures within the local North Cove Historic District for regulatory compliance.

The Board of Selectmen appoints five members and three alternates to the commission for a term of five years each.

During the 2016-2017 fiscal year, the commission held nine meetings at which it continued to conduct non-regulatory historic preservation activities by collaborating with State Historic Preservation Office (SHPO) to benefit from its \$8 million grant from the National Historic Preservation Fund in support of historic preservation efforts in shoreline towns affected by Super Storm Sandy. The SHPO sponsored nomination of two historic properties in Old Saybrook to the National Register of Historic Places—the Cypress Cemetery and the Shore Line Electric Railway Power House. The Town used both the State's new database of historic properties and its assessment of how climate change and sea level rise will affect historic and cultural resources along the shore in its local study of how Old Saybrook can plan for a resilient future. The SHPO was hosted by the Town in its outreach for updating the Connecticut Statewide Historic Preservation Plan.

The commission continued consideration of a town wide demolition delay that would offer a moment of protection while townspeople seek resources to preserve historic structures outside the historic district from demolition. The commission approved a list of suitable alternate building materials for repairs to structures in the North Cove Historic District when there is no change in design or appearance as viewed from any public way.

The commission approved seven applications for Certificate of Appropriateness for the erection, alteration, demolition, or removal of the exterior architectural features of principal or accessory buildings, structures, or other work on properties visible from a public place in the North Cove Historic District or the waters.

The commission meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, second-floor conference room. Stella Beaudoin of the Land Use Department supports us as our administrative clerk. Chris Costa, Zoning Enforcement Officer, and Don Lucas, Building Inspector, enforce our regulations. Christine Nelson, Town Planner, is available Monday through Thursday by appointment, in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

William A. Childress, *Chairman*

HISTORICAL SOCIETY, OLD SAYBROOK

Dedicated to Preserving, Protecting and Promoting the History of Old Saybrook

Celebrating 250 Years of the Gen. William Hart House, 1767-2017

It has been 250 years since 21-year-old William Hart and his wife Esther Buckingham moved into their new home on Main Street in Saybrook. Since that time the house has served many purposes and today showcases historic objects and resonates with memories from its long and useful life. For visitors and residents, it serves as a popular attraction and center for history—a house for the ages. Maintained and improved by the Historical Society since 1974, it serves as a meeting place, museum, and exhibit gallery. [See cover photograph by Robert Lorenz.]

Commemorative Events

Official launch to the 250th Anniversary Celebration of Gen. William Hart House, occurred on June 25, 2017 at the Gen. William Hart House campus. Opening ceremonies were hosted by OSHS President Marie McFarlin, comments were made by Connecticut State Historian Walter Woodward, high school volunteer Olivia Gaidry, and music was performed by the U.S. Coast Guard Brass Quintet.

The afternoon program featured an American Revolution encampment hosted by the CT 6th Regiment, musical performances by the Chester Fife and Drum Corps, and an exhibit highlighting the Hart House and noting that it is “A House for the Ages.”

In July the Society sponsored a Concert in the Garden with music by the U.S. Coast Guard Dixieland Band. The event was enjoyed by several hundred people who filled the campus and marveled at the beautiful gardens.

The Society wishes to express its appreciation to Liberty Bank for its generous sponsorship of the 250th commemorative events.

Community Connections

Hosting for History

Vitally important to the Historical Society, and hugely successful, the annual fund-raising event in September 2016 was a tour of six houses spanning four centuries that attracted 700 people. The Historical Society is especially grateful to the six owners who opened their homes and shared their knowledge of local history. In addition, a cocktail party, a boutique featuring local craftspeople offering their goods at the Hart House, and generous sponsorship from several individuals and area businesses made the event an enjoyable, important, and successful fundraiser.

Welcoming Inquiries and Visitors

Even more than in previous years, the Gen. William Hart House attracted numerous visitors from all areas of the U.S., Europe, and Australia. Welcomed by volunteer guides, including Old Saybrook High School students, visitors came as tourists or researchers, along with many current and former residents. Increased attendance was due to celebrating the 250th anniversary, the exhibit gallery display, and with expanded visiting hours to support local economic development efforts promoting “Wednesday in Saybrook.”

Several school groups were hosted during the year with tours being given to students from New Haven as well as students from the Old Saybrook public and parochial schools. Tours were also provided to many senior and other adult groups.

Volunteers at the Frank Stevenson Archives also experienced increased numbers of visitors as well as increased inquiries for information by phone, mail, and social media. The society's website has attracted many inquiries and has become increasingly popular.

Chapman Lectures

Continuing its practice of offering informal talks by authorities, authors, and other programs on historic topics, the Chapman Lectures were held at the Acton Public Library and included presentations on "Memorabilia From the Connecticut Woman Suffrage Movement" by author and national authority Ken Florey; "Revolution in Lyme," by historians and authors Jim Lampos and Michaelle Pearson; "Connecticut Valley Tobacco," by author and museum director Brianna Dunlap, and the "History of the Ivoryton Playhouse," presented by Executive/Artistic Director Jacqui Hubbard. In addition, the film "Parrish" with its many locations in Old Saybrook and area towns, was shown to a large audience in January.

Antique Show and Appraisal Day

Karen Emack-Dolson and Peter Dolson, and a cast of dozens conducted a hugely successful fifth annual antique show and appraisal day. Several dozen merchants and hundreds of shoppers enjoyed great weather all day except for a brief downpour around midday. Sunshine quickly returned as did the enthusiastic search for treasures.

The show receives generous support from Lorensen Auto Group and Saybrook Recycled Furniture. Thanks, too, for our supportive neighbors who helped to make this another successful event, the First Church of Christ and Grace Episcopal Church.

Guided Tours

Once again, large numbers of residents and others attended the Cypress Cemetery Tour in October led by OSHS Board member Torrance Downes and assisted by several high school students. For the first time, however, a torrential rain sent people scurrying and shortened the popular event before visiting all planned sites.

We were pleased in May to offer the very first tour of the Upper Cemetery which was led by Scott Carson. Based on his extensive research, Scott shared his findings and pointed out several significant burials of veterans and noted the renewed efforts to restore this important historic site. Prior to the tour, Scott presented a talk about the cemetery at the library and gave his research report to the Historical Society.

Preservation Award

Old Saybrook is the oldest community along the shoreline and like other towns has undergone significant changes that have reduced and often eliminated its ties to its historic past. To raise awareness of its exceptional historic resources and recognize property owners who have preserved these treasures, the Old

Saybrook Historical Society established a “Preservation Award.”

Recipients of the first Preservation Award were Herb and Sherry Clark, owners of the 1678 Bushnell House and Farm, Boston Post Road, for their significant contribution to education and public involvement in preservation programs.

The Clarks were presented with the “Preservation Bowl” by Old Saybrook Historical Society president Marie McFarlin at ceremonies at the farm. They were also recognized with proclamations from Rep. Devin Carney from the Connecticut General Assembly and First Selectman Carl Fortuna on behalf of the Town of Old Saybrook.

A plaque hangs in the Town Hall where the Clarks and future recipients will be honored.

Facilities and Grounds

In anticipation of this year’s 250th anniversary of the Gen. William Hart House, we completed several restoration projects to maintain and improve the Hart House and grounds.

The completed projects included the replacement of a storage shed, replacement of the exterior vertical siding for the exhibit gallery, and upgrades to security and electrical systems. Interior improvements included the restoration of the Hart House dining room’s Dutch door, the repair and repainting of two rooms, and updating of exhibit space.

We are now beginning the restoration of the 32 windows of the Hart House. Donors are helping us meet requirements for a matching grant by “adopting” a window for \$1,000. In appreciation of this contribution, donors will be recognized with a window plaque. If you wish to adopt a window, contact Edward Armstrong at contact@saybrookhistory.org

To enhance public awareness, two full-color permanent interpretative signs were placed on the campus that highlight the special nature of the Hart House and the heritage gardens.

Gardens

Outside, in addition to the usual and continual care of the public gardens, a new “teaching garden” was planted by Bonnie Penders and dedicated to Lady Fenwick, Saybrook’s first gardener. It has become a popular site for school groups to learn about the importance of Colonial “kitchen gardens.” Herbs were contributed to the First Church of Christ and used by volunteer cooks to prepare meals for the weekly pantry. A new garden irrigation system has been installed.

Thanks

Many volunteers and generous donors have given their time, talent, and treasure to the Society this past year. In particular, we wish to thank Robert Lorenz for providing his outstanding photograph for the celebration of the 250th anniversary of the Hart House.

2016-2017 Old Saybrook Historical Society Officers and Board of Trustees

Officers

| | |
|----------------------------|-----------------|
| <i>President</i> | Marie McFarlin |
| <i>Vice President</i> | Donna DiBella |
| <i>Treasurer</i> | Stephan Brodeur |
| <i>Recording Secretary</i> | Judith Chace |

Trustees

| | | |
|------------------|--------------------|---------------|
| Edward Armstrong | Torrance Downes | Wayne Harms |
| Linda Kinsella | William McLaughlin | Ed Mosca |
| Kenneth Reid | Matthew Rubin | Tom Stevenson |

To join the Historical Society, volunteer, or get further information, call 860-395-1635 or email: contact@saybrookhistory.org

INFORMATION TECHNOLOGY

The Town Hall Information Technology (IT) Department supports administrative departments located primarily within the Town Hall complex, including Parks and Recreation, Youth and Family Services, Public Works (Town Garage), and the Acton Public Library. The Police and Fire Departments as well as the Board of Education and school system are not within the scope of the IT Department.

The end of FY 2016-2017 closed out the third year the IT Department has been supporting Town Hall services. During the fiscal year **411** requests for support were logged and resolved.

In addition to supporting user support requests, progress was made on a number of initiatives:

Cloud-Based Accounting System: The IT Department was a key project contributor in the implementation of eFinancePlus. eFinancePlus is a next generation cloud-based accounting and payroll system that replaced the legacy Phoenix accounting system and outsourced PayChex payroll service. In addition to providing improved operational capabilities, the move of the accounting and payroll applications to a cloud-based system provides business continuity and disaster recovery advantages.

Cloud-Based Building Permitting and Fire Safety System: In late spring, data collection and system design in preparation for launch of Muncicity5 began. Muncicity5, a cloud-based application which will provide online services for building permit requests and inspections as well as real-time reporting, is expected to go online in late summer.

Meeting Video: Since the initial launch of the Town of Old Saybrook Video Library in January 2016, approximately 150 video recordings of Board of Finance, Board of Selectmen, WPCA, Police Commission and various special and town meetings have been produced for the library and broadcast on Valley Shore Community Television.

Operational Availability: Key administrative applications such as the Town's finance/accounting system and the tax assessment and collection database applications experienced 100 percent availability during Town Hall business hours as software maintenance activities were performed outside normal business hours. Town Hall connectivity to the Internet experienced no outages during the year (100 percent availability). The cloud-based Town Hall phone system experienced one 60-minute outage of incoming/outgoing calls during the year. During the outage, calls were routed to voicemail or secondary mobile devices.

AntiVirus and Security: Multitier antivirus capabilities kept Town Hall computers largely virus and malware free, resulting in no instances of computer viruses having to be manually cleaned from end user systems over the entire year. No virus events requiring file or system recovery occurred during the year.

As the year closes, potential projects for 2017-2018 supported by the IT Department include: implementation of Muncity5 to provide online services for building permit requests and reporting; continued implementation of additional accounting modules; possible migration to a cloud-based electronic mail storage system; updates to the Town website to improve responsiveness and mobile access; and computer automation of election polling procedures.

Larry Hayden, *IT Manager*

INLAND WETLANDS & WATERCOURSES COMMISSION

The Connecticut General Statutes empower the Inland Wetlands & Watercourses Commission to regulate activities occurring within inland wetlands or watercourses and to review any activity occurring in the adjacent upland that could negatively affect these natural resources. The commission does not regulate activities within or adjacent to tidal wetlands, the Connecticut River, or Long Island Sound.

The Board of Selectmen appoints three at-large members and three alternate members for a two-year term; participating commissions select representative members for a two-year term each. The membership of the agency is the same as those appointed to serve the Inland Wetlands & Watercourses Commission.

During the 2016-2017 fiscal year, the commission held six meetings at which it acted upon three applications for new development with regulated activity of which one was residential in nature and two were commercial. The Wetlands Enforcement Officer reviewed three applications for development with minor activity and responded to a number of violations of the regulations to pursued compliance.

The commission meets on the third Thursday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Meryl Tsagronis of the Land Use Department supports the commission as administrative clerk. The commission thanks Sandy Prisloe, Environmental Planner, who has conducted enforcement activities from the Land Use Department and with whom it has been a pleasure to work since 2010.

Colin Heffernan, *Chairman*

KATHARINE HEPBURN CULTURAL ARTS CENTER

The spirit of Katharine Hepburn lives on through her artistic works, those who adore her, and this one-of-a-kind community cultural arts center that serves as an artistic home to all who walk through its doors. We so appreciate the people of this town and the broader community who embrace this organization as a critical resource and take action to ensure its future.

The Kate is a true cultural gift, joining together imaginative partners and collaborators to provide enriching programming and opportunities for our community. We have seen our programming mature through existing relationships with the Community Music School, Florence Griswold Museum, Saybrook Stage Company, Old Saybrook School System, Eastern Connecticut Ballet, Salt Marsh Opera, Chestnut Hill Concert Series, Connecticut Public Broadcast Network, and more. We have also been fortunate to grow our offerings and events through new relationships with the Lyme Academy College of Fine Arts, the Exchange Club of Old Saybrook and Westbrook, University of Hartford, and Vista Life Innovations.

This past year the Kate saw over 35,000 tickets purchased and more than 40,000 adults and children cross its threshold. We were named the “Best Live Theater on the Shoreline” by *Shoreline Times* and the “Best Theater” by *The E-list*. There were more than 265 shows and events last year and there have been almost 1,600 in the lifetime of the Kate. We have three full-time and five part-time employees as well as many freelancers. There are approximately 150 volunteers who are a large part of the reason why we are able to do what we do every day.

The Kate is a key community hub allowing creativity and inspiration to grow, from children’s camps and performances, to art films, to MET Opera and Bolshoi Ballet simulcasts. To provide the programming and impact that we do as a cultural non-profit, we need the support and engagement of our community. Find out more about the Kate through our video at www.thekate.org/donate. If you have not yet been to the Kate, or you are interested to learn more about what we do, we encourage you to stop by! The box office is open Tuesday through Friday, 10:00 a.m.–4:00 p.m., and one hour before all shows. (Memorial Day thru Labor Day, Saturdays, 12:00 p.m.–4:00 p.m.) See you at the Kate!

The Kate, 300 Main Street, Old Saybrook, CT 06475, www.thekate.org
Admin: 860-510-0473, Tickets: 877-503-1286.

| | |
|--|-------------------|
| <i>Executive Director:</i> | Brett Elliott |
| <i>Director of Development and External Relations:</i> | Dana Foster |
| <i>Box Office Manager:</i> | Michael Gatta |
| <i>Business Manager:</i> | Robin Jones |
| <i>Development Associate:</i> | Ruth Yakaitis |
| <i>Volunteer Coordinator:</i> | Shirley Calquhoun |
| <i>Production Associate:</i> | Matthew Male |

LAND USE DEPARTMENT

The Land Use Department administers the business of the following agencies: Aquifer Protection Agency, Architectural Review Board (ARB), Conservation Commission, Planning Commission (PC), Historic District Commission, Inland Wetland & Watercourses Commission, Zoning Board of Appeals, and Zoning Commission. The department also administers the Town’s Floodplain Management program. Each year, the department assists in the work of ad hoc committees to focus on special initiatives — this year, it is the Mariner’s Way Advisory Committee (representatives of ARB, Board of Selectmen, Economic

Development Commission, and PC), a Coastal Resilience Work Team of municipal department directors and program administrators as part of an inter-departmental effort to implement the action plan of the Plan for the Municipal Separate Storm Sewer System.

Reactive to market wants, the department conducts current planning of the Town's land. Regulation of property owners' site-specific initiatives—permitting, enforcement, and inspection—require public review and extensive public record keeping for these regulatory agencies. During the 2016-2017 fiscal year, the department supported the following functions:

Permitting — Processed a total of 253 of the 26 different types of permits for development that the land use agencies may allow. The department provides one-on-one consultation with property owners, business tenants, and land developers throughout the year, including addressing the Town's needs for design and permitting of municipal improvements.

Public Engagement — Provided staffing for 142 public meetings. Our clerks, Kim Barrows, Stella Beaudoin, Sharon Migliaccio, and Meryl Moskowitz can be found at the meetings of these agencies each month providing timely reporting and ensuring compliance with Freedom of Information Laws.

Procedural Guidance — Hosted a joint session of the Zoning Commission, Planning Commission, and Architectural Review Board with legal counsel, Mark Branse, to refresh understanding of the legal bounds of discretionary decision making. Additionally, Chris Costa, met with the Architectural Review Board and the Chamber of Commerce's sign task force to discuss temporary signage and the categories of permits for many land uses.

Proactive to municipal needs, the department conducts long-range planning for the Town's land utilizing municipal initiatives such as studies, programs, and physical improvements as recommended in the Town's plans, including the Plan of Conservation & Development. During the 2016-2017 fiscal year, the department supported the following initiatives:

Historic Preservation — Worked with the Building Inspector in support of the Board of Selectmen's historic preservation initiative to draft a demolition delay section of the Town Code. This project was an action item in the 2003 Cultural & Historic Resources Section of the Town Plan of Conservation & Development and supported by the 2015 Historic Resources Inventory. Began a database of the 200 most historic resources on properties throughout Old Saybrook beyond those listed on the National or State Registers of Historic Places to include inventories since the 1930s and as recent as the State Historic Preservation Office's 2016 survey of the Cornfield Point neighborhood and near- and off-shore submerged archaeological finds. Considered nominations for recognition of Achievements in Preservation as part of a committee of the Old Saybrook Historical Society. The award was given to Herbert and Sharon Clark for preservation of the historic Older Elisha Bushnell House (built 1678) at 1445 Boston Post Road.

Marine Planning for Long Island Sound — Co-hosted with the Town of Westport, NOAA Sea Grant, The Nature Conservancy, and other marine-dependent organizations, large public events in Norwalk and Groton to kick off the Connecticut DEEP Resource and Use Inventory and Long Island Sound "Blue Plan." Christine Nelson was appointed in 2016 to represent Old Saybrook as one

of two Connecticut coastal communities on the Blue Plan Advisory Committee where she co-chairs the Stakeholder Engagement Subcommittee.

Municipal Improvements — Organized design, permitting, and manufacture of municipal signs: for the Parks & Recreation Commission's replacement of broken and weathered interpretive signage at Fort Saybrook Monument Park with three installations; for the Economic Development Commission's place-making and wayfinding initiative at Saybrook Point neighborhood; for the Harbor Management Commission at the Clothesline Marine Facility; for the Board of Selectmen at the Cromwell Place public coastal overlook in the North Cove historic district.

Natural Hazard Mitigation — Worked with the Town Engineer to update the Floodplain Management Ordinance to address conflicts between the Town Code and the State Building/Fire Safety Code and to adjust the schedule of fees to reflect the cost to the Town to issue flood hazard permits. Conducted an infrastructure evaluation and coastal resilience study via a \$125,000 grant from the Governor's OPM under its Responsible Growth Transit Oriented Development program. This project was an action item in the 2014 Natural Hazard Mitigation Plan and supported by the 2015 Report of Findings of the Sea Level Rise Climate Adaptation Committee on the impacts of sea level rise on Old Saybrook.

Open Space Conservation — Developed concept plans for the State/Town joint Conservation Management Committee and secured \$92,000 from the Connecticut DEEP under its Recreational Trails program (with a \$8,000 match from the Trust for Public Land for conceptual design) to construct the principal entrance and parking for the trailhead for The Preserve open space from Essex Road (Route 153) in Westbrook. Acquisition of The Preserve is an action item in the 1994 Conservation Plan and the 2014 Scenic Roads section of the Plan of Conservation & Development.

Route 1 East Redevelopment — Worked with the Economic Development Director to host public, stakeholder and agency meetings and to design place branding, analyze market conditions, improve road/streetscape infrastructure, and consider site reuse for the Mariner's Way portion of the Boston Post Road (East) via a \$200,000 grant from Connecticut DECD under its Brownfield Areawide Revitalization program (with an additional \$20,000 match). The 2006 Economic Development and 2014 Mariner's Way sections of the Plan of Conservation & Development recommended these items.

Stormwater Management — Worked closely with the Town Engineer and Public Works staff to register for a new permit as required under the Connecticut Municipal Separate Storm Sewer System (MS4) Program and to issue an update to the 2008 Stormwater Management Plan. Many thanks again this year to John Porter of the Department of Public Works, who spent many hours locating, verifying and mapping the Town's stormwater infrastructure.

Town Center Improvement — Worked with the First Selectman to begin reconstruction of North Main Street to improve drainage and add sidewalks in the Town Center node of pedestrian activity. The department coordinated design and permitting of the project with the Town Engineer. Began design of further streetscape enhancements around the train station (Stage Road) and Town Center (Route 1) via a \$125,000 grant from the Connecticut DOH under its Community Development Block Grant Disaster Recovery (CDBG-DR) program. This project

was an action item in the 2006 Sidewalk Plan and supported by the 2000 Town Center section of the Plan of Conservation & Development.

This year, we give thanks and best wishes in retirement to Sandy Prisloe, who has served as the Town's Environmental Planner and Inland Wetlands Enforcement Officer since October 2010. Through this position, the Town implements its wetland and watercourse preservation, aquifer protection, land conservation and open space stewardship in concert with the comprehensive plan for development. Sandy has been instrumental in the spatial analysis of the Town's geographic information about natural hazard mitigation, scenic roads, stormwater management, sea level rise, and revitalization of Route 1 East.

The Land Use Department is open to assist the public from 8:30 a.m. until 4:30 p.m. Monday through Friday. Chris Costa, is the Zoning Enforcement Officer. Meryl Tsagronis is the Project Assistant. Sarah Lyons, Administrative Assistant, manages the day-to-day business functions of the department.

Christine Nelson, AICP, *Director*

LOWER CONNECTICUT RIVER VALLEY COUNCIL OF GOVERNMENTS (RiverCOG)

RiverCOG, one of Connecticut's nine Councils of Governments, is governed by the chief elected officials of its 17 member towns: Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Haddam, Killingworth, Lyme, Middlefield, Middletown, Old Lyme, Old Saybrook, Portland, and Westbrook. The RiverCOG is responsible for planning of regional land use, transportation, emergency preparedness, environmental conservation, economic development, and homeland security. RiverCOG also provides regional services such as household hazardous waste collection.

Current officers for RiverCOG are Bonnie Reemsnyder (Old Lyme), serving as Chairman, Michael Maniscalco (East Hampton) as Vice-Chairman, Noel Bishop (Westbrook) as Secretary, and Carl Fortuna (Old Saybrook) as Treasurer. First Selectwoman Cathy Iino (Killingworth) and Town Manager Anthony Salvatore (Cromwell) join the RiverCOG officers on the executive committee.

Fiscal year 2017 was an unexpectedly eventful year for RiverCOG. We welcomed a new staff planner, Jon Curtis. Curtis joined us from Philadelphia, where he worked at the Philadelphia Industrial Development Corporation and earned a master's degree in city planning from the University of Pennsylvania. Curtis was hired to lead the creation of RiverCOG's first Regional Plan of Conservation and Development.

Nevertheless, USDOT had other plans for Jon Curtis. His first project was coordinating RiverCOG's response to a proposed regulation that would force the reorganization of the nation's metropolitan planning organizations (MPOs) along irrelevant geographies. Coming only two years after the successful merger of RiverCOG's predecessor MPOs, RiverCOG was in a unique position to use its experience with an organizational merger to inform USDOT on its proposed regulation and help the nation's other 404 MPOs estimate the costs associated with a regulation that would mandate MPO mergers and dissolutions. The information provided by RiverCOG to USDOT was successful in delaying the imple-

mentation date of the regulation to allow for a legislative fix for the issues the regulation would create, particularly in Connecticut. The delayed regulation was finalized in January and was subsequently repealed by Congress and the President this past spring. In October 2016, RiverCOG was awarded an Honorable Mention for Outstanding Coordination by the Association of Metropolitan Planning Organizations for its work on the USDOT MPO reform regulatory process.

RiverCOG was also significantly involved in the NEC Future environmental assessment of the North East Corridor rail line from Washington, DC to Boston, MA. The final environmental impact study identified a preferred alternative that included a new 50-mile rail bypass from Old Saybrook, CT to Kenyon, RI. This bypass would cross the Connecticut River, and its unique estuary, landing in the middle of the Old Lyme historic district. The bypass would eventually veer north of New London, stopping at a new Mystic/New London station in Stonington. RiverCOG supported the efforts of Old Lyme to ensure that the Federal Railroad Administration understood the potential impact of this proposal to the affected towns and to have them remove any recommendations until a comprehensive study of the impacts could be done with the involvement of the states, towns, and members of the public. The final Record of Decision for NEC Future removed the proposed bypass and instead recommended a rail capacity study from New Haven to Providence to be run by the states of Connecticut and Rhode Island.

RiverCOG continued a legacy of legislative engagement with the state and federal government on behalf of our member municipalities. In January 2017 we held our annual legislative COG meeting at the Capitol in Hartford with the region's legislators. RiverCOG staff attended a number of hearings on proposed legislation and provided testimony on bills regarding highway tolls, COG transportation investment planning, and a municipal option for property transfer fee for open space preservation.

Other regional planning projects from fiscal year 2017 included:

- Created a regional inland flooding model to be used by municipalities to predict potential areas of flooding risk
- Calculated comprehensive ridership count of bus passengers on all runs operated by 9 Town Transit and Middletown Area Transit
- Created a new four-year regional Transportation Investment Plan (TIP) for federal highway and transit funding
- Completed a Case Statement and Shared Services Study for the regions land trusts, cooperating via RiverCOG's Land Trust Exchange
- Kicked off public outreach and research for a new Regional Plan of Conservation and Development
- Started an implementation phase of the GrowSmart economic growth strategy focused on investigating the establishment of a regional development agency
- Partnered with the Connecticut Tourism Coalition to further efforts to more effectively capitalize on tourism in the RiverCOG region

RiverCOG also worked to further regional services and sharing including exploring ways of using staff to provide shared municipal land use services. RiverCOG hosted conversations regarding regionalization of transit services,

building officials, and health districts. RiverCOG supported municipal advocacy against a CT Department of Health proposal to regionalize town health departments and directors, providing input on the impacts of such a proposal.

Under state statute, RiverCOG, through its Regional Planning Committee (RPC), reviews proposed zoning text and map changes that affect property within 500 feet of municipal boundaries and subdivisions which touch or cross town lines as well as municipal plans of conservation and development. The RPC includes a representative and alternate from each municipal Planning Commission in the region. The RPC is working with staff on the first Regional Plan of Conservation of Development for the Lower Connecticut River Valley Region. This plan will be a regional land use policy document that guides regional efforts. The regional plan is expected to be completed in 2018.

RiverCOG acts as the fiduciary agent for Region 2 of the State's emergency planning efforts through grants provided by the Federal government through the Department of Emergency Management and Homeland Security. The Division of Emergency Management and Homeland Security (DEMHS) is charged with developing, administering, and coordinating a comprehensive and integrated statewide emergency management and homeland security program that encompasses all human-made and natural hazards, and includes prevention, mitigation, preparedness, response, and recovery components to ensure the safety and well-being of the citizens of Connecticut. Fiduciary duties include substantial financial record organization, certification of vendors and service providers, reviewing vendor quotes, paying vendor invoices, attendance at monthly REPT meetings, administration and collection of Memorandums of Agreement from the 30 member towns for each of numerous overlapping grants, and preparing specific deliverables that are required by DEMHS in order to receive RiverCOG's funding allocation for the fiduciary responsibilities. When requested, staff of the agency will also provide ancillary mapping services when required.

RiverCOG hosts the Connecticut River Gateway Commission which, for 44 years, has served the RiverCOG towns of Chester, Deep River, East Haddam, Essex, Haddam, Lyme, Old Lyme and Old Saybrook as the guardian of the "natural and traditional riverway scene." Working with the eight town Planning & Zoning Commissions, Zoning Boards of Appeal, and town staff, Gateway oversees a scenic protection program comprised of (1) acquisition of scenic and conservation easements and land, and (2) the administration of a program of development management within the Gateway Conservation Zone, located from the banks of the river up to the first ridge of river hillsides. The land acquisition program is aimed at preserving undeveloped, visible hillsides from visually compromising development while the development management program is conducted in order to manage the visibility of development through the adoption of zoning standards that are then adopted into each of the eight member town's local zoning regulations. Major initiatives undertaken by Gateway during the fiscal year included participation in the successful effort to have the aforementioned "Kenyon Bypass" section of a proposed Federal Rail Administration effort to upgrade the Northeast Corridor removed from proposed plans, participation in an ongoing land preservation effort in the Haddam Neck area of Haddam and participation and a multi-government level project to eradicate the invasive vegetation phragmites in the highly visible and protected marshes of Lords Cove off the

RiverCOG town of Lyme. The member towns each have two members appointed by the Boards of Selectmen, while the region has two representatives appointed by RiverCOG. The last seat is filled by a representative of the Commissioner of Energy and Environmental Protection.

RiverCOG hosts and staffs various regional initiatives and commissions including: the Shoreline Basic Needs Task Force, the Lower Connecticut River and Coastal Land Trust Exchange, the US Coast Guard Auxiliary, the Regional Agricultural Commission, and other groups as space and time permits.

RiverCOG also investigated moving to Haddam during the fiscal year. Lease discussions for the Haddam property were not completed in time to allow for a move by the end of RiverCOG's lease for its current office space in Essex. RiverCOG chose to instead remain in its current offices for an additional year.

PARKS AND RECREATION

The Parks and Recreation Department and the Recreation Center are busy providing activities and times for residents to enjoy the many facilities that are available. The center's walking/jogging track, gym, and games room are open six days a week—seven days in the winter, while parks and most outside areas are available all year long. Park areas are open dawn to dusk.

The Parks and Recreation Department is governed by an elected board of seven commissioners and administered by a full-time director and staff. The commission is responsible for overseeing the operation, development, scheduling and maintenance of town-owned parks, beaches, and recreation facilities. Also, the department provides a wide variety of year-round activities for residents from preschool to senior citizens. Included are seasonal sports (individual and team leagues), sports camps, arts and crafts classes, adult bridge, summer day camps, playground camps, bus trips, concerts, parent/child activities, dances, multiple adult and youth gym activities, after-school activities, teen center, skating, coach's clinics, exercise programs, and multiple holiday/special events.

To better inform the community about activities and programs, the department's website is **oldsaybrookrec.com**. Everyone is encouraged to enjoy the diverse recreational opportunities at the following facilities:

Recreation Center Located behind the Town Hall, the full-size gym, walk/jog track, games room, preschool area, teen center, lighted outdoor basketball courts, and department offices are located here. Printed schedules are available seasonally at the office.

Teen Center This program occurs Monday through Thursday after school until 5:30 p.m. for 6th through 8th graders and Friday after school until 4:00 p.m. for 4th and 5th graders. Friday nights, from 7:00 p.m.–9:30 p.m., are special for the 6th through 8th grade crowd. They enjoy events such as DJ nights, dodgeball tournaments, a Halloween party, video game contests, Football League, Talent Show, movie nights, Black & White Party, and so much more. The 9th through 12th graders enjoy our facility Monday through Thursday from 5:00 p.m.–7:00 p.m. The high school crowd enjoys floor hockey, flag football, basketball, pool tables, big-screen TV, and badminton, etc. Membership forms and information are available at the Parks and Recreation office.

Kavanagh Park Located on Trask Road, there are four tennis courts, a basketball court, playscape, picnic tables, restroom, a youth baseball/softball field, and a Splashpad. The Splashpad consists of six water elements on a concrete pad. This fun/safe facility is designed for preschool thru 3rd graders. Donations from the Helen Eukers Fund and the Old Saybrook Rotary Club funded this area which is open during the summer months for residents and their guests.

Clark Community Park Located on Schoolhouse Road there is a lot to offer in its approximately 180 acres. Trails are maintained within the park and connect with the trail system at Great Cedars Conservation Area. This park area has two ball fields, basketball court, horse shoe pits, picnic area, restroom, and shelter next to Crystal Lake. Trail maps are available at the park and at the Parks and Recreation office for the miles of marked trails which take the hiker deeper into the beautiful woods. An annual Fishing Derby is held here each spring along with the Easter Rock Hunt.

Exchange Club Park Located on the corner of Bokum Rd and Route 154, this area has received upgrades and provides a pleasant area to relax and picnic. Winter skating with lights is available weather permitting.

Great Cedars Conservation Area is 300 plus acres in partnership with the Conservation Commission, which provides stewardship of this property. Trail maps are available and show the connection with Clark Community Park trails.

Great Cedars East provides trails on 115 acres. Located on Millrock Road and Merritt Lane, trail maps are available and show the connection with Clark Community Park trails.

The Preserve Protected in spring 2015, this is jointly owned by the Town of Old Saybrook and the State of Connecticut after many years of conservation efforts. The Preserve is a 963-acre forest located in the towns of Old Saybrook, Essex, and Westbrook. It was recognized as the largest remaining unprotected coastal forest between Boston and New York before its acquisition for conservation. Situated between Long Island Sound and the mouth of the Connecticut River, it is part of a relatively intact forest block of more than 6,000 acres and protects the drinking water supply for two towns. A management plan, including recreational opportunities, is currently being developed on access, hiking trails, and parking.

Memorial Park Located on the Town Green on Main Street, the gazebo is located here and hosts the department's summer Wednesday Night Free Concert Series along with many other community events. (Memorial Day ceremony, craft fair, and torchlight sing).

McMurray Field behind the Firehouse is a popular youth ball field (LL and PR) used throughout the year, and is named for Police Office Raymond McMurray. The field also hosts the annual Easter Egg Hunt sponsored by the Parks and Recreation and the Old Saybrook Lion's Club for preschool through 3rd grade children.

Fort Saybrook Monument Park located at Saybrook Point offers a wealth of historical information on storyboards. There are boardwalks and views of the Connecticut River for public enjoyment. Restrooms are available.

Gardiner's Landing Located at Saybrook Point, this area offers Connecticut River viewing, fishing, and passive recreation. Along with Monument Park, this area has received longtime support from the Fort Saybrook Monument Park Association.

Saybrook Point Park/Pavilion located at the end of College Street provides great views of the mouth of the Connecticut River for all to enjoy. Picnic tables, benches, restrooms, and a fishing area continue to make this park a popular river-front destination. The pavilion continues to provide a wonderful meeting space while also being available for rent by Old Saybrook residents.

Saybrook Point Mini Golf Voted best mini golf course in CT in 2014 & 2015 by *Connecticut Magazine*, this recreation area has been Town-owned for over 25 years and continues to provide affordable fun for the entire family. This valuable financial resource for the Town brings in revenue seasonally and is open Memorial Day through Labor Day daily and weekends only September thru Columbus Day. Refreshment items are also available, making this a premier summer destination for all to enjoy.

Town Beach on Plum Bank Road provides swimming and beach activities on Long Island Sound. Restrooms, concession, and lifeguards are provided Memorial Day weekend through Labor Day, weather permitting. Resident recreation passes are required for parking and are available at the Parks and Recreation office beginning the first week in May.

Harvey's Beach welcomes the public and provides access to Old Saybrook's waterfront. Located on Great Hammock Road and Long Island Sound, it provides an outdoor shower, changing rooms, restrooms, part-time refreshments, and lifeguards. Resident parking passes are accepted or a daily admission fee is required. This beach is open Memorial Day through Labor Day, weather permitting.

Founder's Memorial Park is located at the end of Coulter Street. Portions of the park are on land donated to the Town by Robert and Elisha Clarke, members of the tenth generation descendants of John Clarke, an original Saybrook Colony settler. This park provides wonderful viewing of North Cove and the Connecticut River. Founder's Memorial Park was opened in the fall of 2008. Many thanks to all the volunteers who continue to assist in keeping this area beautiful. Benches and information boards help visitors enjoy this gem.

Maple Avenue Playfield is located off of Maple Ave. This one plus-acre field is used for drop-in play, tee ball, and junior soccer activity.

Ferry Crossing Ballfield Located off of Ferry Road, this park features an engineered playing surface for soccer games. The field, primarily used for U12 soccer players, is the largest of all the Parks & Recreation soccer fields.

Most parks are available for public use outside of normal operational hours. Groups wishing to use an area need to fill out and get a facility request approved at the Parks and Recreation office. Reminder: dogs must be on leashes and walked on the perimeter of park areas. Please pick up after your pet — fines do apply.

The Parks and Recreation Department is an agency that relies on the cooperation, generosity, and skill of many volunteers, civic organizations, other town agencies, and school facilities. Anyone interested in becoming involved in a program or activity (coach, supervisor, or instructor) is encouraged to contact the office at 860-395-3152.

Old Saybrook Parks and Recreation continues to thank the Selectmen, other town agencies, plus the many private sponsors of recreational activities that make the many special events, concerts, youth parties, and activities possible.

Susan Esty, *Chairman*

PENSION AND EMPLOYEE BENEFITS BOARD

This year saw several major events, the foremost of which was the creation of a new pension plan. The new plan is a defined contribution plan where Town employees will contribute a minimum of 5% of their salary to be matched by the Town. The plan will be administered by a firm known as ICMA, which is the same manager of the existing 457 deferred compensation plan. The 457 contributions are tax exempt and are optional. In both instances the return on investments is the major responsibility of the employee, not the Town. However, it is the fiduciary responsibility of the Pension Board to oversee the provider and make sure it is run according to the best interests of the participants and not the company itself. It is possible for the employee to contribute an additional 3% to also be matched by the Town under explicit circumstances. Currently underway is the development of a summary plan description intended to provide some easy-to-understand examples of the funding needed for the desired outcome of a comfortable pension at retirement.

All current employees are permitted to continue in the current defined benefit plan where the future pension is the responsibility of the Town's ability to finance the promised pension. As to future employees, this provision is determined by the collective bargaining agreements in force at the contract renewal date. It is likely that non-union new hires during the 2017-18 fiscal year will become eligible for the new plan as well as some new hires under the modified contract agreements in existence at their time of hire.

Also changing this year are staff in charge of administering pensions. Permanently appointed are Janet Vinciguerra as the benefits coordinator and Finance Director Lee Ann Palladino as well as new board member Attorney Rowena Moffett.

A new accounting system has also been installed and checks for retirees now come from in-house. While the Town's pension plan for volunteer firefighters has not changed and remains as a defined-benefit plan, the funds are now in a separate account from the Town employees' fund. Both, however, are under the same management firm of Morgan Stanley and at the end of the fiscal year the town defined-benefit plan funds were at \$20,641,293 and the fire department funds were at \$1,018,360 for a total of \$21, 659,653—an increase of nearly \$1.7 million and a rate of return of 11.05 overall. The Health Care fund increased by 5.01% to \$1,191,016. The Town plan was about 83% funded per the latest evaluation and the fire department is on track to be fully funded in the near future. The firefighters' plan will mark its 25th anniversary on January 1, 2018. Special thanks go to former Fire Chief J.T. Dunn for his administrative work on keeping the plan records organized and available to the Town and actuary. Very special appreciation is also extended to the wonderful department itself as it keeps the town residents safe.

At the end of June 2017 there were 76 retired town employees: of these 37 are recent town employees, 20 are former non-teaching Board of Education employees and 19 are retired police officers and staff. There are some 25 firefighters also receiving a pension from their plan.

Special thanks are extended to our actuarial firm Milliman, Inc. and to their lead actuary Becky Sielman for their helpful analysis of our plans and pension reform enacted this year. Special thanks are also offered to our financial consul-

tants Tom Forma and Kevin Nichols from Morgan Stanley. We look forward to another successful year.

To, Laura Hancock, from ICMA, thanks to her for all the research work on the new pension plan and for her continued assistance with the employees 457 deferred-compensation plan. Her willingness to answer concerns and provide on-site assistance is also helpful. We are hoping to improve participation in the plan from about 25% to a third or more.

To our secretary, Tim Kellogg, special thanks and appreciation for his patience in producing meaningful minutes and agendas along with other counsel.

Board members continued to ponder and suggest and implement positive reforms to seek solvency and toward that end much appreciation is expressed. Some have attended educational forums provided by the Connecticut Pension Plan Forum. Board names are listed separately.

Forthcoming issues remaining may include the production of a summary plan description for the new pension plan, affordable employee disability insurance, appointment of a Plan Administrator, some action regarding the GASB need for funding retiree health insurance and review of current employee health insurance. These and other issues on the maintenance of proper funding for the pensions and health insurance of our employees and volunteer firefighters will be our focus for the next fiscal year.

Suzanne S. Taylor, *Chairman*

PLANNING COMMISSION

The Connecticut General Statutes empower the Planning Commission to keep current the Town's Plan of Conservation & Development, which is a statement of the Town's goals and policies for land use. The commission approves private subdivisions and municipal improvements of land consistent with the Town's plans for physical improvements, outreach programs, and standards for development.

The electorate of Old Saybrook elects five members to serve for a term of four years each, and three alternate members for a term of two years each.

During the 2016-2017 fiscal year, the commission held 14 meetings at which it the commission approved one application for modification of an existing subdivision to move a lot line. The commission also responded to requests for a report about 10 proposals' consistency with Town Plans — six special exception uses and 4 municipal improvements—alteration of scenic Ingham Hill Road, an easement over Anchorage Lane, and renovation of Town Dock and Ferry Road Dock.

The commission is the principal sponsor of the Community Coastal Resilience Study working with a Coastal Resilience Work Team of municipal department directors and program administrators. The project is an infrastructure evaluation and coastal resilience study and implements recommendations of the Natural Hazard Mitigation Plan (2014).

The commission also sponsored discussions around historic preservation tools in general and the specific legal review of a draft revision to the Town Code to require a "demolition delay" for renovation of historic structures throughout Old Saybrook. The project is a common method of historic preservation and

implements recommendations of the Cultural and Historic Resources section of the Town Plan (2003).

The commission is involved in the re-registration of the Town's *General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems*, which is a mandate by the U.S. Environmental Protection Agency (USEPA) as part of its Stormwater Phase II rules in 1999. The project is an inventory of the Municipal Separate Storm Sewer System (MS4) and implements recommendations of the Stormwater Management Plan (2008).

Two members of the Planning Commission participate on the advisory committee of the Mariner's Way Discovery + Action Plan project with members of the Board of Selectmen, the Architectural Review Board, and the Economic Development Commission. The project is a place branding and infrastructure improvement concept for the Mariner's Way portion of the Boston Post Road (East) and implements recommendations of the Mariner's Way section of the Town Plan (2014).

The commission works closely with other land use groups. Presently, the chairman represents the commission on the Inland Wetlands & Watercourses Commission. Kenneth Soudan is the commission's representative to the Connecticut River Estuary Regional Planning Committee and to the Mariner's Way Advisory Committee with Kathy Sugland. In addition, Mike Urban is the president of the Old Saybrook Land Trust. The commission thanks them for their dedication to these additional organizations.

The commission meets on the first and third Wednesdays of each month, with the exception of July and August, when there is only one meeting, at 7:00 p.m. in the Town Hall, first-floor conference room. Meryl Moskowitz of the Land Use Department supports us as our administrative clerk. Christine Nelson, Town Planner, is available Monday through Thursday by appointment in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

Janis L. Esty, *Chairman*

POLICE SERVICES, DEPARTMENT OF

The Old Saybrook Department of Police Services provides diverse traditional and nontraditional law enforcement services to our ever-changing community, **twenty-four hours a day, seven days a week**. For the better part of each day, our Department is the only municipal government agency open to serve the citizens and visitors of our community.

Old Saybrook citizens and those who choose to visit our community expect and demand prompt, professional law enforcement services. Business owners and residents alike depend on the police department to create a safe and sound atmosphere. This atmosphere, preserved by the Department of Police Services, enhances the local economy by making our community attractive to new businesses, patrons, and tourists. Parents demand that their children live in a safe community where they are befriended by the police. This includes the delivery of proactive services to students and faculty within our public and parochial schools. Our senior population requires nontraditional programs that provide

them with crime prevention tips, identity protection, and prompt response to a medical crisis with superior equipment and well-trained personnel. As an agency we are proud to meet the challenges presented by the Old Saybrook community each day.

**The quality of life we enjoy and have become accustomed to in
Old Saybrook begins with the safety and security of our community.**

The Old Saybrook Department of Police Services is responsible for the operation and administration of the Town's Emergency Communications Center. The center is staffed with trained, certified personnel that meet State mandates maintaining various State and National emergency communication certifications. The Emergency Communications Center is responsible for all emergency and non-emergency telephone, radio, and facsimile communications for Old Saybrook's law enforcement, fire services, emergency medical services, and emergency management agencies. In addition to these duties, the center is the only after-hours point of contact for municipal departments including those that assist our agency in emergencies such as the Building Department and Regional Public Health Department, the Office of the Fire Marshal, the Office of the First Selectman, and the Department of Public Works. Emergency Dispatchers serve as the vital link between those who need help and those that can provide help. The services that are provided by the Emergency Communication Division are unparalleled in the area and are essential to the success of Old Saybrook's First Responder Community. In the past fiscal year the State of Connecticut chose to replace the State E-911 System again. Since the installation of the new system in March 2017 until the end of the fiscal year (June 30, 2017), the center has received 11,488 calls and placed 4,486 phone calls. Out of the calls received in this brief period of time, 1,330 were 911 calls.

The men and women of the Department of Police Services are proud of our role as the community's Primary Medical First Responder. When a medical emergency occurs in Town, our Old Saybrook Police Officers are first to arrive with lifesaving knowledge, skills, and equipment. Police officers who are Emergency Medical Technicians are able to provide advanced care, administer lifesaving medication (including Epinephrine and Narcan), all within minutes from a call for help. This level of service provided by a police department is unparalleled in our area.

In the department's traditional law enforcement role, we continue to provide superior service. This past year, the department logged 23,677 incidents. An "incident" is any type of call for service and/or self-initiated activity by a police officer, excluding motor vehicle law enforcement. As an example, an "incident" can be the direction of school traffic, responding to a burglar alarm, an actual burglary, providing emergency medical services, an accident investigation, a domestic violence matter, checking on the well-being of a prisoner, caring for a suicidal person, conducting a narcotics investigation, administrative matters, a parking complaint, performing a security check, and/or the investigation of a serious assault. Law enforcement services are a very personal and private issue for the individuals involved. We remain discreet in the public reporting of matters to maintain as much privacy as possible for crime victims that reside in our small community.

In addition to calls for services last year, Old Saybrook Police Officers conducted 2,967 motor vehicle stops. Of these stops, 683 drivers were given verbal warnings, 1,718 received written warnings, 361 were issued an infraction, and 62 were given a summons to appear in court for their motor vehicle violation. The remaining motor vehicle stops resulted in arrests for DUI, possession of illegal drugs, and/or the apprehension of a person on an outstanding warrant. Statistics continue to demonstrate that an overwhelming majority of motor vehicle stops were of white males that live out of town, who are over the age of twenty five.

The dedicated members of the Animal Control Division continue to work tirelessly to ensure that domesticated animals' rights are protected, lost animals are reunited with their rightful owners, and great homes are found for those looking for a new family. Each member of this team is dedicated to the welfare of domesticated animals and works in conjunction with our sworn law enforcement staff to complete sensitive investigations concerning the cruelty to animals and/or animal bites.

The Marine Patrol had a very successful season. We continue to appreciate the support of the marine community and their positive voices encouraging the continuation of proactive patrols during the boating season. The newly acquired vessel is performing well and meeting expectations.

Department members spent much time this past year volunteering to assist those in need. The fifth annual "Give the Cops the Bird" campaign yielded much success. Department members collected more than 600 turkeys and over 2,000 lbs. of food that provided Old Saybrook families in need all the fixings for both a Thanksgiving and Christmas dinner. Remaining turkeys were donated to similar charities around the State. The department thanks Youth and Family Services, Stop and Shop, and the Connecticut Food Bank for their support with this important community service project. We are appreciative of the generosity of the citizens who make these events and others like the Holiday Toy Drive so successful. Toys collected by department members allowed wishes and dreams to be realized during the holiday season. The department is thankful for those employees willing to give their own time to participate in these community events.

The department is proud of our police officers, dispatchers, and support staff for their professionalism, dedication, and superior service to the citizens and visitors of the Town of Old Saybrook. We will continue to work hard every day, not only to provide traditional and nontraditional law enforcement services, but to maintain and enhance our positive relationship with those we serve based on a foundation of trust, service, transparency, and compassion.

We would be remiss not to mention the distinguished careers of Lieutenant Kevin R. Roche and Master Sergeant Jay C. Rankin that came to a close at the end of this fiscal year. Both served Old Saybrook with distinction for a total of twenty nine years. (*Police Officers may retire after 25 years' of service.*) During their tenure both were bestowed numerous awards and decorations for their selfless service to our community and countless contributions to the enhancement of the agency and the delivery of services. Master Sergeant Rankin concluded his career serving as Fourth in Command of the Department, while Lieutenant Roche, a graduate of the FBI National Academy, retired as Second in Command of the Old Saybrook Department of Police Services. We sincerely thank them both for their service.

As always, the Department of Police Services wishes to thank our fellow public safety agencies, municipal government departments, the public school district, and regional and state partners. Without their assistance and collaborative efforts, it would be difficult to deliver superior services.

Michael A. Spera, Chief of Police

PUBLIC HEALTH NURSING BOARD

During the 2016/2017 fiscal year the PHNB approved the renewal of the Visiting Nurses Association of Southeastern Connecticut (VNASC) contract providing nursing services to the residents of the Town of Old Saybrook. Mary Lenzini, BSN, MA, CHCE is the agency's president and, Tina Belmont, BSN is town nurse. VNASC affiliated with Yale New Haven Health in September of 2016 and is the only homecare organization in the YNHH system.

The PHNB budget for 2017/18 submitted to and approved by the selectmen is \$42,653 of which \$29,409 is earmarked for the VNASC nursing contract, \$12,044 is earmarked for primary and secondary public health services by other providers, and \$1,200 for administrative expenses.

The VNASC continues to be successful in providing nursing care to our residents at minimal cost to the Town. Alternative funding sources were utilized whenever feasible, with Town funds allocated only as a last resort. During FY2016/2017, the total cost to the Town of VNASC nursing services was \$30,044 which met the contractual agreement budget of \$30,044. The VNASC provided another \$27,249 of nursing services, covered by alternate funding sources. Of the \$11,409 budgeted for nursing services offered by all providers \$11,965 was spent.

| PHNB Funding Activity | Actual Spending 2016/2017 | Below / (Over) The Budget |
|--|--------------------------------------|--------------------------------------|
| VNASC Contractual Nursing Services | \$30,044 | \$0 |
| Administrative Expenses | \$1,171 | \$29 |
| Un-contracted PH/ Nursing Services | \$11,965 | (\$556) |
| Total Spending FY 15-16 | \$43,180 | (\$527) |
| VNASC Services Funded from other Sources | \$27,249 | NA |

The VNASC provided a variety of health/nursing and outreach services paid by Town funds for the residents of Old Saybrook during the fiscal year ending June 30, 2017. Programs provided at the Estuary were cholesterol, blood pressure, diabetic, and nurse health counseling clinics. At Saybrooke Village the nurse provided blood pressure and foot care clinics. She also provided a blood pressure clinic at Acton Public Library and a nurse outreach clinic at the food pantry. The total number of people served by the aforementioned programs was 530; total visits were 1,394. Nursing service hours spent in outreach home visits was 20.75 and 65 nursing hours were spent in community outreach, health education, and advocacy. The VNASC participated in the Estuary Health Day and worked closely with the Connecticut River Area Health District to provide flu clinics for residents of all ages. The Town Nurse also attends Early Childhood Education Council meetings to identify at-risk families who may need Town services. This year the Town Nurse continued participation in the planning and implementation

of the Dental Initiative, organizing mobile dental health clinics and identifying Old Saybrook residents in need of dental care and/or financing. The Town Nurse worked closely with Old Saybrook Youth and Family Services, assisting with the Holiday Giving Program, as well as with the monthly Help Day.

In FY 2016/17 the PHNB continued to fund nutrition education in town. Nutritionist Kathy Cobb, MS, RD. offered a program called “Grub Club” to Middle School students. Students were taught the importance of eating healthy foods and how to prepare it. The program is one of the most popular after school programs with 68 students participating this year. The cost of “Grub Club” was \$2,565. Please read more about this innovative program on the PHNB website.

Old Saybrook Social Services requested grant funding from the PHNB for FY 2017/18; in FY 2016/17 they received grant money as well. The grants will be used to provide financial help to un/under-insured Old Saybrook residents. These individuals with complicated health issues lack the resources to pay for their medical/health care, for example: emergency prescription refills, health equipment, and health/hygiene supplies. The PHNB funded a \$3,300 grant for emergency medical care and \$1,500 grant for health/hygiene supplies/equipment.

Since 2011, the PHNB has worked in collaboration with other local health professionals to alleviate an identified gap in dental services/care to residents of Old Saybrook. In FY 2016/17 there was a continued need for funding dental care/services; the PHNB allocated \$3,000 for this purpose. Also the Dental Fund received two public donations, \$200 from the Lions Club of Old Saybrook, and \$1,000 from the Rotary Club.

In FY2016/17 the Nursing Board received a request from the Youth & Family Service’s Youth Action Council, requesting a \$3,000 grant to help fund the “Assets in Action Program.” The PHNB provided a \$3,000 grant from the Morris Fund.

Our second mission is to enable the development and expansion of nursing resources by providing financial assistance for continuing education and scholarship programs at no additional cost to the Town. Our objective is to provide private funding for these programs without impacting the overall financial integrity of our existing endowment. We currently manage three private endowments—the “Flanagan Fund,” “Nightingale Fund,” and the “Morris Fund.” The following table summarizes the current financial condition of these funds:

| Endowment | Funds Available |
|------------------------|------------------------|
| Flanagan Fund | \$84,272 |
| Nightingale Fund | \$23,821 |
| Morris Fund | \$13,221 |
| Total Endowment | \$121,314 |

To supplement the Nightingale Scholarship Fund, the PHNB sponsored its annual appeal in March of 2017. Appeal letters were mailed to the residents and businesses of the Old Saybrook area. This year’s appeal raised \$5,250. These funds combined with the interest generated from our endowment allowed the nursing board to offer three 2017 scholarships totaling \$9,000. The scholarships were awarded to: Alyssa Diaz, Camron Gosselin, and Ben VanVliet all graduates of Old Saybrook High School. These recipients will enter a nursing program this fall. The PHNB also paid \$10,500 in scholarship funds to the 2016 Nightingale Scholarship recipients: Julia DiBella, Libby Scherber, and Sarah Smith, who just

completed their first academic year in their respective nursing/medical programs.

PHNB members are: Sharon Craft, Diane Aldi DePaola, Priscila Funck, Maryann Iadarola, Mary Kennedy, Don Mill, Elizabeth Owen, and Joseph Termine. PHNB meetings are regularly scheduled at 7:00 p.m. on the second Thursday of each month with the exception of the months of July and August. Meetings are held in the Old Saybrook Town Hall. Please visit the Public Health Nursing Board on the Town of Old Saybrook website for more detailed information.

Diane Aldi DePaola, BA, RN, *Chairman*

PUBLIC WORKS

The Public Works Department is responsible for the maintenance of 72 miles of roadways. Maintenance includes snowplowing, sidewalk repair, pruning and taking down of trees, road sweeping, guardrail repair, cleaning of over 750 catch basins located throughout the Town, and cutting of grass at town-owned buildings, town islands, and along roadsides. The maintenance of town parks and beaches is under the direction of the Public Works Department through the Parks and Recreation Department.

The Public Works Department is staffed with the Director of Public Works, a crew of five full-time employees, two 12-week part time employees for summer-time and two full-time park maintainers.

After many years the road off of Elm Street that leads into the industrial park, now named Research Parkway, was abandoned and left to the Town. Fred Stark of Pathway Lighting and his employees assisted in the Town's solution to the drainage issue in that area. Fred granted permission to tie into his parking lot drainage and the Town was able to make the needed repairs. Cold in Place recycling material was applied over the existing road base followed by a 1 ½ inch layer of hot mix asphalt. The Town owns Research Parkway; however, it has not been accepted as a town road pending easements for sightlines onto Elm Street.

A new form of paving, Cold in Place (CIPR), was applied on Mill Rock East and Research Parkway. CIPR is an environmentally friendly technique that mills two to four inches of existing pavement and rejuvenates it with asphalt emulsion and cement. The material is applied using one pass and trailed by a one-inch overlay of hot mix asphalt to create a pavement life of 15 years.

The following projects were completed:

- New drainage on West Street and Maple Avenue.
- New drainage on Research Parkway.
- Installation of a new decorative concrete sidewalk on Route 1 across from the High School.
- Built up the parking area at the Town dock off Clark Street.
- Crack sealed four miles of road in the Maple Avenue area.
- Resurfaced Mill Rock Road East and Research Parkway.
- Removed 10,000 sq. ft. of asphalt sidewalks at the Goodwin School.
- Installed a new septic system at the Town Garage and the Dog Pound.

Again, Public Works offered residential leaf pickup. Residents are asked to bag their leaves into the biodegradable paper bags and place them at curbside.

Residents can take loose leaves or bagged (biodegradable paper bags) leaves to the old landfill site located at the end of Coulter Street. Compost is available year round at the Transfer Station.

Larry Bonin, *Public Works Director*

REGISTRARS OF VOTERS

During the time period of July 1, 2016 until June 30, 2017, we registered 1,130 new voters—more than double the 555 new voters registered in the prior year. The 2016 presidential election had 78% turnout with 6,369 residents voting out of the total 8,179 registered voters in Old Saybrook. We assisted 72 voters at Apple Rehab & Gladeview. There were 113 new voters who registered and voted at the polls with EDR Election Day Registration.

Our annual voter registration in May 2017 at Old Saybrook High School of students who will be 18 by the November election added 22 new voters; of those 22 new voters, three have enlisted in the Armed Services! Our thanks in advance for your upcoming service to our country! The high school staff also has our thanks for reminding students of the voter registration day, since so many were ready with proper ID in hand.

In addition to the presidential election, there was one budget referendum on May 9, 2017 with 429 voters voting to pass the budget. The registrar's office also assisted the Borough of Fenwick on May 1, 2017 with its biennial election to select its town clerk, treasurer, and burgesses.

There are now four different options for voter registration. 1) Visit the Town Hall Registrar's office on Mondays and Wednesdays from 11:00 a.m. to 2:00 p.m. 2) Obtain a registration card from the Town Clerk's office Monday through Friday from 8:30 a.m. to 4:30 p.m. 3) For those who are tech savvy, register online through the SOTS website <https://voterregistration.ct.gov/> where you can take care of changes to name, address, and party affiliations as well as new voter applications. 4) If you find yourself at the Department of Motor Vehicles, you will also be asked whether you would like to register to vote. This has caused quite a bit of duplication of previously registered voters, but it is great for name and address changes along with new voter registrations.

Technology updates in 2016 have continued with the new IVS system which is an accessible voting device that enables voters with various disabilities, including visual impairment, to vote privately and independently. The voting device features a touch screen display and includes alternatives such as audio, tactile keys, and customizable displays to accommodate voters with a wide range of physical, sensory, cognitive, language, and literacy abilities. It accurately marks the same preprinted ballots normally used for our elections. The machine-marked ballots can then be run through an optical-scan tabulator in the same manner as all other voter-marked ballots. The system supports double-sided ballots of various sizes. It hopefully will become a popular option for those who find it difficult to fill in the bubble style ballots. It even lets you know if you over voted, and allows for correction before printing your ballot!

We continue to maintain our goals of working to assist electors with processing new voter registrations or making changes to their current registrations. Our office strives to be impartial, professional, and courteous to everyone.

Joan Strickland, *Democratic Registrar*

Joan Broadhurst, *Republican Registrar*

RIVERSIDE CEMETERY ASSOCIATION, INC.

The Old Saybrook Riverside Cemetery located at 59 Sheffield Street, and incorporated on October 26, 1926, was established to provide burial space for the residents of Old Saybrook. A board of directors consisting of six members along with the president, superintendent, and secretary/treasurer oversees the operation and establishes the regulations of the cemetery.

This year the association changed its reporting schedule from a fiscal year to a calendar year beginning January 2017. The annual meeting will now be held during the month of April. Individuals who have purchased burial rights to the cemetery are considered members of the association and have the opportunity to attend the annual meeting.

At the annual meeting a review of the work done during the year is presented by the president. The superintendent reviews the number of graves sold, maintenance improvements, and repair work which has been done. The treasurer reviews the finances, providing detailed information regarding the income, expenses, and investment of funds.

The cemetery has approximately 300 plus plots. Plots vary in size to accommodate full burials, cremation burials, as well as double-depth burials. A plot contains 12, 15, 18 or 24 gravesites, depending on the location.

Continued improvement is ongoing. Trees have been trimmed and development of the southeast area is in progress and will be continuing indefinitely. Improvement and repair to the roads is planned for the future.

Recognizing a cemetery is in reality a memorial of loved ones, Old Saybrook Riverside Cemetery Association continues its emphasis on maintaining gravesites in pristine condition, thus limiting areas available for spring and winter decorations.

The officers and the board of directors make every attempt to accommodate the needs of the public when a burial space is purchased in Riverside Cemetery. Each individual purchasing a gravesite(s) is provided information with copies of the rules and regulations, the by-laws, and a certificate of burial reservation to the gravesite. The rules and regulations of the cemetery, established by the board of directors, assure the maintenance and appearance of the cemetery is always in excellent condition and remains attractive.

The association's board of directors conduct services as required. Requests are received for genealogy purposes, location of gravesites, and lists of relatives interred.

The officers are: John J. Torrenti, President; Patrick E. Burke, Superintendent; and Gloria C. Fogg, Secretary-Treasurer. Directors are: Philip Appell, Norma Dyson, Barbara Maynard, William Peace, Thomas Stevenson, and Margaret Viggiano.

John J. Torrenti, *President*

SELECTMEN, BOARD OF

The Board of Selectmen considers it a great honor to serve the residents of Old Saybrook. Allow this to be the board's report on the year that has passed.

The First Selectman starts working on a budget in December. All departments are requested to propose budgets that reflect personnel costs but no other increases. Capital requests are treated separately. Departments deliver their final budgets to the First Selectman by January 15 and the First Selectman then holds budget workshops with the Board of Selectmen, leading to a final recommendation to the Board of Finance by March 1. For the fiscal year 2017-2018, the Board of Selectmen held joint meetings with the Board of Finance. This was an effort by the First Selectman to engage the Board of Finance early in the process, allowing more time for important funding decisions to be made. The Board of Finance reviews the budget from March through April and submits the budget to the voters by referendum, usually in early May. The new fiscal year, 2017-2018, reflected another conservative budget proposal by general government and the Board of Education. The combined budget was up approximately 1.75%. Budget proposals are planning documents and the Town of Old Saybrook has plans well. Sound financial planning over the last six years has led to funding stabilization in many parts of the budget. The Town continues to see a drop in out bonded indebtedness with our large capital project list nearly complete. On July 7, 2016, the town refinanced ten million dollars of debt at an all-time-low interest rate, saving the taxpayers over one million dollars in interest payments over the remaining term of the bonds. At the end of fiscal year 2017, our rainy day fund is at its highest level in many years (approximately 12%, up from around 5% six years ago), and our capital reserves are in good shape. The 2016-2017 fiscal year tallied another budget surplus largely due to tightly controlled spending. We have capital reserves for both emergencies, like a boiler breakdown, and for designated items, like fire trucks and public works vehicles. The board has also been careful to put monies aside for projects that arise that will make our community better to live in. We are investing funds in our library, our Parks and Recreation facilities, and on Main Street. These projects could not have been done without prudent financial planning which the Town has been able to undertake with a new focus on hiring professionals to serve you in town hall. I am proud to report that the Town of Old Saybrook's financial position is stronger than ever, a position confirmed by Moody's Investor Service and our municipal auditors, who gave the town its best audit in a generation.

We have been active in seeking grants to help with development and redevelopment in town. Two of those grants have led to infrastructure improvements in town: The first is the new Main Street Park and parking across from The Kate. The Town's old police station site has now been improved with help from a State of Connecticut Small Town Economic Assistance Grant. Second, the rebuilding of North Main Street has occurred with a \$1.3 million Local Transportation Capital Improvement Grant. North Main Street now has better walkability to and from apartments, the train, parking, and many local businesses and restaurants as well as a seamless connection to Main Street. With these and other projects, and with the State of Connecticut in such dire financial condition, the Board of

Selectmen seeks to continually improve the quality of life in our town, which has differentiated us from so many other towns in our area.

We are continuing our focus on Mariner's Way, having received a \$200,000 grant for this area which will serve the purpose of prioritizing and furthering the concepts for public and private implementation prescribed by the geographic section of the town's plan of conservation and development entitled: "Mariner's Way: Gate to Connecticut River Recreation." With this grant, we will assess conditions along Mariner's Way as well as work with the community to develop a comprehensive plan to upgrade the quality and multi-modal capacity of transportation infrastructure, to mix uses efficiently and effectively through infill and redevelopment, and to market potential business opportunities for sustainable vitality. Mariner's Way is not a short-term project but one that will take many years to pay dividends. However, this is a good example of Old Saybrook planning for its long-term economic future. Taking a long-term view, we are optimistic that we can drive smart development in this area of town, which will bring better service and recreational choices to our residents and visitors.

All the grants we seek are purposeful, targeted, carefully planned applications that will benefit our Town for years to come. Grant applications and projects are approved or overseen by our various boards and commissions including the Board of Selectmen, Board of Finance, Planning Commission, Zoning Commission, Economic Development Commission, Parks & Recreation, and the Architectural Review Board. These grants are part of a plan to increase private development through government partnerships in an effort to expand the commercial tax base and ease pressure on the residential tax base, all while keeping Old Saybrook's small-town charm.

In addition to all this, the town concluded its pension reform study and implemented a defined-contribution plan for all new employees thereby further lessening the town's long-term liabilities. We also navigated three tough but fair union negotiations which recognized our challenging economic times, partnered with Saybrook Village to see 15 more elderly housing apartments built, secured \$7.5 million for the dredging of North Cove, rebuilt the town beach pavilion, implemented a large-scale accounting conversion that has seen rapid return on our investment, and have implemented business-friendly software for various town departments that should streamline our government operations. We have, indeed, accomplished a lot, all with a focus on our residents, businesses, and visitors.

Our town benefits immensely from all those citizens who volunteer their time, from beautifying Main Street to helping out those less fortunate. We always need volunteers on our boards and commissions, so when you see an opportunity to make a difference, please consider putting your name forward. Government provides many services but needs a large and vibrant group of volunteers to run effectively. Thank you to all who make our Old Saybrook one of the greatest places to live, work and play.

Carl P. Fortuna, Jr., *First Selectman*

Scott Giegerich, *Selectman*

Carol Conklin, *Selectman*

SHORELINE SOUP KITCHENS & PANTRIES

Founded 28 years ago, The Shoreline Soup Kitchens & Pantries' mission is to provide food and fellowship to those in need and to educate our community about hunger and poverty. Old Saybrook residents in need may attend a free grocery distribution once a week at one of our five food pantries, and all are welcome to a free hot meal every day at our nine meal sites. Serving 11 shoreline towns, including Old Saybrook, SSKP's sites are located in faith communities. We employ only a small staff, operating with the assistance of over 900 committed and hard-working community volunteers.

Last year 7,949 shoreline neighbors registered at one of our food pantries. Most needed to come every week for food. In 2016 we provided enough food for over 1 million meals - distributing 1,316,283 pounds of groceries. Our pantries offer fresh meat, fresh fruits and vegetables, eggs, dairy, and canned and packaged foods. Those who attend do not need to prove they are in need; only come and be served.

Many residents in Old Saybrook continue to need food assistance. Last year we registered 1,116 Old Saybrook residents at one of our pantries. During that period, our Old Saybrook pantry, hosted by First Church of Christ in Saybrook (Congregational), distributed 286,933 pounds of food and registered 1,865 unduplicated individuals. The Old Saybrook Pantry distributed enough food last year for 224,028 meals. Our Wednesday Meal Site in Old Saybrook, hosted by Grace Episcopal Church, served 3,272 nutritious hot lunches. Last year our Heat & Eat programs, located at both Grace Church and First Church of Christ in Old Saybrook produced 27,340 ready-to-eat meals, which were distributed at our pantries for guests with limited cooking facilities or ability.

Most of those we serve are employed and work hard, but still struggle to make ends meet. One out of ten are seniors, many living on a small fixed income; others are disabled or suffering from physical or mental illness. Fifty-eight percent of the pantry registrants last year were families of four or more, 36% were children or teens, and 19% were living alone.

Your support is making a real difference in the lives of your neighbors in need in Old Saybrook. Today we can provide enough food for a meal for just 32¢, so your annual funding of \$6,000.00 provides enough food for 18,750 meals for Old Saybrook families who are struggling. All funds received from the Town of Old Saybrook are used exclusively to purchase food. Recently we asked our guests to share a message about hunger, poverty and the work of SSKP. Here are some of the messages they shared:

"I need and appreciate the food, especially the fresh produce—thank you!"

"Thank you to all you wonderful people. My kids and I don't know what we would do without you!"

"Thank you so much for being here for us all; you all are doing God's work—helping in times that look slim and budgets are being cut all over."

Learn more about SSKP by visiting our website at www.shorelinesoup-kitchens.org. Please feel free to contact us with any questions or concerns, or to learn about opportunities to volunteer.

Ellen Rabin, Director

TAX COLLECTOR

Grand List Year October 1, 2015

Collection: July 1, 2016 to June 30, 2017

Mill Rate 19.26 (\$19.26 per \$1,000.00 in assessment)

| Current Year | Tax Collectable (July 1, 2016) | Uncollected Balance (June 30, 2017) |
|-------------------------------|--|---|
| Real Estate: 6,701 | \$39,058,081.18 | \$268,519.57 |
| Personal Property: 1,055 | 1,316,400.27 | 25,570.51 |
| Motor Vehicle: 12,613 | 1,830,140.01 | 34,626.83 |
| M/V Supplemental: 2,171 | 293,515.86 | 14,632.47 |
| Total Number of Bills: 22,540 | \$42,498,137.32 | \$343,349.38 |

Back Tax Collection: Budgeted \$100,000.00 / Collected \$383,842.53

Interest & Lien Fees: Budgeted \$100,000.00 / Collected \$209,229.15

Collection Rate: 99% of current Grand List / Collected 99.2%

(Figures stated above subject to adjustment, change, and review by town auditors.)

In compliance with and to meet the requirement of Connecticut General Statute; Chapter 204, Sec. 12-167 Reports of Tax Collectors—the Final Posted Rate Book for Grand List October 1, 2015, fiscal year July 1, 2016 through June 30, 2017 is on file with the Town Clerk’s Office, Town Hall, 302 Main Street, Old Saybrook, CT for inspection by any interested party.

Our commitment to professional development continues and when possible we take advantage of educational seminars and opportunities offered by the Middlesex County Tax Collectors Association and the Connecticut Tax Collectors Association. We are constantly networking and seeking solutions for improved office operations and daily function within the Tax Office—ultimately getting monies collected to the Treasurer for investment as soon as possible.

Thank you to Wendy H. Morison, Assistant Tax Collector, and to Judy Linscott (seasonal, as-needed help) in keeping the Tax Office on track and running smoothly. It is teamwork which gets the job done.

Barry E. Maynard, *Tax Collector*

Certified Connecticut Municipal Collector

Member & Past President, Middlesex County Tax Collectors Association

Member, Connecticut Tax Collectors Association

TOWN CLERK AND REGISTRAR OF VITAL STATISTICS

| | |
|------------------------------------|-----------|
| Land Records recorded | 2,569 |
| Survey & Subdivision Maps recorded | 30 |
| Marriage Certificates recorded | 141 |
| Birth Certificates recorded | 59 |
| Death Certificates recorded | 151 |
| Dogs/Kennels registered | 917/4 |
| Deposited to General Fund: | |
| Town Clerk Fees | \$106,520 |
| Conveyance Taxes | \$296,444 |

Monies disbursed by Town Clerk:

| | |
|--------------------------|-----------|
| Sports Licenses | \$2,926 |
| Marriage Surcharge | \$2,223 |
| State of CT/Preservation | \$112,416 |

We continue to update technology available to this office. At the Town Clerk's webpage you can access information on how to obtain particular documents and forms for marriage licenses, vital records, land records, licenses, permits, elections, ethics hearings, sports, notary, trade names, etc. We have lists of town, state, and federal resources; voter registration forms, absentee ballot applications, and much more.

I and my assistants, Christina Antolino and Cindy Kane, are here Monday through Friday, 8:30 a.m. to 4:30 p.m. to help you obtain the documents you need and guide you in your research.

Please call 860-395-3135 or email sarah.becker@oldsaybrookct.gov if we can be of assistance.

Sarah V. Becker, CCMC, *Town Clerk and Registrar of Vital Statistics*

TOWN TREASURER

Our financial goals are to meet the service and infrastructure needs of the citizens of the Town of Old Saybrook while increasing town equity, limiting long-term debt, avoiding mill rate spikes associated with project bonding, and keeping tax rates as low as possible.

The Town of Old Saybrook remains in excellent financial condition. For the 16/17 fiscal year, General Fund revenues exceeded expenditures by approximately \$1,270,000 (see details in the final section of this Town Report). This surplus will raise our unappropriated fund balance to near 12% of the new budget and help to provide a cushion against State cuts in municipal revenue. In particular, we have assumed \$375,000 in State aid in our 17/18 mill rate that may not be forthcoming, which will then need to be taken from the fund balance. The Town established a new mill rate for the 17/18 fiscal year of 19.66, still one of the lowest in the State of Connecticut.

The Town's total bonded debt on June 30, 2017, stands at \$27.9 million compared to an allowable debt by state standards of over \$250 million for a town of our size. The amount of outstanding debt will be going down for the foreseeable future.

The Town maintains a municipal rating of Aa2 by Moody's Investors Services, with our "conservative financial management practices" and "structurally balanced operations" supporting that rating. That is only two steps away from the highest Aaa rating. In today's marketplace, that rating is important for maintaining a low cost of debt. Going forward, it will be important to continue our conservative policies, maintain our assets, and build our fund balances in order to maintain or improve that rating.

Robert W. Fish, *Town Treasurer*

TRANSFER STATION

The Transfer Station is located at 499 Middlesex Turnpike. The hours of operation are 9:00 a.m. to 1:00 p.m., Monday; CLOSED Tuesday; CLOSED Wednesday; 9:00 a.m. to 6:00 p.m., Thursday; 9:00 a.m. to 1:00 p.m., Friday; and 9:00 a.m. to 5:00 p.m., Saturday. The Transfer Station is closed on Sunday. Hours may be adjusted due to holidays.

The Town does not provide municipal trash pick-up. Residents interested in trash pick-up need to hire a private trash hauler.

Old Saybrook residential-generated trash is accepted at this facility and must be separated for disposal. There are recycling bins for newspaper, cardboard, junk mail, books, office paper, pizza boxes, cereal boxes, magazines, telephone books, metal and glass food containers, plastic containers, and bottles. We continue to ask the residents for help in our recycling efforts to reduce our tonnage. The savings for the taxpayer will be measurable and the benefit to the environment will be priceless.

The State of Connecticut passed a law requiring the mattress industry to create a recycling program for old mattresses discarded in the state. The mattress industry created the Mattress Recycling Council (MRC) to implement the program statewide. The primary goal of the MRC is to assist all Connecticut municipalities in recycling mattresses from our residents. Due to this program mattresses can be discarded for free at the Old Saybrook Transfer Station.

Electronics are also accepted at the Transfer Station.

Dumpsters are in place as well as separating bins for concrete, brick, asphalt, and dirt. By separating these items, delivery is now made to a local recycler and eliminates a disposal fee.

Residents who hire building contractors or landscape-type contractors that will be using the Transfer Station to drop off building demolition or brush and yard waste will need to obtain a *Transfer Station Permit*. The permit must be filled out prior to using the Transfer Station. The permit requests homeowner and contractor information to include type of work, description of waste, start/finish date, and signature. The homeowner will be contacted for contractor verification. Information provided on the permit must be accurate and any falsification will impose an immediate penalty as notification of first offense served. The permit is free and available on our website www.oldsaybrookct.org.

Fees for the brush/bulky waste material will be imposed as authorized under the provisions of Section 22a-220 of the General Statutes of Connecticut – Old Saybrook Transfer Stations Fees. A copy of the fee schedule is available in the Selectmen's Office and the Transfer Station.

In FY 2017, the Transfer Station carted approximately:

| | |
|-------|--|
| 2,104 | Tons of Household Garbage (MIRA Transfer Station, Essex) |
| 719 | Tons of Single Stream: Newspaper, Bottles and Cans, Junk mail, cereal/pizza boxes, magazines, office paper, phone books (MIRA Transfer Station, Essex) |
| 182 | Tons of Bulky Waste (CWPM, Deep River) |
| 1,036 | Tons of Bulky Waste (Calamari, Essex) |
| 153 | Tons of Scrap Metal (to Calamari Recycling in Essex) |
| 7 | Tons of Scrap Metal (to Sattler's Recycling in Essex) |
| 48 | Tons of Electronics |

The Transfer Station can be especially active with vehicle and pedestrian traffic and we ask that you follow the speed limit, stay alert and exercise patience.

Recycling is one of the easiest and most cost-effective methods to save energy and reduce landfill waste while improving our environment.

Larry Bonin, *Public Works Director*

WATER POLLUTION CONTROL AUTHORITY

Fiscal year 2016-2017 ended with the WPCA's count of upgrade-compliant septic systems in the Decentralized Wastewater Management District totaling more than 850. The five construction contracts for Maple Avenue North were completed on schedule and the benefit assessments were levied. This progress is significant and represents completion of conventional septic system upgrades in nine of the fifteen WWMD areas. Cornfield Point is the last area that we expect to remediate using conventional septic system upgrades. All of the advance work for that area has been done and we are currently in the final construction phase. Three of eight expected contracts have been awarded. We are moving quickly to develop the other contracts since State of CT funding for Phase II will end on December 31, 2018. Construction will continue throughout the winter, weather permitting.

For several years, we have also been exploring options to upgrade the remaining five areas, which include Plum Bank, Great Hammock Beach, Saybrook Manor, Indiantown, and Chalker Beach. These areas are the most difficult to upgrade and options are currently being evaluated by the engineering firm of Wright-Pierce. A draft report is expected by late summer. The WPCA continues to work with the CT DEEP regarding funding and to refine the final phase of the Decentralized Wastewater Management District Program.

In September of 2016, the WPCA negotiated a Community Sewerage Maintenance Agreement for the Post and Main apartment complex. Under this agreement, funding is set up in order to maintain and repair the wastewater treatment plant and protect the Town if the establishment should ever become insolvent. This is the third maintenance agreement the Town has on file for condominium or apartment complexes.

As construction contracts in each area are completed, benefit assessment public hearings are scheduled. Two public hearings were held to levy the remaining assessments for Maple Avenue North. It is anticipated that at least two or three public hearings will be held for Cornfield Point this fiscal year.

Septic System Pumpout Program postcards were sent quarterly, reminding residents that their pumpouts are due per Ordinance #75. Once a septic tank is cleaned and inspected, the service provider is obligated to input information into the online "Carmody" database, thereby assisting the WPCA in monitoring (and preventing further reminders and enforcement proceedings). Residents should request that service providers record pumpout data for their property in the Carmody system.

The WPCA staff attends workshops held by: the CT Association of WPCAs, CT Environmental Health Association, DPH and the DPH Code Advisory Committee, National Onsite Wastewater Recycling Association (NOWRA),

and Connecticut Institute for Resilience and Climate Adaptation (CIRCA). They also attend field-related seminars in order to stay current with regulations and advances in the environmental and wastewater industry as well as participating in ongoing programs that impact Old Saybrook.

The WPCA welcomed new alternate board member, John Giannini, in April 2017.

For further information, we encourage residents to call 860-395-2876, stop into our office in Town Hall, or attend our monthly meetings held on the second Monday of the month in Town Hall. Or, visit our website at www.oswpca.org.

Elsa Payne, *Chairman*

YOUTH AND FAMILY SERVICES

Youth and Family Services (OSYFS) is a treasured community resource heading into its 43rd year. For 38 of those years, Sal Bruzzese, has been a valuable part of this agency. Sal was hired to develop the Peer Advocate program for Youth and Family Services and the schools. In this program, high school students are trained to be advocates in support of their fellow students.

A licensed professional counselor, Sal has provided individual and family counseling for hundreds of Old Saybrook residents, including adolescents and adults, over the succeeding years. In addition, for many years he has provided clinical supervision for other counselors at OSYFS. Sal has also facilitated stress management classes for adults at OSYFS.

His experience as a school psychologist, first in Old Saybrook and currently at ACES in Hamden, has proven to be a valuable resource for the families with whom he works as well.

The community and town government continues to see the value in consistent prevention education, positive youth development, and clinical counseling support for residents and family members. There are programs and services available to provide education and support for every developmental phase. Here are some examples:

- OS Early Childhood Council provides preschool readiness programming and teacher support
- Socialization groups for pre-K–3rd grade
- After-school clubs provide creative and physical outlets in supervised settings for grades 4–8
- High school transitional program at Camp Hazen
- Parenting resources in English and Spanish
- Youth Action Council for grades 8–12

Youth and Family Services has grown over time, adapting to changes in the community and its needs. The need for counseling and social services support has remained consistent over the last five years, and in particular areas, has doubled. How and where YFS offers services is inherently flexible to accommodate the competing demands experienced by our student body and adult population. Responding to feedback from several community needs surveys, groups/services have been developed and offered for support around parenting, relationship

building, anger management/conflict resolution, and substance abuse prevention and education. In response to the increased need for supportive services, YFS has diligently developed counseling practices for a broad range of therapeutic services as well as continuing to work to increase access to services and connect families with other therapeutic resources. Working collaboratively with the Old Saybrook Public Schools enables earlier detection and intervention for behavioral health issues with students. YFS is able to offer support to the entire family system, whether through parenting resources, family therapy, or by offering scholarship opportunities for students/youth to become involved in our Positive Youth Development programming.

An area of continuing development is the Intern Training Program. YFS has Master's degree-level interns across disciplines of clinical mental health counseling, social work, and marriage and family therapy. The interns offer additional support for our Positive Youth Development coordinators, thereby allowing us to offer extended programs that are able to accommodate more students. YFS has agreed to provide training and supervision for students this past year from CCSU, UCONN, and University of St. Joseph. Their involvement allows YFS to provide more comprehensive coverage for in-school collaboration, and allows the agency to offer more varied services to individuals and families. The intern program adds a benefit to YFS at no cost to the taxpayer, and our connection to these schools offers our staff some additional training experiences at no cost.

Volunteerism and community involvement continues to increase steadily as we invite and encourage people from varying sectors of the community to become involved in our programs. From instructors for OSMS after-school clubs, to students who want to mentor younger students, or business partners who help sponsor and “man the tables” at some of our many community functions, i.e., The Hidden Treasures Community Variety Show and Family Day, we would like to thank all who have contributed to our efforts over the past years. The Rotary Club, OS/W Exchange Club, the Public Health Nursing Board, the Masonic Lodge, and the Estuary Council of Senior Citizens are some of our consistent civic organization partners.

The focus of our youth programming has been the intentional building of “assets,” qualities and characteristics that have been determined through research to support positive growth and development of youth. Some of these “assets” are: community values youth, positive peer influences, social competence, and adult role models. The language and philosophy of these initiatives, centered on the 40 Asset Developmental Model, is woven through everything YFS is involved in. We continue to seek opportunities within the community to develop meaningful roles for our youth, such as interning in businesses or serving on town boards and commissions. To learn more about the 40 Asset Model, visit www.search-institute.org. We have implemented the Youth Action Council with students to provide opportunities for skill development in areas of leadership, community service, and mentoring relationships.

This past year, over 140 high school students were consistently involved in Youth Action Council (YAC) activities and community programs at bi-monthly meetings. Approximately forty 8th graders were involved in Junior YAC. Youth Action Council, along with OSHS senior Phil Ledwith, organized and facilitated the Cardboard Community in April 2017. This project is designed to raise aware-

ness and funds for people in our community and region facing housing insecurity. The 50 students involved in the outdoor, overnight event were tasked with collecting cardboard and building their overnight shelters as a team. They reached their goal of raising \$2,500 through donations from individuals and businesses, and were able to make a donation to shelters in Middletown and Hartford as well as to local need.

The Old Saybrook Youth Action Council was invited to present at a national Positive Youth Development Institute in June, and four OSHS students developed an engaging presentation that was very well received by attendees from 28 states across the country! These students, Annea Thaci, Xavier Rios, Michaela Burke, and Breydan Medbury, have been a part of YAC since its inception three years ago, and look forward to being student leaders within the group this year.

In response to the increased need for supportive services, YFS has diligently developed counseling practices for a broad range of therapeutic services, and continues to work to increase access to all services. Working collaboratively with other town departments, organizations, and schools, Youth and Family Services has strengthened many of the community partnerships that have long been the foundation for programs and initiatives designed to promote relationship building and positive role-modeling for youth. An annual Shoreline Clinical Networking event invites primary care and behavioral health providers to come together to increase patient's access to care.

The staff of YFS have demonstrated their commitment to providing quality, compassionate care for the residents of Old Saybrook by the level of their involvement, by receiving additional training, by developing and facilitating many programs targeted to meet specific needs in the community, and more. We continue to focus on Positive Youth Development Programming and the development of the Youth Action Council "Assets in Action" to provide opportunities for leadership, community service, and mentoring relationships.

Positive Youth Development

Through these programs young people learn new life skills, take leadership roles, and build self-esteem:

- Youth Summer Stock Theater
- Summer Community Services
- Wilderness Challenge Program
- Youth Action Council grades 9-12
- Jr. YAC grade 8
- Middle School 'Enrichments for All' After School Programming
- Youth Art Booth at Chamber Art Festival
- Freshman Transitional Program at Camp Hazen
- LEAD summer program with Shoreline Collaborative
- Governor's Prevention Partnership E3 program
- Leading with Kindness with Yale Center for Emotional Development

Family Programming

Opportunities were developed to provide topical information and affordable, social events for families.

- "Can We Talk?" education/information series provided speakers and panel discussions on topical issues of interest to parents, teachers, youth, and other community members.

- *Family Events* included Vicki's Videos, Family Day, and Community Variety Show.
- *Ladies Night* provided a special learning experience and fun night out for girls entering puberty and their female caregivers. Twelve girls and their caregivers participated in this year's programming facilitated by a guest RN/Educator.
- *Movies on the Beach*, a collaboration with the OS Department of Police Services, and OSPR included games and other activities prior to the free, family friendly films.

Support Groups and Therapeutic Groups at the Agency

- Summertime groups for teens: Spectrum/LGBTQ discussion and support
- Stress reduction/mindfulness for teens
- Asperger's Parents/Grandparents Support Group meets monthly.

Community Collaboration

Youth and Family Services works closely with the schools, police, agencies, businesses, and organizations to assess community needs, develop strategies, and implement effective programs.

- After-school "Enrichments for All" clubs at middle school
- Early Childhood Council
- Girl to Girl High School Empowerment Program
- Local Drug and Alcohol Prevention Council
- Community Conversations and Community Leaders' Youth Summits
- Freshman Retreat
- Movies on the Beach
- Community Treasures Variety Show
- Family Day
- Historical Society Junior Docent Program
- Student wellness programs at the middle school and high school

Social Services

Social Services assists Old Saybrook residents in need with emergency food; prescriptions; medical and dental care; help with transportation to needed services; energy assistance; budget counseling; help applying for federal, state, and local programs; employment workshops; and children's clothing, footwear, and back-to-school needs.

To meet the continued increase in need we have been running Social Service Help Day once a month with CT Food Bank to help provide for emergency food requests, which have risen this past year. Over 1,000 residents are using the local food pantry and need additional help for food and other programs from Social Services.

We encouraged backyard gardening as well as raising chickens for eggs and provided nutritionists to help educate and promote healthy eating on food stamp budgets. We also held free dental clinics, hosted the DSS mobile bus and SNAP outreach, and have helped with over 200 SNAP applications for food assistance at these events. In addition to the numbers that follow we are regularly seeing up to 100 families at these events monthly.

We hosted job training and resources in partnership with American Job Center/Workforce Alliance to help unemployed residents find or train for employment. We partnered with Access Health certified assisters to help our residents sign up for health care. The majority of these applications were for state HUSKY insurance. Approximately 25 percent, or one in every four of our children that you see heading off for school in your neighborhood, are currently on HUSKY state insurance and are from the families in need that we help with this and other programs.

This year to meet basic needs and emergency requests we:

- Provided emergency and basic need aid for 1,348 Old Saybrook households
- Processed Energy Assistance applications for 156 households
- Provided emergency heat deliveries to 45 households
- Coordinated Holiday Giving Program for 277 children
- Coordinated Warm the Children assistance for 108 children

Municipal Agent for the Elderly

Our Municipal Agent for the Elderly is an officially appointed town representative responsible for providing the elderly and their families with information and assistance on programs, services, and benefits. Senior citizens continue to face numerous challenges, especially as changes occur in their health and costs continue to rise while their income is fixed and does not. Requests from the elderly have increased this year from residents who are struggling on only Social Security incomes. Food needs have risen this year with more requests for SNAP food assistance applications and more seniors using our food pantry and mobile truck pantry. Seniors also are in need of emergency fuel assistance—over 55 percent of our applications were from seniors in need. Issues of particular concern continue to be:

- Unavailability of enough affordable senior housing
- Health costs and issues
- Heat and utility expenses
- Food needs

Heather McNeil, LMFT, LADC, Director

ZONING BOARD OF APPEALS

The Connecticut General Statutes empower the Zoning Board of Appeals as the local judicial board that acts upon requests for variances from the Zoning Regulations or the Flood Plain Management chapter of the Town Code as well as appeals of decisions of the Zoning Enforcement Officer in upholding these standards.

The electorate of Old Saybrook chooses five members to serve for a term of four years each and three alternate members for a term of two years each.

During the 2016-2017 fiscal year, the board held 12 meetings at which it considered 34 petitions for variance of the zoning regulations.

In making its decisions regarding variances, the board considers whether the circumstances of the property are unique such that they result in an excep-

tional difficulty or unusual hardship in meeting the standards that are otherwise uniform for all other properties in the same zoning district. The board welcomes the comments of neighbors during the public hearing portion of any application and considers all information in judging the appropriateness of any variance.

The Zoning Board of Appeals meets the second Wednesday of each month at 7:00 p.m. in the Town Hall, first-floor conference room. Kim Barrows of the Land Use Department supports us as our administrative clerk. Chris Costa, Zoning Enforcement Officer, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

Rexford H. McCall, *Chairman*

ZONING COMMISSION

The Connecticut General Statutes empower the Zoning Commission to regulate land uses and enforce its regulations for the protection of the public health, safety, and welfare. The commission works exclusively with the Architectural Review Board for recommendations as to the aesthetics of any application for development according to the regulations and townwide design standards. The commission regards the testimony of residents and business owners who participate in its public hearings as an important element for consideration in its decision-making process — *please continue to attend and share your relevant local knowledge and experience.*

Old Saybrook elects five members to serve for a term of four years each and three alternate members for a term of two years each.

During the 2016-2017 fiscal year, the Zoning Commission met 17 times. Considering petitions to change zoning law in Old Saybrook, it denied one petition to amend the zoning map, and it approved one petition to amend the zoning regulations. The commission prepared a self-initiated housekeeping update for public hearing in the next fiscal year.

The commission considered seven applications for development by special exception and one for site plan review. The commission also approved many minor modifications to modernize previously-approved structures or business operations. The commission frequently discusses its interpretation of the zoning regulations with business and property owners prior to considering proposals for development; these informal discussions reinforce consistency in policy and make for more efficient permitting of actual development.

The Zoning Enforcement Officer processed 144 applications for administrative approval of Certificates of Zoning Compliance, plus another 36 for signs.

The commission works closely with other boards and commissions. Presently, Colin Heffernan, represents the commission on the Inland Wetlands & Watercourses Commission, and Madge Fish, on the Gateway Commission; the commission thanks both for their dedication to these additional organizations and the ongoing cross-communication this provides. This year, the commission hosted a refresher session with legal counsel, Mark Branse, which the Architectural

Review Board and the Planning Commission attended, where all groups considered their team approach to land use decision making. The commission also met with a task force of the Chamber of Commerce to consider how to treat temporary signs throughout town.

The Zoning Commission meets on the first and third Mondays of each month at 7:00 p.m. in the Town Hall, first-floor conference room. All meetings are open to the public. Chris Costa, Zoning Enforcement Officer, who conducts our enforcement activities, is available Monday through Friday from 9:00 a.m. to noon in the Land Use Department of the Town Hall to assist with applications and to answer questions concerning land use in Old Saybrook.

Robert C. Friedmann, *Chairman*

SECTION III

EMPLOYEE WAGES AND REPRESENTATION

General Government employees are represented by two separate units of the American Federation of State, County & Municipal Employees Union (AFSCME):

Local 818, Council #4, Supervisory Unit, with a three-year contract through June 30, 2017.

Local 1303-278, Council #4, Non-Supervisory Unit, with a three-year contract through June 30, 2017.

General Government employees not represented by a union or bargaining unit include the Finance Director, Library Director, Town Planner, IT Manager, Employee Benefits Coordinator, certain contractual positions of the WPCA, and those who work less than 20 hours per month on a regular basis. The salaries for these employees as well as the salaries for elected officials are established through the budget process.

There are two exclusive bargaining units for full time employees of the Department of Police Services. Twenty-three certified police officers are represented by the Connecticut Organization for Public Safety (C.O.P.S.) Their contract expires June 30, 2020. Seven certified Public Safety Dispatchers are represented by the United Public Service Employees Union. Their contract expires June 30, 2018. The salary and benefit structure for the remaining per diem/part-time civilian employees of the Department and the position of Police Lieutenant is established by the Police Chief and approved by the Police Commission through budget approval. The Chief of Police maintains a non-expiring contract with the Town of Old Saybrook Board of Police Commissioners which details salary and benefit information.

The Board of Education is represented by five separate unions or bargaining units:

- 1) Old Saybrook Administrator's Organization, with a contract through June 30, 2019.
- 2) Old Saybrook Education Association, with a contract through August 31, 2020.
- 3) Old Saybrook Educational Secretaries' Union, AFSCME Local 1303-224, Council #4 with a contract through June 30, 2019.
- 4) Old Saybrook Custodial Union, AFSCME Local 1303-020, Council #4, with a contract through June 30, 2018.
- 5) Old Saybrook Paraprofessional Municipal Employees, Independent CILU Local #53, with a contract through June 30, 2018.

The salaries of the Superintendent and Director of Operations, Facilities and Finance are determined by the Board of Education.

EMPLOYEE BENEFITS

The Board of Education and General Government provide medical and life insurance benefits to qualified employees.

The Town provides pension benefits to qualified employees and in fiscal year 2016–2017 contributed 7% of an employee’s base wage to the Pension Fund. Of their salaries, Board of Education employees (excluding teachers) contributed 5%, General Government employees contributed 5% and Police Department employees contributed 5%.

2016–2017 SALARIES FOR GENERAL GOVERNMENT EMPLOYEES

Note: Base Pay represents salary for full-time employees and total pay for part-time employees. Additional Compensation represents overtime, work for other departments, payments from grants not included in the Town’s salary budget, or payments in lieu of health insurance.

Fiscal year 16-17 had 53 pay periods.

| | Base Pay | Additional Compensation | Total |
|--|-----------------|--------------------------------|--------------|
| <i>* Indicates part-time employees</i> | | | |
| Accounting | | | |
| Mardjekaj, Julie | 25,880 | | |
| Migliaccio, Sharon | 52,744 | | |
| Parashin, Lucia | 57,283 | 868 | 58,151 |
| Vinciguerra, Janet | 46,442 | 1,000 | 47,442 |
| Acton Library | | | |
| Van Epps, Michele | 83,704 | | |
| Giugno, Karen | 65,326 | | |
| Clark, Virginia | 45,425 | | |
| *Anderson, Fran | 21,138 | | |
| *Antolino, Pam | 28,775 | | |
| *Bedell O’Brien, Rogina | 14,889 | | |
| *Bookman, Donna | 7,325 | | |
| *Burnham, Dibirma | 21,418 | | |
| *Chasse, Joan | 22,106 | | |
| *Davis, Barbara | 1,748 | | |
| *Dziaio, Emily | 1,449 | | |
| *Freese, Kathleen | 7,063 | | |
| *Girnius, Maribel | 11,523 | | |
| *Kellogg, Timothy | 7,723 | | |
| *Kelly, Kathy | 10,396 | | |
| *Morgan, Devry | 2,165 | | |
| *O’Herlihy, Ellen | 22,584 | | |
| *Pond, Gwen | 7,002 | | |
| *Quinn, Roxanna | 2,838 | | |
| *Saunders, Fiona | 14,857 | | |
| *Sweeney, Michael | 33,994 | | |
| *Wright, Norma | 36,599 | | |
| *Zychowski, Rebecca | 3,926 | | |
| Assessor | | | |
| Wood, Norman | 76,647 | 5,013 | 81,660 |
| Pine, Rick | 50,122 | 10,914 | 61,036 |
| *Parker, Luke | 11,800 | | |

Building

| | | | |
|--------------------|--------|--------|--------|
| Lucas, Donald | 85,654 | 11,747 | 97,401 |
| Marshall, Kathleen | 52,725 | | |
| *Donahue, Jennifer | 9,363 | | |

Economic Development

| | | | |
|-----------------|--------|--|--|
| *Beckman, Susan | 32,632 | | |
|-----------------|--------|--|--|

Emergency Management

| | | | |
|-------------------|-------|--|--|
| *Spera, Michael | 7,392 | | |
| *Gardner, Michael | 3,867 | | |

Fire Department

| | | | |
|----------------|-------|--|--|
| *Delvin, Maura | 4,898 | | |
| *Kelly, Kathy | 4,898 | | |

Fire Marshal

| | | | |
|----------------|--------|--|--|
| Dobson, Donn | 75,027 | | |
| *King, Kathy | 18,837 | | |
| *Hayes, Eugene | 300 | | |
| *Robbins, Bill | 1,025 | | |

Harbor Management

| | | | |
|------------------|--------|--|--|
| *Lewis, Gerri | 16,032 | | |
| *Mitchell, Scott | 8,594 | | |

Information Technology

| | | | |
|----------------|--------|-----|--------|
| *Hayden, Larry | 51,749 | 602 | 52,351 |
|----------------|--------|-----|--------|

Land Use

| | | | |
|-------------------|--------|-------|--------|
| Nelson, Christine | 95,899 | | |
| Costa, Christine | 72,375 | 2,056 | 74,431 |
| Lyons, Sarah | 53,092 | | |
| *Prisloe, Michael | 40,687 | | |
| *Barrows, Kim | 2,698 | | |
| *Beaudoin, Stella | 4,888 | | |
| *Moskowitz, Meryl | 7,446 | | |

Parks and Recreation

| | | | |
|---------------------|--------|-------|--------|
| Allen, Ray | 75,807 | 577 | 76,384 |
| Paradis, Jonathan | 57,727 | 1,444 | 59,171 |
| Sherman, Judith | 47,378 | 2,000 | 49,378 |
| *Erb, Taryn | 13,250 | | |
| *Wilson, Samantha | 12,945 | | |
| *Stevenson, Deborah | 14,953 | | |
| *Adams, Catherine | 4,103 | | |
| *Babbidge, Wilfredo | 2,860 | | |
| *Bielawa, Anthony | 2,515 | | |
| *Bielawa, Victoria | 2,450 | | |
| *Boland, Noah | 4,188 | | |
| *Cain, Teresa | 7,805 | | |
| *Colvin, David | 3,149 | | |

| | |
|-------------------------|--------|
| *DeDominicis, Christian | 4,679 |
| *DeDominicis, Nicholas | 10,229 |
| *Dunne, Rory | 2,142 |
| *Eldridge, Sherry | 4,170 |
| *Fuerst, Tyler | 9,093 |
| *Gosselin, Cameron | 5,297 |
| *Gosselin, Donna | 7,276 |
| *Gudis, Theodore | 3,515 |
| *Henderson, James | 2,437 |
| *Husted, Alex | 9,131 |
| *Husted, Nicholas | 4,069 |
| *Laudano, Patricia | 7,881 |
| *Liggio, Christopher | 2,956 |
| *Masse, Scott | 2,412 |
| *Mozzi, Marie | 3,300 |
| *Onorato, Anthony | 3,945 |
| *Paetzoid, Haley | 4,056 |
| *Paetzoid, William | 4,050 |
| *Pascoe, Lauren | 3,691 |
| *Reid, Nolan | 2,120 |
| *Scamporino, Emil | 8,780 |
| *Sumbly, Lucas | 4,377 |
| *Vanvilet, Alexander | 3,713 |
| *Welsh, Eilis | 4,318 |
| *Wotherspoon, Austin | 2,230 |

Public Works

| | | | |
|-------------------|--------|-------|--------|
| Bonin, Larry | 87,742 | 4,857 | 92,599 |
| Claffey, William | 64,363 | 3,664 | 68,027 |
| Hoadley, Matt | 48,803 | 2,758 | 51,561 |
| Labriola, Peter | 68,264 | 6,207 | 74,471 |
| Laverty, Adam | 54,017 | 2,610 | 56,627 |
| Pace, Michael, Jr | 54,017 | 2,648 | 56,665 |
| Porter, John | 68,264 | 557 | 68,821 |
| Regan, Patrick | 54,017 | 1,412 | 55,429 |
| Way, Todd | 59,635 | 3,733 | 63,368 |

Registrar of Voters

| | |
|----------------------------|-------|
| *Broadhurst, Joan, Elected | 9,500 |
| *Strickland, Joan, Elected | 9,500 |

Selectmen

| | | | |
|-----------------------------|--------|-------|--------|
| Fortuna, Jr., Carl, Elected | 83,471 | | |
| Conklin, Carol, Elected | 7,252 | | |
| Giegerich, Scott, Elected | 7,252 | | |
| Lee Ann Palladino | 87,182 | 2,000 | 89,182 |
| Neri, Georgiann | 56,301 | | |
| *Seaforth, Elaine | 11,632 | | |

Social Services

| | | | |
|----------------------|--------|-----|--------|
| Consoli, Susan | 50,960 | 406 | 51,366 |
| *Christenson, Kelsey | 4,248 | | |
| *Seaforth, Elaine | 11,632 | | |

Tax Collector

| | | | |
|-------------------------|--------|-------|--------|
| Maynard, Barry, Elected | 66,723 | | |
| Morison, Wendy | 50,122 | 2,361 | 52,483 |
| *Linscott, Judith | 844 | | |

Town Clerk

| | | | |
|------------------------|--------|-------|--------|
| Becker, Sarah, Elected | 70,941 | | |
| Antolino, Christina | 50,122 | 3,224 | 53,346 |
| *Kane, Cynthia | 37,659 | | |

Town Hall/Fire House/Acton Library/Police Dept/Youth & Family

| | | | |
|-------------------|--------|-------|--------|
| Baldi, Paul | 50,988 | | |
| Wysocki, Wayne | 64,365 | 3,284 | 67,649 |
| *Hanley, Patrick | 30,804 | | |
| *Moran, Dan | 19,693 | | |
| *Price, James | 30,327 | | |
| *Schneider, James | 8,546 | | |

Transfer Station

| | | | |
|-------------------|--------|-----|--------|
| Champlin, Richard | 64,363 | 354 | 64,717 |
| *Hunter, Anthony | 27,532 | | |
| *Rascoe, William | 23,897 | | |
| *Slattery, Peter | 14,907 | | |
| *Therrien, James | 33,870 | | |

Treasurer

| | | | |
|-----------------------|--------|--|--|
| Fish, Robert, Elected | 58,007 | | |
|-----------------------|--------|--|--|

Tree Warden

| | | | |
|---------------|-------|--|--|
| *Kiely, James | 5,000 | | |
|---------------|-------|--|--|

Water Pollution Control Authority

| | | | |
|----------------------|--------|-------|--------|
| *Mongillo, Stephen | 61,939 | | |
| Evangelisti, Cameron | 72,357 | 3,435 | 75,792 |
| Lewis, Gratia | 51,780 | 1,869 | 53,649 |
| Lewis, Melissa | 41,480 | 3,574 | 45,054 |
| *Marshall, Robbie | 44,860 | | |

Youth and Family Services

| | | | |
|-------------------------|--------|-----|--------|
| McNeil, Heather | 85,416 | 718 | 86,134 |
| McCall, Linda | 53,833 | | |
| Graham, Chelsea | 63,998 | 179 | 64,177 |
| *Bruzzeze, Sal | 9,572 | | |
| *Deal, Joanne | 2,362 | | |
| *Kelly, Jodi | 35,535 | | |
| *Mill, Wendy | 44,725 | | |
| *Russo-Boudinot, Jackie | 6,978 | | |
| *Steinmacher, Samantha | 30,896 | | |

On the next page is a list of Police Department Personnel and the compensation they received for services provided during the fiscal year. All full-time certified police officers and dispatchers earn an annual salary. This is listed as “base salary.” Also listed in the “base salary” category are the educational, longevity, professional development, K-9 feeding/grooming and vacation cash out payments earned by an employee.

In addition to their regular schedules, officers are required to work above and beyond their forty (40) hour work week and therefore, earn additional compensation. This additional compensation includes the backfilling of vacation and sick days; maintaining minimum manpower on all shifts; staffing community events; responding to critical incidents that require more personnel resources than the on duty patrol shift offers and working on investigations that take longer than the normal eight (8) hour work day. Salary and the majority of “additional compensation” come from the Department’s Operating Budget (tax dollars). Some monies included in “additional compensation” are funded by State and Federal Grants such as DUI Checkpoints and Click It or Ticket initiatives.

The final category is compensation received from private duty jobs. “Private duty” is when a contractor hires a police officer to police a private social or business event for security reasons or a construction company hires a police officer to direct traffic at a construction site. When officers work these events, they do so on their time off, and thus earn additional compensation. The compensation earned comes directly from the individual or company that chose to hire the police officer (non-tax dollars). In addition to invoicing the private person/company for the police officer’s compensation, FICA and workers’ compensation, the Town also assesses a fee for the police vehicle that is used as well as for administrative processing. These funds are managed through an off budget account overseen by the Town Treasurer.

Old Saybrook Department of Police Services Total Pay F.Y. 16-17

Certified Police Officers (Full-time and Per Diem)

| Employee | Base Salary | Addtl. Compensation | Private Duty | F.Y. 16-17 Total |
|------------------------|-------------|---------------------|--------------|------------------|
| Ayotte, Neal | 39,237 | 4,221 | 3,300 | 46,758 |
| Barnes, Sam | 74,573 | 8,081 | 8,520 | 91,175 |
| Bergantino, William | 83,781 | 7,605 | 2,977 | 94,363 |
| Brooks, Andrew | 71,024 | 15,908 | 4,972 | 91,904 |
| Ciccone, Philip | 75,293 | 11,367 | 14,344 | 101,005 |
| Crowley, Steven | 36,719 | 857 | 304 | 37,880 |
| DeMarco, Christopher | 83,791 | 27,267 | 25,492 | 136,550 |
| DePerry, Jeffrey | 83,591 | 22,699 | 25,786 | 132,076 |
| Forte, James | — | 1,039 | — | 1,039 |
| Hackett, Stephen | 78,768 | 16,265 | 1,489 | 96,522 |
| Hardy, Solomon | 58,923 | 9,582 | 21,745 | 90,250 |
| Kiako, James | — | 2,618 | — | 2,618 |
| Kiesel, Eric | 13,294 | 1,688 | — | 14,982 |
| McDonald, Timothy | 43,588 | 2,025 | 8,598 | 54,211 |
| Milardo, Stephanie | 60,779 | 19,387 | 13,515 | 93,681 |
| Miller, Shannon | 79,311 | 13,893 | 2,027 | 95,230 |
| Mulvihill, Mike | — | 9,604 | — | 9,604 |
| O'Conner, William | 56,559 | 14,065 | 4,748 | 75,373 |
| Perrotti, David | 74,721 | 6,592 | 10,250 | 91,564 |
| Rankin, Jay | 87,005 | 9,705 | 6,821 | 103,531 |
| Roche, Kevin | 99,811 | 521 | 2,741 | 103,072 |
| Rooney, Lawrence | 42,022 | 6,628 | 10,431 | 59,080 |
| Santello, Brianna | 73,738 | 15,172 | 3,099 | 92,009 |
| Schulz, Tyler | 59,798 | 15,491 | 15,107 | 90,397 |
| Small, Michael | 71,424 | 15,328 | 18,598 | 105,350 |
| Spera, Michael | 175,712 | 4,401 | — | 180,113 |
| Tanner, Allyson | 64,269 | 3,876 | 873 | 69,018 |
| Van der Horst, Robbert | 87,499 | 9,278 | 10,982 | 107,759 |
| Walsh, Ryan | 83,291 | 12,021 | 7,783 | 103,094 |
| Williams, Eric | 71,037 | 18,229 | 13,441 | 102,707 |
| Ziolkovski, Brian | 456 | — | — | 456 |

Dispatchers (Full-time and per Diem)

| | | | | |
|----------------------|--------|--------|---|--------|
| Adams, Daniel | 50,634 | 8,237 | — | 58,871 |
| Anuszkiewicz, Steven | — | 2,818 | — | 2,818 |
| Barrett, Bob | — | 12,020 | — | 12,020 |
| Coco, Phil | 30,000 | — | — | 30,000 |
| Dahlstrom, Robert | 23,532 | 2,525 | — | 26,057 |
| DuBord, Nick | — | 16,248 | — | 16,248 |
| Franklin, Jennifer | 51,300 | 3,853 | — | 55,153 |
| Fulton, Patrick | — | 1,265 | — | 1,265 |
| Gardner, Michael | 45,000 | — | — | 45,000 |
| Gosselin, Andrea | 47,058 | 9,231 | — | 56,289 |
| Lyon, Kevin | 8,010 | 11,462 | — | 19,472 |
| McGregor, William | — | 11,865 | — | 11,865 |

| | | | | |
|---------------------|--------|--------|---|--------|
| Paradise, Michael | 55,332 | 7,837 | — | 63,169 |
| Shake, James | 55,332 | 11,365 | — | 66,697 |
| Smirnow, Shannon | — | 2,109 | — | 2,109 |
| Stankiewicz, Joshua | 49,068 | 7,320 | — | 56,388 |
| White, Jared | — | 1,269 | — | 1,269 |

Records, Community Service Officers, Animal Control Officers and Marine Patrol Operators (Full-Time and per Diem)

| | | | | |
|---------------------------|--------|-------|-------|--------|
| Berner, Michelle | 32,255 | — | — | 32,255 |
| Brown, Thomas (Marine) | — | 2,924 | — | 2,924 |
| Cryder, Katherine (ACO) | 4,752 | — | — | 4,752 |
| Caffery, Dawn (ACO) | 884 | — | — | 884 |
| D'Amato, Jennifer | 53,375 | — | — | 53,375 |
| Demur, Katherine (ACO) | 535 | — | — | 535 |
| Franklin, Jennifer (ACO) | 2,788 | — | — | 2,788 |
| Gosselin, Andrea (ACO) | 2,856 | — | — | 2,856 |
| Hanley, Patrick (ACO) | 754 | — | — | 754 |
| Hanley, Patrick (CSO) | 2,754 | — | — | 2,754 |
| Muckle, Kaitlyn (ACO) | 468 | — | — | 468 |
| Newton, Thomas (CSO) | 5,135 | — | — | 5,135 |
| Pitasi, Thomas (Marine) | — | 1,168 | — | 1,168 |
| Schneider, James (CSO) | 9,307 | — | — | 9,307 |
| Sharma, Sonal | — | — | 3,917 | 3,917 |
| Sunday, Mary Lou | 8,054 | — | — | 8,054 |
| Westerson, Grant (Marine) | — | 3,200 | — | 3,200 |

SECTION IV

FINANCIAL REPORT FOR FISCAL YEAR 2016–2017

General Fund Statements of Revenues and Expenditures, Actual versus Budget, for the Town of Old Saybrook for the year ended June 30, 2017, are presented here for informational purposes only. They are not intended to represent full financial disclosure.

The complete general purpose financial statements and related notes, as required by governmental auditing standards, are being prepared by MahoneySabol as a part of their annual financial audit of the Town. The complete audit report will be available for public review in the office of the Old Saybrook Town Clerk and on the Town's website at www.oldsaybrookct.org.

GENERAL FUND REVENUES — BUDGET AND ACTUAL

For the Year Ended June 30, 2017

| | Budget | Actual | Variance |
|-----------------------------------|-------------------|-------------------|------------------|
| PROPERTY TAXES | | | |
| Property Taxes, Current Year | 42,079,090 | 42,086,532 | 7,442 |
| Property Taxes, Previous Years | 100,000 | 411,061 | 311,061 |
| Interest and Lien Fees | 100,000 | 210,374 | 110,374 |
| Telecommunication Taxes | 60,000 | 56,594 | (3,406) |
| TOTAL PROPERTY TAXES | 42,339,090 | 42,764,561 | 425,471 4 |
| INTERGOVERNMENTAL | | | |
| State Board of Education ECS | 225,880 | 91,359 | (134,521) |
| Town Aid Road | 247,044 | 246,823 | (221) |
| Grant in Lieu of Taxes | 0 | 0 | — |
| Elderly Tax Relief | 90,000 | 78,579 | (11,421) |
| Municipal Revenue Sharing | 46,717 | 148,244 | 101,527 |
| Mashantucket Pequot Fund | 14,601 | 14,601 | — |
| Local Capital Improvement Program | 67,014 | 0 | (67,014) |
| Miscellaneous State Grants | 4,000 | 12,769 | 8,769 |
| TOTAL INTERGOVERNMENTAL | 695,256 | 592,375 | (102,881) |
| LOCAL INCOME | | | |
| Assessor | 100 | 267 | 167 |
| Board of Selectmen | 1,000 | 3,150 | 2,150 |
| Building Department | 250,000 | 207,438 | (42,562) |
| Investment Income | 70,000 | 63,805 | (6,195) |
| Planning Commission | 1,000 | 750 | (250) |
| Inland Wetlands Commission | 1,000 | 1,055 | 55 |
| Town Clerk | 400,000 | 401,752 | 1,752 |
| Land Use Department | 10,000 | 8,466 | (1,534) |
| Zoning Board of Appeals | 8,000 | 8,450 | 450 |
| Police Department | 7,000 | 6,364 | (636) |
| Transfer Station | 80,000 | 87,982 | 7,982 |
| Acton Public Library | 5,000 | 6,179 | 1,179 |

| | | | |
|-----------------------------------|-------------------|-------------------|-----------------|
| Parks and Recreation | 300,000 | 246,164 | (53,836) |
| Miscellaneous Income | 80,000 | 123,308 | 43,308 |
| TOTAL LOCAL INCOME | 1,213,100 | 1,165,130 | (47,970) |
| FUND BALANCE APPROPRIATION | | 311,431 | |
| TOTAL GENERAL FUND REVENUE | 44,558,877 | 44,522,066 | (36,811) |
| SPECIAL EDUCATION EXCESS | | 485,536 | |

GENERAL FUND EXPENDITURES, BUDGET AND ACTUAL

For the Year Ended June 30, 2017

| | Budget | Actual | Variance |
|-------------------------|-----------|-----------|----------|
| Selectmen | 292,881 | 294,403 | (1,522) |
| Accounting | 178,557 | 177,901 | 656 |
| Tax Collector | 148,230 | 146,660 | 1,570 |
| Computer Network | 76,523 | 76,062 | 461 |
| Treasurer | 57,626 | 57,818 | (192) |
| Town Clerk | 196,373 | 185,227 | 11,146 |
| Vital Statistics | 1,350 | 961 | 389 |
| Architectural Review | 3,194 | 3,440 | (246) |
| Assessor | 177,637 | 173,537 | 4,100 |
| Tree Warden | 24,000 | 21,615 | 2,385 |
| KHCAC | 59,000 | 61,854 | (2,854) |
| Town Hall | 426,882 | 439,721 | (12,839) |
| Registrars | 67,450 | 48,024 | 19,426 |
| Building Department | 168,137 | 160,988 | 7,149 |
| Land Use Department | 296,593 | 288,469 | 8,124 |
| Zoning Commission | 33,677 | 10,311 | 23,366 |
| Zoning Board of Appeals | 11,889 | 12,407 | (518) |
| Board of Finance | 58,400 | 53,750 | 4,650 |
| Assessment Appeals | 7,300 | 2,500 | 4,800 |
| Planning Commission | 16,494 | 9,055 | 7,439 |
| Pension Benefits Board | 62,770 | 46,260 | 16,510 |
| Conservation Commission | 2,340 | 1,658 | 682 |
| Economic Development | 37,241 | 35,680 | 1,561 |
| Ethics Commission | 950 | 391 | 559 |
| Fire Department | 283,057 | 282,478 | 579 |
| Fire Marshal | 115,585 | 123,592 | (8,007) |
| Police Department | 3,376,413 | 3,200,758 | 175,655 |
| Inland Wetlands | 8,339 | 1,597 | 6,742 |
| Emergency Management | 201,897 | 186,984 | 14,913 |
| Health District | 160,000 | 142,197 | 17,803 |
| Social Services | 86,361 | 85,826 | 535 |
| Public Health Nursing | 42,653 | 43,178 | (525) |
| Water Pollution Control | 269,418 | 246,307 | 23,111 |
| Transfer Station | 584,861 | 543,439 | 41,422 |
| Youth & Family Services | 238,849 | 238,631 | 218 |

| | | | |
|---------------------------------------|-------------------|-------------------|------------------|
| Acton Public Library | 754,667 | 728,915 | 25,752 |
| Public Works | 971,411 | 946,696 | 24,715 |
| Marine Patrol | 47,787 | 43,288 | 4,499 |
| Harbor Management | 18,104 | 18,731 | (627) |
| Park & Rec Department | 400,182 | 391,835 | 8,347 |
| P&R, Sayb Pt Golf | 60,025 | 60,657 | (632) |
| P&R, Sayb Pt Pavilion | 8,700 | 9,111 | (411) |
| P&R, Fort Saybrook | 5,790 | 6,641 | (851) |
| P&R, Open Space | 11,000 | 10,936 | 64 |
| No. Cove Historic Dist. | 4,940 | 1,441 | 3,499 |
| Contingency | 30,000 | 19,616 | 10,384 |
| Labor & Personnel | 70,000 | 72,730 | (2,730) |
| Engineering | 80,000 | 91,891 | (11,891) |
| Insurance | 681,000 | 623,133 | 57,867 |
| Legal | 40,000 | 30,317 | 9,683 |
| Political Subdivisions | 167,325 | 165,446 | 1,879 |
| Rubbish | 20,790 | 17,258 | 3,532 |
| Traffic & Street Lights | 154,000 | 154,066 | (66) |
| Water System | 527,000 | 533,369 | (6,369) |
| Animal Control Subsidy | 25,000 | 25,000 | — |
| Capital Outlay Appropriations | 685,000 | 681,341 | 3,659 |
| Capital Expenditures | 469,000 | 435,172 | 33,828 |
| Carryovers | 0 | 0 | — |
| Retiree Health Insurance | 263,877 | 236,438 | 27,439 |
| Employee Benefits | 2,385,524 | 2,352,044 | 33,480 |
| Total General Gov't Operations | 15,654,049 | 15,059,751 | 594,298 |
| Board of Education Operations | 25,304,761 | 24,783,340 | 521,421 |
| Debt Service | 3,600,067 | 3,405,718 | 194,349 |
| TOTAL BUDGETED EXPS | 44,558,877 | 43,248,809 | 1,310,068 |
| SPECIAL ED EXCESS | — | 485,536 | — |